



Shire of

Bridgetown-Greenbushes

... simply beautiful

Special Council Minutes Index – 10 March 2016

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Minutes of a the Special Meeting of Council held in the Council Chambers on Thursday 10 March 2016, commencing at 5.32pm, called for the purpose of considering the expenditure of the unspent proportion of Roads to Recovery funds received in 2015/16.

The President opened the Meeting at 5.32pm

Acknowledgment of Country – Presiding Member

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Owners of the Land on which we are gathered, and pay my respects to their Elders both past and present.

Attendance, Apologies and Leave of Absence

President - Cr J Nicholas
Councillors - J Boyle
- S Hodson
- D Mackman
- J Moore
- P Quinby
- P Scallan
- A J Wilson
In Attendance - T Clynch, CEO
- M Larkworthy, Executive Manager Corporate Services
- L Crooks, Executive Manager Works & Services
- E Denniss, Executive Manager Community Services
- T Lockley, Executive Assistant
Leave of Absence - Cr A Pratico

Attendance of Gallery - Nil

Public Question Time - Nil

Petitions/Deputations/Presentations - Nil

Comments on Agenda Items by Parties with an Interest – Nil

Notification of Disclosures of Interest

Section 5.65 or 5.70 of the Local Government Act requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow a Member to speak, the extent of the interest must also be stated.

Nil

Business Items

ITEM NO.	SpC.01/0316	FILE REF.	
SUBJECT	Budget Amendment – Expenditure of Unallocated Roads to Recovery Expenditure		
OFFICER	Chief Executive Officer and Executive Manager Works & Services		
DATE OF REPORT	1 March 2016		

OFFICER RECOMMENDATION that Council approve the following amendments to the 2015/2016 budget:-

1. *Account 1381630 Roads to Recovery Grant – increase from \$995,915 to \$1,057,464.*
2. *Job Number RT64 – Roads to Recovery Jobs to be determined – reduce from \$205,794 to \$0.*
3. *Create new Job Number RT68 Roads to Recovery Walter Willis Road with budget expenditure of \$28,000.*
4. *Create new Job Number RT69 Roads to Recovery Crowd Wheatley Road with budget expenditure of \$37,000.*
5. *Create new Job Number RT70 Roads to Recovery Lefroy Road with budget expenditure of \$16,000.*
6. *Create new Job Number RT71 Roads to Recovery Strathmore Road with budget expenditure of \$51,176.*
7. *Create new Job Number RT72 Roads to Recovery Dalmore Road with budget expenditure of \$70,000.*
8. *Create new Job Number RT42 Roads to Recovery Winnejump Road with budget expenditure of \$61,549.*
9. *Transfer from unspent grants reserve \$16.866.*

Summary/Purpose

The 2015/2016 budget contains funding from the Australian Government's Roads to Recovery programme, which this year includes a one off double allocation as well as

additional funds as a result of the Australian Government's fuel excise indexation legislation.

When setting the 2015/16 budget Council included the extra revenue from the fuel excise indexation legislation but determined that the specific expenditure of those funds would occur at a later date. In August 2015 Council allocated a significant portion of those funds to three gravel re-sheeting jobs with the intention being that the balance of the funds would be allocated later once all Roads to Recovery jobs had been completed.

The purpose of this item is to amend the budget to create five new job numbers for proposed gravel re-sheeting works as well as a new number for works to repair a major road failure. The funding for these projects is to come from the 2015/2016 R2R total allocation adjusted to reflect the changes outlined in the budget review due to savings/overruns and to include carried forward/unspent R2R funds to this year.

Background

During the 2015/16 budget process advice was received from the Australian Government about additional Roads to Recovery funding to local governments. As announced on 23 June 2015, local governments across Australia will receive an extra \$1.105 billion over the next two years.

Local governments will receive an extra \$300 million in 2015/16 under Roads to Recovery, on top of the \$700 million they are already receiving—a \$1 billion cash injection in local roads over the next 12 months.

In 2016/17, local government will receive an extra \$805 million in addition to the \$350 million they were already scheduled to receive under Roads to Recovery—\$1.155 billion next financial year.

Council will receive \$995,915 in Roads to Recovery funding in 2015/16 made up of its standard allocation of \$319,808, \$82,000 bridgeworks funding for Winneup Bridge and supplementary allocations of \$319,808 and \$274,299, the latter being the result of the passage through Federal Parliament of the fuel excise indexation legislation.

As the 2015/16 budget was well developed at the time of the announcement of the additional funding under the fuel excise indexation legislation it was agreed to include the funding (revenue) in the budget with the expenditure included as a single job number under the heading "roads to be determined". This would allow greater time to consider the expenditure of these funds without delaying adoption of the budget. The determination of appropriate jobs for expenditure of the funding is dependent upon a number of factors, including works staff capacity, contractor availability, etc.

At its August 2015 meeting, Council approved amendments to the 2015/2016 budget for Roads to Recovery gravel re-sheeting projects (Carbanup Brook Road, Elphick-Fleeton Road and Kingston Road) which left an amount of \$86,379 to be allocated following completion of those projects and an assessment of the gravel quality and actual costs versus estimates.

The initial advice from the Australian Government was that a sum of \$356,299 was allocated to the Shire of Bridgetown-Greenbushes in 2015/16 under the fuel excise indexation legislation. This was the sum included in the 2015/16 budget however subsequent advice received in August 2015 was that the sum available in 2015/16 was \$274,299 as \$82,000 had been pre-allocated for works on Winnejup Bridge in 2016/17. The funding for the bridgeworks is received in 6 instalments spread over 5 years between 2014/15 and 2018/19. A sum of \$41,000 was allocated in 2014/15 and will be claimed in 2015/16. The balance (\$123k, being \$246k total allocation less \$123k already claimed) will be received over the next three years, meaning that Council will in effect pre-fund the bridgeworks in 2016/17 from its own Roads to Recovery allocations and can then use the \$123k allocations for the bridge to be received in the following two years on its own Roads to Recovery jobs.

The mid-year budget review, presented to Council in February 2016, accounted for the above changes to Roads to Recovery allocations and also factored in some net adjustments for some Roads to Recovery jobs already included in the budget. This resulted in a revised amount of \$205,794 being shown in the reviewed budget as being available for allocation in 2015/16.

In addition to this is unclaimed and unexpended Roads to Recovery funds from 2014/15 that are now proposed for expending in 2015/16. This includes an amount of \$16,866 previously claimed that has been quarantined in Council's Unspent Grants Reserve. The result is that there remains \$263,725 to be allocated and it is recommended that the following projects are endorsed by Council:-

- Walter Willis Road – from the cattle grid at SLK 5.37 to Crowd Wheatley Road SLK 6.14 – 0.77 kilometres gravel re-sheeting
- Crowd Wheatley Road – end of seal SLK 0.58 to Klause Road SLK1.77 – 1.19 kilometres gravel re-sheeting
- Lefroy Road – Hackett Street SLK 0.10 to Walter Road SLK0.55 – 0.45 kilometres gravel re-sheeting
- Strathmore Road – Winnejup Road SLK 0 to SLK 1.75 – 1.75 kilometres gravel re-sheeting
- Dalmore Road – SLK 2.30 to Falnash Road SLK 4.30 – 2.0 kilometres gravel re-sheeting
- Winnejup Road – SLK 16.3 to SLK 16.62 – 320 metres road shoulder repair

The re-sheeting projects are largely in line with the 10 year roads programme priorities with Walter Willis Road provisionally listed for 2018/19, Strathmore Road (2016/17) and Dalmore Road (2016/17). Both Crowd Wheatley Road and Lefroy Road are new inclusions having recently been identified as requiring urgent treatment. The 10 year roads programme, last endorsed by Council in March 2015 (C.11/0315) listed Peninsula Road between Crowd Wheatley Road and Walter Willis Road for re-sheeting whereas it is believed this reference should have been for Crowd Wheatley Road.

Statutory Environment

The majority of accounts relevant to this expenditure already exist in the budget and the majority of funds are simply being transferred from one account to another. However some of the proposed expenditure isn't provided for in the current budget, specifically the expenditure of some unclaimed and/or unspent Roads to Recovery

funding allocations, therefore it is determined that some of the expenditure is classified as unbudgeted expenditure.

Section 6.8 of the Local Government Act requires an absolute majority decision for expenditure not included in the annual budget.

Integrated Planning

- Strategic Community Plan
 - Objective 1 – a strong, resilient and balanced economy*
 - Outcome 1.5 – Maintain an appropriate standard of transport networks, roads and pathways*
 - Strategy 1.5.1 – maximize funding opportunities*

- Corporate Business Plan
 - Outcome 1.5 - Maintain an appropriate standard of transport networks, roads and pathways*
 - Strategy 1.5.1 – maximize funding opportunities*
 - Action 1.5.1.1 - Constantly investigate funding options for all Shire services and infrastructure*

- Other Integrated Planning
 - 10 Year Roads programme*

Budget Implications

Nil - the recommended budget amendments will have no material effect on the budget.

Policy Implications – Nil

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement – Not Applicable

Voting Requirements – Absolute Majority

Council Decision Moved Cr Scallan, Seconded Cr Moore

SpC.01/0316 That Council approve the following amendments to the 2015/2016 budget:-

- 1. Account 1381630 Roads to Recovery Grant – increase from \$995,915 to \$1,057,464.**
- 2. Job Number RT64 – Roads to Recovery Jobs to be determined – reduce from \$205,794 to \$0.**
- 3. Create new Job Number RT68 Roads to Recovery Walter Willis Road with budget expenditure of \$28,000.**
- 4. Create new Job Number RT69 Roads to Recovery Crowd Wheatley Road with budget expenditure of \$37,000.**
- 5. Create new Job Number RT70 Roads to Recovery Lefroy Road with budget expenditure of \$16,000.**
- 6. Create new Job Number RT71 Roads to Recovery Strathmore Road with budget expenditure of \$51,176.**
- 7. Create new Job Number RT72 Roads to Recovery Dalmore Road with budget expenditure of \$70,000.**
- 8. Create new Job Number RT42 Roads to Recovery Winnejup Road with budget expenditure of \$61,549.**
- 9. Transfer from unspent grants reserve \$16.866.**

Absolute Majority 8/0

Closure

The President closed the Meeting at 5.38pm

List of Attachments – Nil

Minutes checked and authorised by CEO, Mr T P Clynch		11.3.16
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CERTIFICATION OF MINUTES

As Presiding Member, I certify that the Minutes of the Special Meeting of Council held 10 March 2016 were confirmed as a true and correct record of the proceedings of that meeting at the Ordinary Meeting of Council held on 31 March 2016

..... 31 March 2016

unconfirmed minutes

Minutes of a Special Meeting of Council held on Thursday, 12 May 2016 in the Council Chambers, Bridgetown, commencing at the conclusion of the Standing Committee Meeting, called for the purpose of considering anticipated costs and associated budget implications for completing the Bridgetown Sportsground Change Rooms Project.

The President opened the Meeting at 6.57pm

Acknowledgment of Country – Presiding Member

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Owners of the Land on which we are gathered, and pay my respects to their Elders both past and present.

Attendance, Apologies and Leave of Absence

President - Cr J Nicholas
Councillors - J Boyle
- S Hodson
- D Mackman
- J Moore
- P Quinby
- P Scallan
- A J Wilson
In Attendance - T Clynch, CEO
- M Larkworthy, Executive Manager Corporate Services
- E Denniss, Executive Manager Community Services
- T Lockley, Executive Assistant
Leave of Absence - Cr A Pratico

Attendance of Gallery - Nil

Public Question Time - Nil

Petitions/Deputations/Presentations - Nil

Comments on Agenda Items by Parties with an Interest - Nil

Notification of Disclosures of Interest

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Nil

Business Items

ITEM NO.	SpC.01/0516	FILE REF.	
SUBJECT	Anticipated Costs and Associated Budget Implications for Completing the Bridgetown Sportsground Change Rooms Project		
OFFICER	Chief Executive Officer		
DATE OF REPORT	5 May 2016		

Attachment 1 – Initial Concept Plans
Attachment 2 – Detailed Design Plans

OFFICER RECOMMENDATION that Council:

1. *Amend its 2015/16 budget as follows:*
 - (i) *Increase the 'materials & contracts' allocation for Job No. 17BU 'Bridgetown Sportsground Change Rooms' from \$316,864 to \$401,000.*
 - (ii) *Decrease the 'materials & contracts' allocation for Job No. 08BU Shire Depot Building Renewals from \$48,735 to \$48,735 to \$32,735.*
 - (iii) *Decrease the 'materials & contracts' allocation for Job No. 20BU 'Greenbushes Hall' from \$30,000 to \$0.*
 - (iv) *Decrease the 'materials & contracts' allocation for Job No 28BU '32 Gifford Road' from \$8,700 to \$3,500.*
 - (v) *Transfer an amount of \$32,936 from the Building Maintenance Reserve to Job No. 17BU 'Bridgetown Sportsground Change Rooms'*
2. *Request the CEO prepare a 'Major Projects Evaluation' Policy for consideration by Council.*
3. *Commit to allocating funding in its 2016/17 budget for repairs to the floor at Greenbushes Hall and repairs to walls at the shire depot.*

Summary/Purpose

The purpose of this agenda report is to advise Councillors that cost over runs on the current Bridgetown sportsground change rooms redevelopment project have been identified and to identify possible solutions and budget implications to allow for the required works to be funded.

Background

At its August 2014 meeting Council resolved:

C.10/0814 That Council:

- 1. Endorse the revised concept plans for redevelopment of the change rooms at the Bridgetown Sportsground and authorise the CEO to submit an application under the Department of Sport and Recreation's Community Sporting and Recreation Facilities Fund for one-third funding of the project costs.*
- 2. Dependent upon the success of the Community Sporting and Recreation Facilities Fund application, consider funding the balance of the project costs in the 2015/16 budget.*

The concept plans proposed the demolition of existing walls other than the wall adjoining the football clubrooms and the columns on the wall facing the oval. The floor area of the rooms would increase from 77m² to 102.75m², separated into 35.25m² for visitors and 67.5m² for the home team. Two shower cubicles, two hand basins, a urinal and a disabled WC/shower would be included in a fully tiled wet area in each of the rooms. A disabled ramp was to be constructed at the front of the change rooms with the necessary gradient and length being achieved by having the ramp bend around the side of the building. External wall and roof cladding were proposed to be colourbond, internal wall lining painted villa board and ceilings gyprock.

At that time (August 2014) the preliminary building estimates for construction and wet area fit out was \$256,000 with plumbing, electrical upgrades and fit increasing the estimate to approximately \$300,000. Further refinement of the cost estimates concluded with a final estimate of \$316,864 being determined and this was the basis of an application to the Department of Sport and Recreation's Community Sporting and Recreation Facilities Fund (CSRFF).

Officer Comment

In May 2015 the Shire was advised by the Department of Sport and Recreation that its application for funding had been approved and an amount of \$105,621 ex-GST had been allocated to the change rooms project. Council subsequently included this income in its 2015/16 budget, matched by total expenditure (materials & contracts only) of \$316,864.

Work on the project couldn't commence until the conclusion of the 2015 football season. Over the winter work occurred on converting the concept plans to detailed design plans, including engineering structural assessment of the existing structure and the structural requirements for the new building.

From the concept plans to the detailed design plans the following changes occurred:

- The external materials were changed from light weight steel framed cladding to brick in order to increase the durability of the building, particularly the affixing of internal linings.
- The floor space in each change room was increased in order to achieve compliance to the Building Code of Australia for the expected number of users in each room. Overall the internal floor area increased from the 102.75m² proposed by the concept plan to 133.03m².

- Internal access to the visitors change room was redesigned due to the concept design being non-compliant with universal access space requirements.
- Upon request from the football club the entry doors for each change room were further separated in order to reduce congestion.
- The front ramp to the front of the change rooms was modified to provide a consistent level with the ramp in front of the adjacent football club rooms. There are a number of level changes from the change rooms to the trotting track ground level (access to the oval) and the initial ramp design restricted access from the lower level to the buildings.

In September work commenced with disconnection of electricity followed by demolition of the old change rooms other than the roof structure. Currently the project is approximately 90% complete and is useable, however the following works (at the time of writing the report) remain outstanding:

- Concreting of front ramp/veranda
- Erection of fencing on front retaining wall (ramp)
- Internal bench seating and clothes hooks
- Internal painting
- Fit out of partition walls in wet areas
- Asphalt around building where excavations were required
- Handrails on steps to umpires room
- Cages for hot water systems and gas bottles

The project cannot be delivered within the 'materials & contracts' budget allocation of \$316,864. Whilst the budget was always "tight" and potential cost over runs noted there has been some unexpected works that have increased the overall cost. Normally these would have been reported earlier to Council however in this instance there was the potential that football club members may volunteer in-kind contributions such as labour and technical expertise. Some generous contributions have been recently made by football club members that have helped to minimise the extent of the budget variation. Also the use of some second hand materials sourced from the old swimming pool has occurred.

The total cost of the 'materials & contracts' portion of the project is now estimated at \$401,000 which is \$84,136 over the current budget allocation.

Whilst the Building Maintenance Officer has been used to carry out some works instead of using contractors he has been restricted to general labouring work and not specialist contractor work. Using the Building Maintenance Officer on this project has caused delays in attending to building maintenance work on other Shire buildings/assets so the decision has been made to cease his work on this project.

As an explanation for the cost over runs there have been a number of unexpected costs that were not anticipated when costing the concept plan in 2014/15. These include:

- The steel trusses that supported the roof of the old change rooms required greater restoration and repair than anticipated. Some had significant rust that required cutting out and welding.

- The steel columns in the old rear wall had to be completely replaced due to rust and other deterioration – these were unable to be inspected during the planning/design process.
- The engineering certification obtained after completion of the detailed design plans stipulated a much greater size of footing and building slab thickness than expected – due to soil tests indicating the soil at the site has low bearing capacity. This required approximately double the concrete than estimated which in addition to the greater cost required the use of a pump truck instead of manual laying of the concrete.
- There was a need to provide temporary services (power, water & gas) to the football club rooms during the period of the build.
- Originally the intention was to retain the hot water systems from the old change rooms (taking into account advice from the football club) however assessment of these units by the plumber confirmed they were unsuitable for the volume of water being used in each change room. The cages used to secure the old hot water systems are not suitable for the new systems hence new cages need to be purchased or manufactured. Similarly the cages previously used to secure the gas bottles are insufficient as more gas bottles are required hence new cages are required.
- A new water line had to be provided from the Shire Depot to the change rooms in order to provide the minimum water pressure to run the number of water points. Note it has become apparent that due to the condition of the showers and other water points in the old change rooms that the use of water was far less than will occur with the new facilities.
- A new water service to the umpires change rooms was required.
- Excavation around the change rooms uncovered a damaged inlet pipe to the septic system that required replacement. At the same time stormwater drains from the building were improved.
- Previously the power to the change rooms, external lighting and external ablution block was controlled from a switch in the football clubrooms. As the change rooms and other facilities are Shire assets available for use by other sporting groups the decision was made to install wiring to separate these switches from the football clubrooms.

In addition to the cost over runs on 'materials & contracts' it is also to be noted that the use of the Building Maintenance Officer to carry out some works instead of engaging contractors has incurred expenditure of approximately \$8,500 on wages and \$17,500 overheads. This has been funded by the Building Maintenance Officer not doing works budgeted for on other Shire buildings and assets. Whilst this in itself does constitute a variation to the budget the expenditure does not require additional funding by Council.

The \$84,136 estimated overspend in the 'materials & contracts' allocation of the change rooms projects is a 26.5% overspend. Whilst there are reasons (explained above) for the over spend on the change rooms project it isn't financially sustainable for this practice to become a regular occurrence. Using the lessons learnt from this instance there is considered a need to prepare a policy that provides Council and officers direction on how to evaluate and implement a major project.

In the case of the change rooms it is now recognised that the budget estimates and grant funding applications for the project shouldn't have been based on a concept plan. For major projects such as this the detailed design phase is the appropriate time to finalise planning and cost estimates. It is proposed that the CEO will prepare a draft 'Major Projects Evaluation' Policy to Council for consideration in which major projects (the policy would define what constitutes a "major" project) would go through a three phase process:

- Phase 1 – community/stakeholder consultation, design brief, concept planning
- Phase 2 – detailed design, cost estimates and funding considerations (including grant funding opportunities)
- Phase 3 – budget and implementation

Council is requested to approve a budget amendment to increase the 'materials & contracts' allocation of the change rooms projects by \$84,136.

Council could elect to fund this over run from reserve account funds by transferring the equivalent amount either wholly from the Land and Buildings Reserve (current balance of \$602,797) or partly from that reserve account and partly from the Building Maintenance Reserve (current balance of \$65,615).

Alternatively there are three building maintenance/capital upgrade jobs that will not be commenced prior to 30 June 2016. All three jobs are scheduled for carry-forward into the 2016/17 budget but Council could elect to draw on the funds set aside for these jobs in the current budget and commit to funding the same jobs in the next budget. These jobs are:

- 08BU – Shire Depot – one of the jobs under this number is to repair white ant damaged walls & frames - \$16,000
- 20BU - Repairs to Greenbushes Hall floors - \$30,000
- 28BU – Shire Dwelling 31 Gifford Road, one of the jobs under this number is to replace downpipes and guttering - \$5,200

Both the Shire Depot and Greenbushes Hall jobs are currently being assessed to determine a more detailed scope of works and associated cost estimates. In the case of the hall it is anticipated that an allocation of more than \$30,000 will be included in the 2016/17 budget. With the Gifford Road house job an assessment of the roofing material is being done as part of the 2016/17 budget investigations. It makes little sense to replace downpipes and gutters this year if roof works are required in the following year.

With the Greenbushes Hall floor works in particular there is considerable community expectation that this work will be done therefore if Council does agree to use the funds set aside in 2015/16 for this work it should, via resolution, give an assurance that the works will be budgeted for in 2016/17.

If Council agrees to use the funds currently set aside for the three jobs listed above the draw down on the Building Maintenance Reserve would be reduced to \$32,936.

It is therefore recommended that Council fund the \$84,136 additional 'materials & contracts' expenditure for the Bridgetown Sportsground Change Rooms (Job No. 17BU) by:

- Reducing 'materials & contracts' allocation for Job No. 08BU Shire Depot from \$48,735 to \$32,735 (saving of \$16,000)
- Reducing 'materials & contracts' allocation for Job No 20BU Greenbushes Hall from \$30,000 to \$0 (saving of \$30,000)
- Reducing materials & contracts' allocation for Job No. 28BU 31 Gifford Road from \$8,700 to \$3,500 (saving of \$5,200)

Statutory Environment - Nil

Integrated Planning

- Strategic Community Plan
Objective 3 – our community enjoys a high quality of life
Outcome 3.1 – maintain a high standard of lifestyle, recreational and cultural facilities
Strategy 3.1.4 - implement the Sport and Recreation Strategic Plan
Objective 4 – a collaborative and engaged community
Outcome 4.5 – long term financial viability
Strategy 4.5.4 – minimise own source funding of capital projects
- Corporate Business Plan
Strategy 3.1.4 - implement the Sport and Recreation Strategic Plan
Action 3.1.4.2 – implement capital works as recommended in the Sport and Recreation Strategic Plan
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning
Sport and Recreation Strategic Plan
Outcome 2: support organised sporting/recreational clubs
Key Indicator 2.1 – develop Bridgetown sports grounds
Action 2.1.1 – redevelop the ageing facility to enhance the use of the club rooms and reduce the long term cost of maintenance

Policy

Policy F.7 – 'Reporting Forecast Budget Variations' – where over expenditure of over \$10,000 occurs on a single budget line item the matter is to be reported to council at a special meeting.

Budget Implications

Should Council endorse the recommendations associated with this report there are no budget implications as additional expenditure required for the change rooms will be funded by deferral (and therefore expenditure) of existing building

maintenance/capital upgrade jobs already provided for in the budget and a transfer from the Building Maintenance Reserve.

Fiscal Equity

The change rooms are a shire asset available for use by a number of sporting groups that use the Bridgetown Sportsground. The facilities are not solely for use by the football club.

Whole of Life Accounting

The recommendations achieve the principles of whole of life accounting by ensuring the works undertaken are of a standard sufficient to allow ongoing building operations and service delivery without any extravagance. The building is required to be a safe working environment for users and the expenditure required is considered commensurate with the life expectancy of the building.

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management

The additional expenditure is necessary to complete the building to a standard suitable for ongoing use by the public.

Continuous Improvement

Managing the cost over runs has identified a need for a review of our current project evaluation and project management practices for major projects and accordingly the need for an appropriate policy has been identified.

Voting Requirements – Simple Majority

Moved Cr Wilson, **Seconded** Cr Moore

That Council:

1. Amend its 2015/16 budget as follows:
 - (i) Increase the 'materials & contracts' allocation for Job No. 17BU 'Bridgetown Sportsground Change Rooms' from \$316,864 to \$401,000.
 - (ii) Decrease the 'materials & contracts' allocation for Job No. 08BU Shire Depot Building Renewals from \$48,735 to \$48,735 to \$32,735.
 - (iii) Decrease the 'materials & contracts' allocation for Job No. 20BU 'Greenbushes Hall' from \$30,000 to \$0.
 - (iv) Decrease the 'materials & contracts' allocation for Job No 28BU '32 Gifford Road' from \$8,700 to \$3,500.
 - (v) Transfer an amount of \$32,936 from the Building Maintenance Reserve to Job No. 17BU 'Bridgetown Sportsground Change Rooms'
2. Request the CEO prepare a 'Major Projects Evaluation' Policy for consideration by Council.
3. Commit to allocating funding in its 2016/17 budget for repairs to the floor at Greenbushes Hall and repairs to walls at the shire depot.

Amendment Moved Cr Nicholas, Seconded Cr Scallan

- Correct numerical duplication at 1(ii)
- Delete 1(iii) and renumber remaining dot points
- Increase transfer from Building Maintenance Reserve by \$30,000 (\$32,936 to \$62,936)
- Delete dot point 3

Carried 8/0

**The Amended Motion becomes the Substantive Motion – The Motion was Put
Council Decision** Moved Cr Wilson, Seconded Cr Moore

That Council:

1. Amend its 2015/16 budget as follows:

- Increase the 'materials & contracts' allocation for Job No. 17BU 'Bridgetown Sportsground Change Rooms' from \$316,864 to \$401,000.**
- Decrease the 'materials & contracts' allocation for Job No. 08BU Shire Depot Building Renewals from \$48,735 to \$32,735.**
- Decrease the 'materials & contracts' allocation for Job No 28BU '32 Gifford Road' from \$8,700 to \$3,500.**
- Transfer an amount of \$62,936 from the Building Maintenance Reserve to Job No. 17BU 'Bridgetown Sportsground Change Rooms'**

2. Request the CEO prepare a 'Major Projects Evaluation' Policy for consideration by Council.

Carried 8/0

Reason for amending the officer recommendation

The funds in the current budget for Greenbushes Hall are to be retained for carry forward to the next budget.

Closure

The President closed the Meeting 7.03pm

List of Attachments

Attachment	Item No.	Details
1	SpC.01/0516	Initial Concept Plans
2	SpC.01/0516	Detailed Design Plans

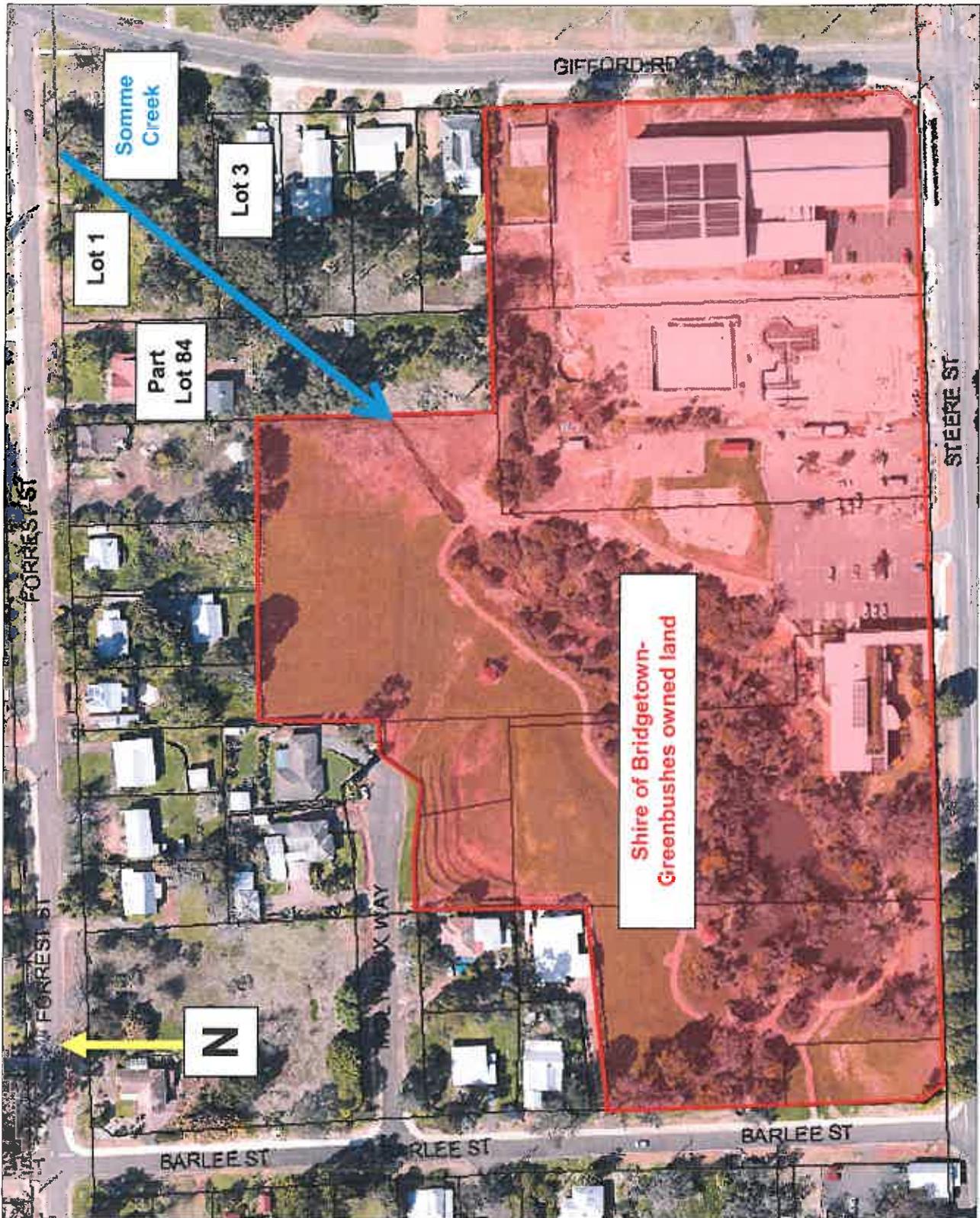
Agenda papers checked and authorised by CEO, Mr T P Clynch		13.5.16
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CERTIFICATION OF MINUTES

As Presiding Member, I certify that the Minutes of the Special Meeting of Council held 12 May 2016 were confirmed as a true and correct record of the proceedings of that meeting at the Ordinary Meeting of Council held on 26 May 2016

..... 26 May 2016

unconfirmed minutes



Somme Creek Parklands & Surrounds (Photo September 2015)

Not to scale



SHIRE OF BRIDGETOWN-GREENBUSHES

MONTHLY FINANCIAL REPORT

For the Period Ended 30 April 2016

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:

October 2015

February 2016 (Budget Review)

April 2016

July 2016

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 30 April 2016

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Note	\$	\$	\$	\$	%
Operating Revenues					
Governance	10,360	1,370	1,408	38	2.80%
General Purpose Funding - Rates	4,051,130	3,977,420	3,987,319	9,899	0.25%
General Purpose Funding - Other	1,048,159	790,783	803,130	12,347	1.56%
Law, Order and Public Safety	736,097	260,715	273,473	12,758	4.89%
Health	18,500	18,330	21,042	2,712	14.79%
Education and Welfare	45,676	45,515	43,011	(2,504)	(5.50%)
Housing	8,650	7,236	7,092	(144)	(1.98%)
Community Amenities	934,834	921,094	926,774	5,680	0.62%
Recreation and Culture	1,611,917	1,379,072	1,081,160	(297,912)	(21.60%)
Transport	1,644,583	1,234,639	1,236,264	1,625	0.13%
Economic Services	153,800	128,380	127,628	(752)	(0.59%)
Other Property and Services	197,117	154,986	153,082	(1,904)	(1.23%)
Total Operating Revenue	10,460,823	8,919,540	8,661,383	(258,157)	
Operating Expenses					
Governance	(979,847)	(803,689)	(768,539)	35,150	4.37%
General Purpose Funding	(114,459)	(86,134)	(86,723)	(589)	(0.68%)
Law, Order and Public Safety	(795,358)	(688,867)	(672,979)	15,888	2.31%
Health	(102,078)	(86,508)	(78,373)	8,135	9.40%
Education and Welfare	(248,207)	(212,025)	(175,826)	36,199	17.07%
Housing	(34,764)	(29,581)	(26,228)	3,353	11.34%
Community Amenities	(1,412,829)	(1,162,994)	(1,084,230)	78,764	6.77%
Recreation and Culture	(2,500,390)	(2,016,547)	(1,931,123)	85,424	4.24%
Transport	(3,645,761)	(3,052,477)	(2,953,463)	99,014	3.24%
Economic Services	(575,072)	(469,646)	(437,512)	32,134	6.84%
Other Property and Services	(169,747)	(112,625)	(83,130)	29,495	26.19%
Total Operating Expenditure	(10,578,512)	(8,721,093)	(8,298,125)	422,968	
Funding Balance Adjustments					
Add back Depreciation	3,656,939	3,037,174	3,013,265	(23,909)	
Adjust (Profit)/Loss on Asset Disposal	30,790	30,145	30,350	205	
Adjust Provisions and Accruals	0	0	3,393	3,393	
Net Cash from Operations	3,570,040	3,265,766	3,410,266	144,500	
Capital Revenues					
Proceeds from Disposal of Assets	218,243	218,243	218,697	454	0.21%
Total Capital Revenues	218,243	218,243	218,697	454	
Capital Expenses					
Land and Buildings	(4,178,082)	(4,044,337)	(3,849,231)	195,106	4.82%
Infrastructure - Roads	(1,755,077)	(1,399,318)	(1,367,624)	31,694	2.26%
Infrastructure - Footpaths	(85,887)	(66,869)	(47,417)	19,452	29.09%
Infrastructure - Drainage	(116,030)	(116,030)	(62,887)	53,143	45.80%
Infrastructure - Parks and Ovals	(111,468)	(41,843)	(48,952)	(7,109)	(16.99%)
Infrastructure - Bridges	(30,465)	(30,465)	(30,465)	(0)	(0.00%)
Infrastructure - Other	(593,152)	(591,052)	(522,936)	68,116	11.52%
Plant and Equipment	(1,045,175)	(643,175)	(637,550)	5,625	0.87%
Furniture and Equipment	(7,760)	(7,760)	(7,760)	0	0.00%
Total Capital Expenditure	(7,923,096)	(6,940,849)	(6,574,822)	366,027	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 30 April 2016

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Net Cash from Capital Activities		(7,704,853)	(6,722,606)	(6,356,125)	366,481	
Financing						
Proceeds from New Debentures	10	500,000	0	0	0	
Self-Supporting Loan Principal	10	9,924	4,916	4,916	0	0.00%
Transfer from Reserves	7	3,117,065	2,950,350	2,950,350	0	0.00%
Repayment of Debentures	10	(172,520)	(85,282)	(85,282)	0	0.00%
Repayment of Finance Leases	10	(6,566)	(5,402)	(5,402)	0	0.00%
Transfer to Reserves	7	(646,103)	(300,036)	(300,036)	0	0.00%
Net Cash from Financing Activities		2,801,800	2,564,546	2,564,546	0	
Net Operations, Capital and Financing		(1,333,013)	(892,294)	(381,313)	510,981	
Opening Funding Surplus(Deficit)	2	1,353,497	1,353,497	1,353,497	0	
Closing Funding Surplus(Deficit)	2	20,484	461,203	972,184	510,982	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2016

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Operating Revenues						
Rates	11	3,946,560	3,882,452	3,888,097	5,645	0.15%
Operating Grants, Subsidies and Contributions		1,400,465	1,105,172	1,152,145	46,973	4.25%
Grants, Subsidies and Contributions for the Development of Assets		3,247,232	2,242,297	1,929,722	(312,575)	(13.94%)
Fees and Charges		1,491,363	1,392,255	1,379,956	(12,299)	(0.88%)
Interest Earnings		187,070	151,564	168,617	17,053	11.25%
Other Revenue		185,164	142,831	137,818	(5,013)	(3.51%)
Profit on Disposal of Assets	8	2,969	2,969	5,027	2,058	69.33%
Total Operating Revenue		10,460,823	8,919,540	8,661,383	(258,157)	
Operating Expenses						
Employee Costs		(4,131,277)	(3,377,024)	(3,213,695)	163,329	4.84%
Materials and Contracts		(1,994,910)	(1,626,828)	(1,383,244)	243,584	14.97%
Utility Charges		(188,521)	(147,543)	(161,336)	(13,793)	(9.35%)
Depreciation on Non-Current Assets		(3,656,939)	(3,037,174)	(3,013,265)	23,909	0.79%
Interest Expenses		(92,634)	(46,798)	(47,578)	(780)	(1.67%)
Insurance Expenses		(223,157)	(223,122)	(221,383)	1,739	0.78%
Other Expenditure		(257,315)	(229,490)	(222,247)	7,243	3.16%
Loss on Disposal of Assets	8	(33,759)	(33,114)	(35,377)	(2,263)	(6.83%)
Total Operating Expenditure		(10,578,512)	(8,721,093)	(8,298,125)	422,968	
Funding Balance Adjustments						
Add back Depreciation		3,656,939	3,037,174	3,013,265	(23,909)	
Adjust (Profit)/Loss on Asset Disposal	8	30,790	30,145	30,350	205	
Adjust Provisions and Accruals		0	0	3,393	3,393	
Net Cash from Operations		3,570,040	3,265,766	3,410,266	144,500	
Capital Revenues						
Proceeds from Disposal of Assets	8	218,243	218,243	218,697	454	0.21%
Total Capital Revenues		218,243	218,243	218,697	454	
Capital Expenses						
Land and Buildings		(4,178,082)	(4,044,337)	(3,849,231)	195,106	4.82%
Infrastructure - Roads		(1,755,077)	(1,399,318)	(1,367,624)	31,694	2.26%
Infrastructure - Footpaths		(85,887)	(66,869)	(47,417)	19,452	29.09%
Infrastructure - Drainage		(116,030)	(116,030)	(62,887)	53,143	45.80%
Infrastructure - Parks and Ovals		(111,468)	(41,843)	(48,952)	(7,109)	(16.99%)
Infrastructure - Bridges		(30,465)	(30,465)	(30,465)	(0)	(0.00%)
Infrastructure - Other		(593,152)	(591,052)	(522,936)	68,116	11.52%
Plant and Equipment		(1,045,175)	(643,175)	(637,550)	5,625	0.87%
Furniture and Equipment		(7,760)	(7,760)	(7,760)	0	0.00%
Total Capital Expenditure	9	(7,923,096)	(6,940,849)	(6,574,822)	366,027	
Net Cash from Capital Activities		(7,704,853)	(6,722,606)	(6,356,125)	366,481	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2016

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Financing						
Proceeds from New Debentures	10	500,000	0	0	0	
Self-Supporting Loan Principal	10	9,924	4,916	4,916	0	0.00%
Transfer from Reserves	7	3,117,065	2,950,350	2,950,350	0	0.00%
Repayment of Debentures	10	(172,520)	(85,282)	(85,282)	0	0.00%
Repayment of Finance Leases	10	(6,566)	(5,402)	(5,402)	0	0.00%
Transfer to Reserves	7	(646,103)	(300,036)	(300,036)	0	0.00%
Net Cash from Financing Activities		2,801,800	2,564,546	2,564,546	0	
Net Operations, Capital and Financing		(1,333,013)	(892,294)	(381,313)	510,981	
Opening Funding Surplus(Deficit)	2	1,353,497	1,353,497	1,353,497	0	
Closing Funding Surplus(Deficit)	2	20,484	461,203	972,184	510,982	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 30 April 2016

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Operating Revenues						
Governance						
Members of Council	500	480	480	0	0.00%	
Other Governance	9,860	890	928	38	4.31%	
General Purpose Funding - Rates						
Rates	4,051,130	3,977,420	3,987,319	9,899	0.25%	
Other General Purpose Funding	1,048,159	790,783	803,130	12,347	1.56%	
Law, Order and Public Safety						
Fire Prevention	690,772	217,770	228,374	10,604	4.87%	
Animal Control	30,600	28,420	30,191	1,771	6.23%	
Other Law, Order and Public Safety	14,725	14,525	14,908	383	2.64%	
Health						
Prev Services - Inspection and Admin	18,500	18,330	21,042	2,712	14.79%	▲
Education and Welfare						
Other Education	617	456	418	(38)	(8.36%)	
Care of Families and Children	0	0	534	534		
Aged and Disabled - Other	45,059	45,059	42,059	(3,000)	(6.66%)	
Housing						
Staff Housing	8,650	7,236	7,092	(144)	(1.98%)	
Community Amenities						
Sanitation - General Refuse	874,984	869,644	870,753	1,109	0.13%	
Sanitation - Other	50	40	0	(40)	(100.00%)	
Sewerage	18,350	16,560	19,057	2,497	15.08%	▲
Town Planning and Regional Develop	19,650	16,370	18,732	2,362	14.43%	▲
Other Community Amenities	21,800	18,480	18,232	(248)	(1.34%)	
Recreation and Culture						
Swimming Areas and Beaches	1,162,954	1,162,954	854,582	(308,372)	(26.52%)	▼
Public Halls and Civic Centres	18,259	15,489	17,107	1,618	10.45%	▲
Other Recreation and Sport	416,095	189,814	198,499	8,685	4.58%	
Libraries	8,550	7,120	8,493	1,373	19.28%	▲
Heritage	4,559	2,195	1,684	(511)	(23.26%)	
Other Culture	1,500	1,500	795	(705)	(47.03%)	
Transport						
Streets and Road Construction	1,473,464	1,066,500	1,066,297	(203)	(0.02%)	
Streets and Road Maintenance	170,269	167,439	169,142	1,703	1.02%	
Parking Facilities	850	700	825	125	17.86%	
Economic Services						
Tourism and Area Promotion	92,800	77,770	74,252	(3,518)	(4.52%)	
Building Control	50,750	42,280	44,639	2,359	5.58%	▲
Economic Development	250	0	0	0		
Other Economic Services	10,000	8,330	8,737	407	4.89%	
Other Property and Services						
Private Works	81,505	61,042	57,410	(3,632)	(5.95%)	▼
Works and Services Management	0	0	0	0		
Plant Operation Costs	30,000	22,500	20,996	(1,504)	(6.68%)	
Salaries and Wages	2,500	2,084	1,050	(1,034)	(49.62%)	▼
Chief Executive Office Department	1,000	1,000	22	(978)	(97.81%)	
Admin and Finance Activity Units	47,007	35,253	35,507	254	0.72%	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 30 April 2016

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
Operating Revenues (Continued)						
Community Services Department	1,938	1,610	1,640	30	1.87%	
Unclassified	33,167	31,497	36,457	4,960	15.75%	▲
Total Operating Revenue	10,460,823	8,919,540	8,661,383	(258,157)		
Operating Expenses						
Governance						
Members of Council	(333,339)	(284,144)	(278,904)	5,240	1.84%	
Other Governance	(646,508)	(519,545)	(489,635)	29,910	5.76%	▲
General Purpose Funding						
Rates	(113,385)	(85,755)	(86,340)	(585)	(0.68%)	
Other General Purpose Funding	(1,074)	(379)	(382)	(3)	(0.88%)	
Law, Order and Public Safety						
Fire Prevention	(645,041)	(563,623)	(555,112)	8,511	1.51%	
Animal Control	(87,583)	(72,886)	(64,390)	8,496	11.66%	▲
Other Law, Order and Public Safety	(62,734)	(52,358)	(53,478)	(1,120)	(2.14%)	
Health						
Maternal and Infant Health	(8,500)	(8,500)	(8,500)	0	0.00%	
Prev Services - Inspection and Admin	(89,006)	(74,018)	(63,964)	10,054	13.58%	▲
Preventative Services - Pest Control	(191)	(148)	0	148	100.00%	
Preventative Services - Other	(4,381)	(3,842)	(5,909)	(2,067)	(53.81%)	▼
Education and Welfare						
Other Education	(19,486)	(16,562)	(15,574)	988	5.97%	
Care of Families and Children	(61,135)	(53,132)	(62,890)	(9,758)	(18.37%)	▼
Aged and Disabled - Other	(122,190)	(100,666)	(79,360)	21,306	21.16%	▲
Other Welfare	(45,396)	(41,665)	(18,002)	23,663	56.79%	▲
Housing						
Staff Housing	(34,764)	(29,581)	(26,228)	3,353	11.34%	▲
Community Amenities						
Sanitation - General Refuse	(668,333)	(546,084)	(517,461)	28,623	5.24%	▲
Sanitation - Other	(28,687)	(22,988)	(24,256)	(1,268)	(5.52%)	
Sewerage	(34,096)	(28,453)	(35,380)	(6,927)	(24.35%)	▼
Urban Stormwater Drainage	(244,859)	(204,306)	(167,445)	36,861	18.04%	▲
Protection of Environment	(81,417)	(76,286)	(76,531)	(245)	(0.32%)	
Town Planning and Regional Develop	(189,987)	(149,476)	(144,308)	5,168	3.46%	
Other Community Amenities	(165,450)	(135,401)	(118,849)	16,552	12.22%	▲
Recreation and Culture						
Public Halls and Civic Centres	(138,317)	(116,735)	(110,545)	6,190	5.30%	▲
Swimming Areas and Beaches	(43,876)	(36,342)	(17,405)	18,937	52.11%	▲
Other Recreation and Sport	(1,787,994)	(1,432,705)	(1,391,209)	41,496	2.90%	
Television and Radio Re-Broadcasting	(5,583)	(5,212)	(4,365)	847	16.25%	
Libraries	(412,207)	(338,908)	(324,157)	14,751	4.35%	
Heritage	(83,137)	(64,011)	(63,929)	82	0.13%	
Other Culture	(29,276)	(22,634)	(19,513)	3,121	13.79%	▲
Transport						
Streets and Road Maintenance	(3,621,725)	(3,031,636)	(2,927,980)	103,656	3.42%	
Parking Facilities	(18,735)	(15,540)	(21,031)	(5,491)	(35.34%)	▼
Traffic Control	(4,301)	(4,301)	(3,452)	849	19.73%	
Aerodromes	(1,000)	(1,000)	(1,000)	0	0.00%	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 30 April 2016

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
Operating Expenses (Continued)						
Economic Services						
Tourism and Area Promotion	(333,594)	(265,009)	(253,195)	11,814	4.46%	
Building Control	(199,037)	(164,636)	(140,445)	24,191	14.69%	▲
Economic Development	(31,313)	(30,311)	(33,869)	(3,558)	(11.74%)	▼
Other Economic Services	(11,128)	(9,690)	(10,002)	(312)	(3.22%)	
Other Property and Services						
Private Works	(69,686)	(57,798)	(58,775)	(977)	(1.69%)	
Works and Services Management	8,485	9,739	5,900	(3,839)	(39.42%)	▼
Waste Activity Unit	7,569	1,306	13,569	12,263	938.99%	▲
Works Activity Unit	(17,225)	53	9,129	9,076	17124.45%	▲
Fleet Activity Unit	(17,030)	(13,157)	(11,233)	1,924	14.62%	▲
Plant Operation Costs	0	(10,025)	(3,951)	6,074	60.59%	▲
Salaries and Wages	(2,500)	(2,084)	(1,050)	1,034	49.62%	▲
Corporate Services Department	0	5,202	4,133	(1,069)	(20.56%)	▼
Chief Executive Office Department	250	11,615	11,504	(111)	(0.96%)	
Admin and Finance Activity Units	(41,974)	(37,061)	(37,061)	(0)	(0.00%)	
Planning and Environment Department	(13,372)	(2,067)	6,882	8,949	432.96%	▲
Community Services Department	(4,745)	(1,936)	(4,756)	(2,820)	(145.69%)	▼
Unclassified	(19,519)	(16,412)	(17,421)	(1,009)	(6.15%)	
Total Operating Expenditure	(10,578,512)	(8,721,093)	(8,298,125)	422,968		
Funding Balance Adjustments						
Add back Depreciation	3,656,939	3,037,174	3,013,265	(23,909)		
Adjust (Profit)/Loss on Asset Disposal	30,790	30,145	30,350	205		
Adjust Provisions and Accruals	0	0	3,393	3,393		
Net Cash from Operations	3,570,040	3,265,766	3,410,266	144,500		
Capital Revenues						
Proceeds from Disposal of Assets						
Governance						
Other Governance	35,000	35,000	35,455	455	1.30%	
Recreation and Culture						
Other Recreation and Sport	3,000	3,000	3,000	0	0.00%	
Transport						
Road Plant Purchases	180,243	180,243	180,243	(0)	(0.00%)	
Total Capital Revenues	218,243	218,243	218,697	454		
Capital Expenses						
Governance						
Other Governance	(195,801)	(195,801)	(171,119)	24,682	12.61%	▲
Law, Order and Public Safety						
Fire Prevention	(438,485)	(36,482)	(13,095)	23,387	64.11%	▲
Other Law, Order and Public Safety	(3,100)	(3,100)	(31)	3,069	98.99%	▲
Housing						
Staff Housing	(16,313)	0	(30)	(30)		
Community Amenities						
Sanitation - Other	(543,000)	(543,000)	(519,410)	23,590	4.34%	
Urban Stormwater Drainage	(116,030)	(116,030)	(62,887)	53,143	45.80%	▲
Other Community Amenities	(48,773)	(36,108)	(5,334)	30,774	85.23%	▲

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 30 April 2016

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Capital Expenses (Continued)							
Recreation and Culture							
Public Halls and Civic Centres		(38,038)	0	0	0		
Swimming Areas and Beaches		(3,282,232)	(3,277,159)	(3,265,307)	11,852	0.36%	
Other Recreation and Sport		(581,568)	(503,943)	(413,973)	89,970	17.85%	▲
Libraries		(13,000)	0	(1,222)	(1,222)		▼
Heritage		(10,959)	(2,221)	(3,015)	(794)	(35.74%)	
Transport							
Streets and Road Construction		(1,920,899)	(1,527,321)	(1,475,487)	51,834	3.39%	
Road Plant Purchases		(580,185)	(580,185)	(575,425)	4,760	0.82%	
Economic Services							
Tourism and Area Promotion		(43,469)	(43,469)	(42,141)	1,328	3.06%	
Other Property and Services							
Unclassified		(91,244)	(76,030)	(26,345)	49,685	65.35%	▲
Total Capital Expenditure	9	(7,923,096)	(6,940,849)	(6,574,822)	366,027		
Net Cash from Capital Activities							
		(7,704,853)	(6,722,606)	(6,356,125)	366,481		
Financing							
Proceeds from New Debentures	10	500,000	0	0	0		
Self-Supporting Loan Principal	10	9,924	4,916	4,916	0	0.00%	
Transfer from Reserves	7	3,117,065	2,950,350	2,950,350	0	0.00%	
Repayment of Debentures	10	(172,520)	(85,282)	(85,282)	0	0.00%	
Repayment of Finance Leases	10	(6,566)	(5,402)	(5,402)	0	0.00%	
Transfer to Reserves	7	(546,103)	(300,036)	(300,036)	0	0.00%	
Net Cash from Financing Activities		2,801,800	2,564,546	2,564,546	0		
Net Operations, Capital and Financing		(1,333,013)	(892,294)	(381,313)	510,981		
Opening Funding Surplus(Deficit)	2	1,353,497	1,353,497	1,353,497	0		
Closing Funding Surplus(Deficit)	2	20,484	461,203	972,184	510,982		

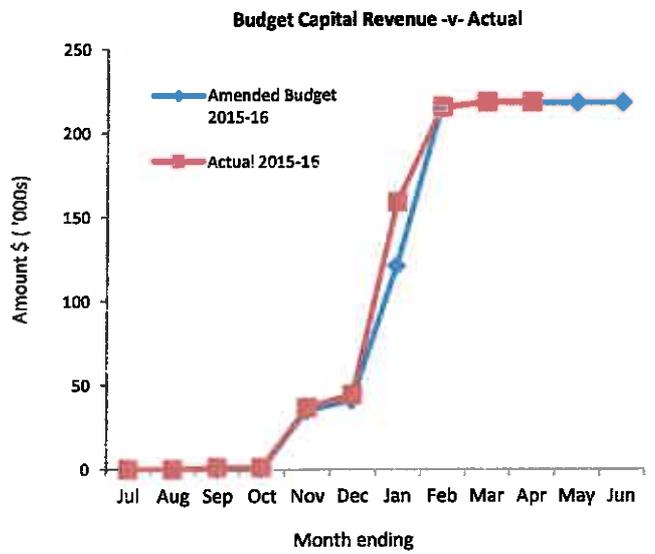
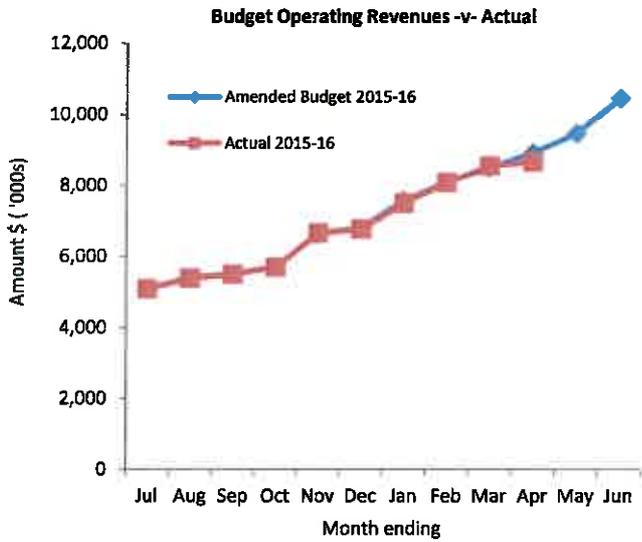
▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 3 for an explanation of the reasons for the variance. Amounts less than \$1,000 are considered a minor timing variance and no further explanations are provided.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

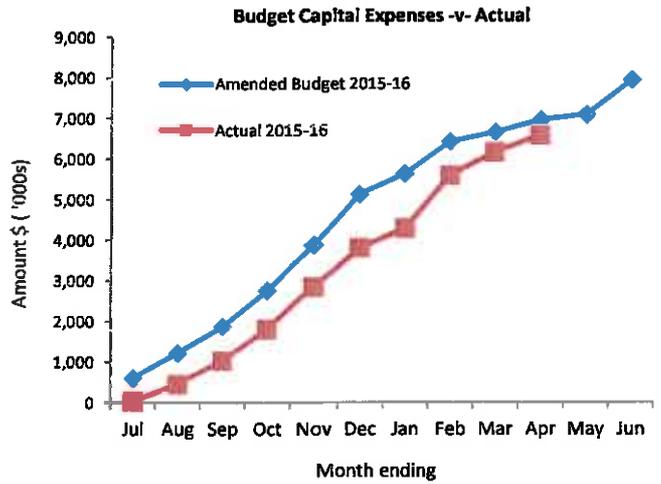
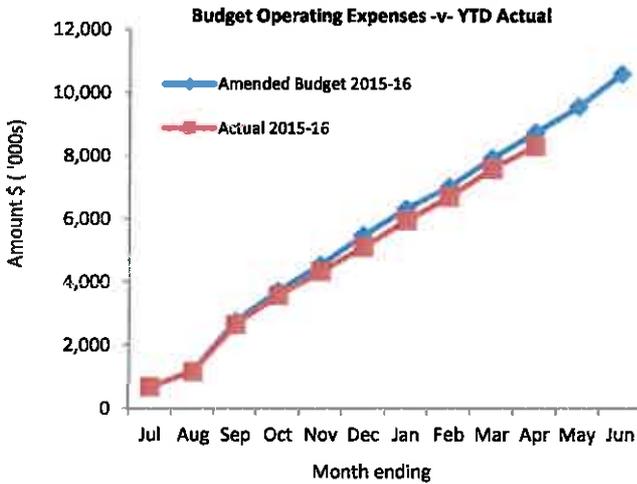
SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Revenues



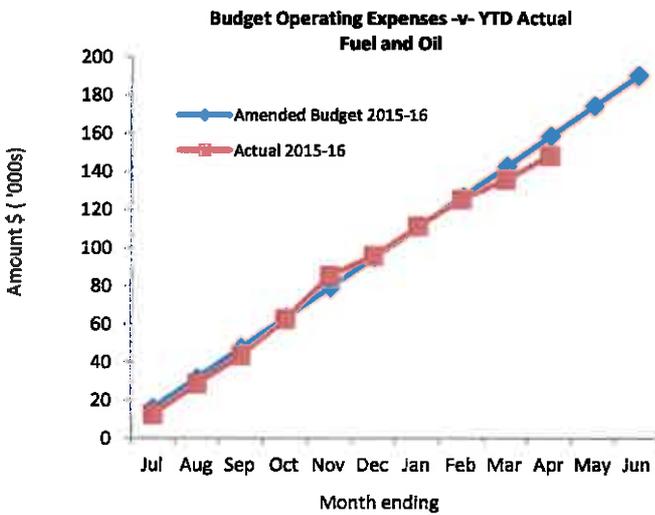
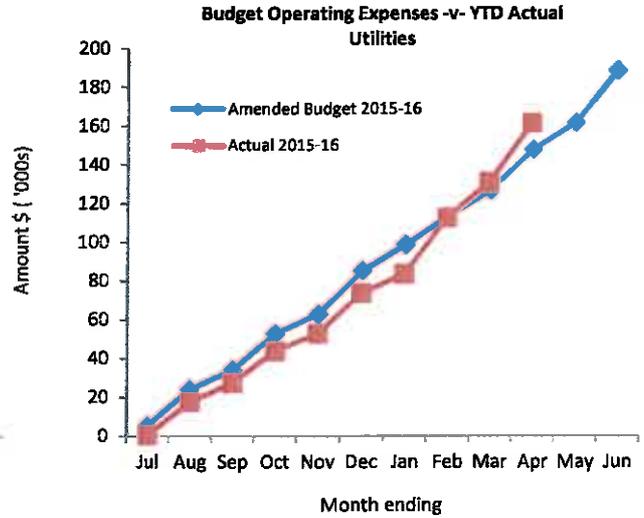
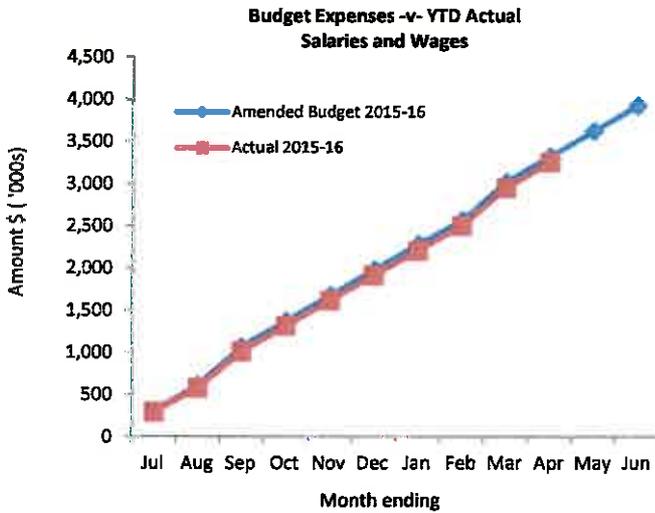
Expenditure



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Expenditure

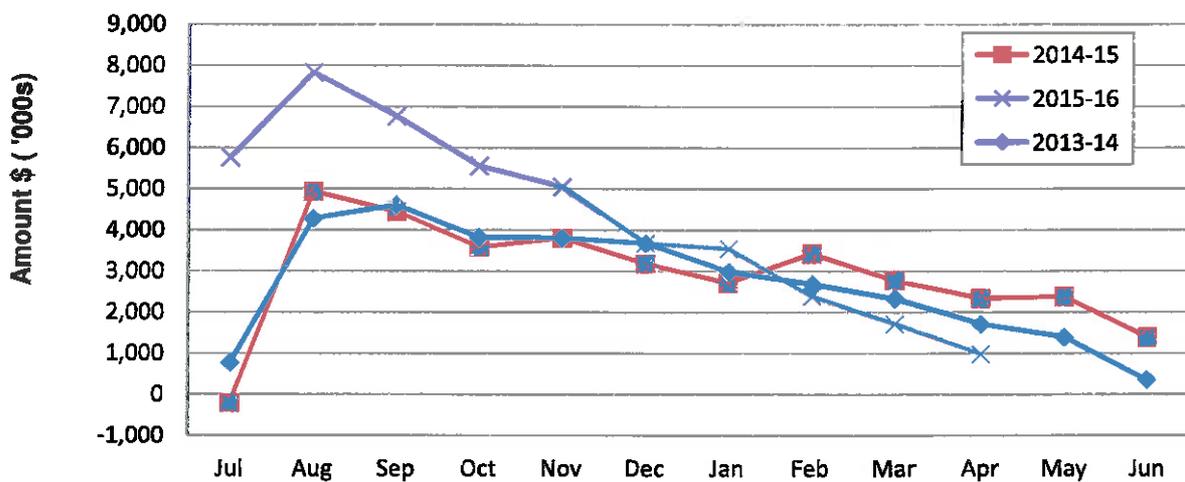


SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 30 Apr 2016	Last Period	30th June 2015
		\$	\$	\$
Current Assets				
Cash Unrestricted	5	1,834,582	3,866,753	2,550,895
Cash Restricted	5	2,260,528	2,234,053	4,910,841
Receivables - Rates	6	213,030	751,702	124,773
Receivables - Sundry Debtors	6	78,342	72,136	85,302
Receivables - Other		94,287	136,240	47,674
Inventories		12,416	26,467	17,759
		4,493,185	7,087,350	7,737,244
Less: Current Liabilities				
Payables		(639,841)	(701,432)	(934,649)
Provisions		(870,359)	(870,359)	(870,359)
		(1,510,200)	(1,571,790)	(1,805,007)
Less: Cash Reserves	7	(2,260,528)	(2,234,053)	(4,910,841)
Less: Loans - Clubs/Institutions		(5,008)	(5,008)	(9,924)
Add: Current Leave Provision Cash Backed		166,334	163,969	162,941
Add: Current Loan Liability		88,400	90,068	179,085
Net Current Funding Position		972,184	3,530,537	1,353,497

Note 3 - Liquidity Over the Year



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 3- EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Operating Revenues					
Health					
Prev Services - Inspection and Admin Community Amenities	2,712	14.79%	▲	Permanent	Income received for Health Act license approvals greater than anticipated.
Sewerage	2,497	15.08%	▲	Permanent	Income for septic tank applications and inspections greater than anticipated.
Town Planning and Regional Develop Recreation and Culture	2,362	14.43%	▲	Permanent	Planning application fees received greater than anticipated.
Swimming Areas and Beaches	(308,372)	(26.52%)	▼	Timing	Final payment of CSRFF grant for construction of the swimming pool not yet received.
Public Halls and Civic Centres	1,618	10.45%	▲	Permanent	Income received for hire of Bridgetown Civic Centre greater than anticipated.
Libraries	1,373	19.28%	▲	Permanent	Income received for various library services greater than anticipated.
Economic Services					
Building Control	2,359	5.58%	▲	Timing	Income received for building licence approvals and copies of building plans greater than expected at this time. No permanent variance is anticipated.
Other Property and Services					
Private Works	(3,632)	(5.95%)	▼	Permanent	Commission on motor vehicle licensing service less than anticipated.
Salaries and Wages	(1,034)	(49.62%)	▼	Timing	Reimbursement for workers compensation claims less than anticipated, offset by reduced expenditure.
Unclassified	4,960	15.75%	▲	Permanent	Increased insurance claim reimbursement income, will be offset by increased expenditure.
Operating Expenses					
Governance					
Other Governance	29,910	5.76%	▲	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs. Total salaries and wages are within budget allocation at this time.
Law, Order and Public Safety					
Animal Control	8,496	11.66%	▲	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Health					
Prev Services - Inspection and Admin	10,054	13.58%	▲	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Preventative Services - Other	(2,067)	(53.81%)	▼	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Education and Welfare Care of Families and Children	(9,758)	(18.37%)	▼	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Aged and Disabled - Other	21,306	21.16%	▲	Timing	Variances in the timing of expenditure for grant funded programs. No permanent variance is anticipated.
Other Welfare	23,663	56.79%	▲	Timing	Variance in the timing of expenditure for youth grant funded program. No permanent variance is anticipated.
Housing Staff Housing	3,353	11.34%	▲	Timing	Building maintenance costs less than expected to date. No permanent variance is anticipated.
Community Amenities Sanitation - General Refuse Sewerage	28,623 (6,927)	5.24% (24.35%)	▲ ▼	Timing Allocations	Invoices not yet received for rubbish collection service for month of April. Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Urban Stormwater Drainage Other Community Amenities	36,861 16,552	18.04% 12.22%	▲ ▲	Timing Timing/ Permanent	Drainage maintenance works will increase in the later part of the year. Cemetery maintenance costs (\$5,517), public conveniences maintenance (\$2,395) and community bus expenses (\$7,616) are less than anticipated to date. Some permanent saving is likely in relation to Community Bus expenditure.
Recreation and Culture Public Halls and Civic Centres	6,190	5.30%	▲	Timing	Public halls building maintenance costs less than expected to date. No permanent variance is anticipated.
Swimming Areas and Beaches	18,937	52.11%	▲	Timing/ Allocations	Costs of maintaining the Greenbushes swimming hole to date are less than anticipated (\$2,976), balance relates to variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Other Culture	3,121	13.79%	▲	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Transport Parking Facilities	(5,491)	(35.34%)	▼	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Economic Services					
Building Control	24,191	14.69%	▲	Permanent/ Timing	Cost of contract building surveyor less than year to date estimate (\$5,763), some permanent saving expected in this account. Balance relates to variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Economic Development	(3,558)	(11.74%)	▼	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Other Property and Services					
Works and Services Management	(3,839)	(39.42%)	▼	Timing	Variance due to timing of leave being taken.
Waste Activity Unit	12,263	938.99%	▲	Timing	Variance due to timing of leave and training being taken.
Works Activity Unit	9,076	17124.45%	▲	Allocations	Variance in wages and overheads allocated to depot maintenance and supervision offset by allocations in other sub programs.
Fleet Activity Unit	1,924	14.62%	▲	Timing	Variance due to timing of staff training being undertaken.
Plant Operation Costs	6,074	60.59%	▲	Allocations	Recovery of plant operation costs via jobs is greater than expected at this time. Recovery rates to be monitored and adjusted where relevant.
Salaries and Wages	1,034	49.62%	▲	Timing	Workers compensation costs less than anticipated, offset by reduced income.
Corporate Services Department	(1,069)	(20.56%)	▼	Timing	Variance due to timing of leave being taken.
Planning and Environment Department	8,949	432.96%	▲	Timing	Variance due to timing of leave and training being taken.
Community Services Department	(2,820)	(145.69%)	▼	Timing	Variance due to timing of leave being taken.
Capital Expenses					
Governance					
Other Governance	24,682	12.61%	▲	Timing	Administration building works continuing.
Law, Order and Public Safety					
Fire Prevention	23,387	64.11%	▲	Timing	Hester Brook satellite fire station works not yet commenced.
Other Law, Order and Public Safety	3,069	98.99%	▲	Timing	SES stormwater redirection works not yet commenced.
Community Amenities					
Urban Stormwater Drainage	53,143	45.80%	▲	Timing	Works continuing on various drainage construction jobs.
Other Community Amenities	30,774	85.23%	▲	Timing	Works continuing on new toilets at Bridgetown Cemetery.
Recreation and Culture					
Other Recreation and Sport	89,970	17.85%	▲	Timing	Works continuing on construction of the Bridgetown Sportsground Change Rooms (\$22,928). Integrated recreation facility works continuing and mosaic project yet to commence (\$73,459).

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Libraries	(1,722)		▼	Timing	Sealing of external timber works commenced sooner than expected.
Other Property and Services Unclassified	49,685	65.35%	▲	Timing	Purchase of land not yet finalised.

▼ Deficit ▲ Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Amounts less than \$1,000 are considered a minor timing variance and no further explanations are provided.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non-Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						
1381630	Roads to Recovery Grant	C.07/0815	Operating Revenue				0
RT64	Roads to Recovery Jobs to be Determined	C.07/0815	Capital Expenses		269,920	(82,000)	(82,000)
RT65	RTR Carbanup Brook Road Gravel Sheeting	C.07/0815	Capital Expenses			(80,460)	187,920
RT66	RTR Kingsthorp Road Gravel Sheeting	C.07/0815	Capital Expenses			(62,910)	107,460
RT67	RTR Elphick Fleeton Road Gravel Sheeting	C.07/0815	Capital Expenses			(44,550)	44,550
RT62	RTR Centreline Marking	C.07/0815	Capital Expenses	44,792			0
RC44	Centreline Marking	C.07/0815	Capital Expenses			(30,000)	44,792
DR06	Jephson Street Drainage	C.07/0815	Capital Expenses			(14,792)	14,792
29BU	Bridgetown Bush Fire Headquarters Generator	C.06/0915	Capital Expenses			(8,250)	0
1063730	Western Power Grant for Generator	C.06/0915	Operating Revenue		4,000		(8,250)
Reserve 127	Matched Grants Reserve - Transfer Out for Generator	C.06/0915	Reserve Transfer		4,250		(4,250)
1190420	Disability Inclusion Program (Participate Mate)	C.12/1015	Operating Expenses			(41,059)	0
1194330	Disability Services Commission Grant (Participate Mate)	C.12/1015	Operating Revenue		41,059		(41,059)
1342820	Somme Creek Plaques	C.02/1115	Operating Expenses			(2,440)	0
Reserve 127	Matched Grants Reserve - Transfer Out for Somme Creek	C.02/1115	Reserve Transfer		2,440		(2,440)
02BN	Bridgetown Cemetery Toilets	C.04/1115	Capital Expenses		3,300		0
04BN	Greenbushes Cemetery Toilets	C.04/1115	Capital Expenses			(3,300)	3,300
16BU	Integrated Recreation Complex Building Renewals	C.08/1215	Capital Expenses			(28,040)	0
Reserve 125	Building Maintenance Reserve	C.08/1215	Reserve Transfer		28,040		(28,040)
1335240	Bridgetown Swimming Pool Infrastructure Upgrade	C.10/1215d	Capital Expenses			(96,600)	0
1333730	Bridgetown Swimming Pool Fundraising Contributions	C.10/1215d	Operating Revenue		220,000		(96,600)
Reserve 131	Bridgetown Leisure Centre Reserve	C.10/1215d	Reserve Transfer			(123,400)	123,400
1460340	Visitor Centre Building Renewal	C.09/0116	Capital Expenses			(36,600)	0
26BU	146 Hampton Street Building Renewal	C.09/0116	Capital Expenses		4,000		(36,600)

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non-Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Permanent Changes (Continued)						
05BU	Greenbushes Pool Toilets Building Renewal	C.09/0116	Capital Expenses		4,000		(28,600)
39BU	Greenbushes Golf Club Building Renewal	C.09/0116	Capital Expenses		12,000		(16,600)
1350140	Bridgetown Railway Station Building Renewal	C.09/0116	Capital Expenses		16,600		0
	Budget: Review Changes						
Various	Budget Review Changes to Operating Revenue	C.10/0216	Operating Revenue			(10,364)	(10,364)
Various	Budget Review Changes to Operating Expenses	C.10/0216	Operating Expenses		315,883		305,519
Various	Budget Review Changes to Capital Revenue	C.10/0216	Capital Revenue		45,243		350,762
Various	Budget Review Changes to Capital Expenses	C.10/0216	Capital Expenses			(82,728)	268,034
Various	Budget Review Changes to Reserve Transfers	C.10/0216	Reserve Transfer			(197,827)	70,207
Various	Budget Review Changes to Loan Principal Repayments	C.10/0216	Loan Repayments		94,556		164,763
Various	Budget Review Non Cash Adjustments	C.10/0216	Non Cash Item	(183,665)			(18,902)
	Increase in Opening Funds as at 1 July 2015	C.10/0216	Opening Surplus(Deficit)		18,902		0
	Permanent Changes After Budget Review						
1381630	Roads to Recovery Grant	SpC.01/0316	Operating Revenue		61,549		61,549
RT64	Roads to Recovery Jobs to be Determined	SpC.01/0316	Capital Expenses		205,794		267,343
RT68	RTR Walter Willis Road Gravel Re-Sheeting	SpC.01/0316	Capital Expenses			(28,000)	239,343
RT69	RTR Crowd Wheatley Road Gravel Re-Sheeting	SpC.01/0316	Capital Expenses			(37,000)	202,343
RT70	RTR Leifroy Road Gravel Re-Sheeting	SpC.01/0316	Capital Expenses			(16,000)	186,343
RT71	RTR Strathmore Road Gravel Re-Sheeting	SpC.01/0316	Capital Expenses			(51,176)	135,167
RT72	RTR Dalmore Road Gravel Re-Sheeting	SpC.01/0316	Capital Expenses			(70,000)	65,167
RT42	RTR Winnejuj Road Shoulder Repair	SpC.01/0316	Capital Expenses			(61,549)	3,618
Reserve 201	Unspent Grants Reserve	SpC.01/0316	Reserve Transfer		16,866		20,484
				(183,665)	1,413,194	(1,209,045)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 5: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	1.00%	59,194			59,194	CBA	At Call
Municipal On-Call Account	2.00%	206,108			206,108	BankWest	At Call
Trust Bank Account	1.00%			268,181	268,181	CBA	At Call
Visitor Centre Trust Account	Nil			42,341	42,341	CBA	At Call
Cash On Hand	Nil	2,070			2,070	N/A	On Hand
(b) Term Deposits							
Municipal Funds	2.35%	257,686			257,686	BankWest	02-May-16
Municipal Funds	2.80%	300,000			300,000	NAB	20-May-16
Municipal Funds	2.45%	505,722			505,722	BankWest	23-May-16
Municipal Funds	2.80%	503,802			503,802	NAB	18-Jun-16
Reserve Funds	3.02%		2,260,528		2,260,528	NAB	30-May-16
Total		1,834,582	2,260,528	310,522	4,405,631		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 April 2016

Note 6: RECEIVABLES

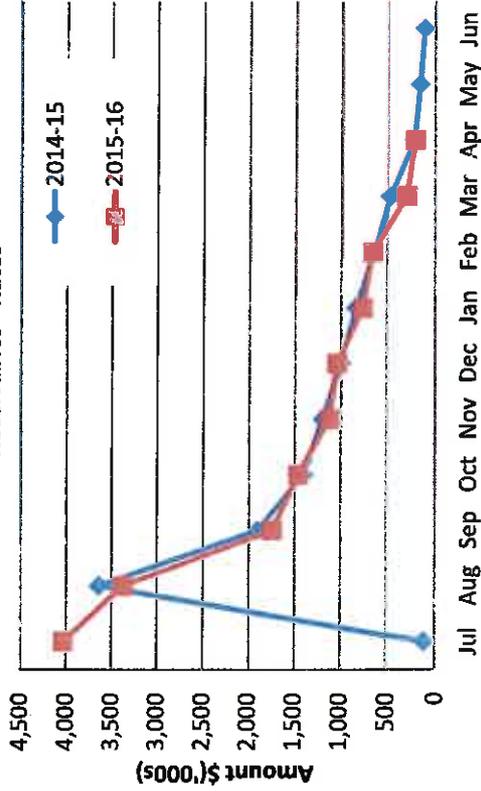
Receivables - Rates

Opening Arrears Previous Years	
Levied this year	
Less Collections to date	
Equals Current Outstanding	

Net Rates Collectable
 % Collected

YTD 30 Apr 2016	30 June 2015
\$ 124,773	\$ 128,753
3,949,706	3,690,718
(3,861,449)	(3,694,699)
213,030	124,773
213,030	124,773
94.77%	96.73%

Receivables - Rates



Receivables - Sundry Debtors

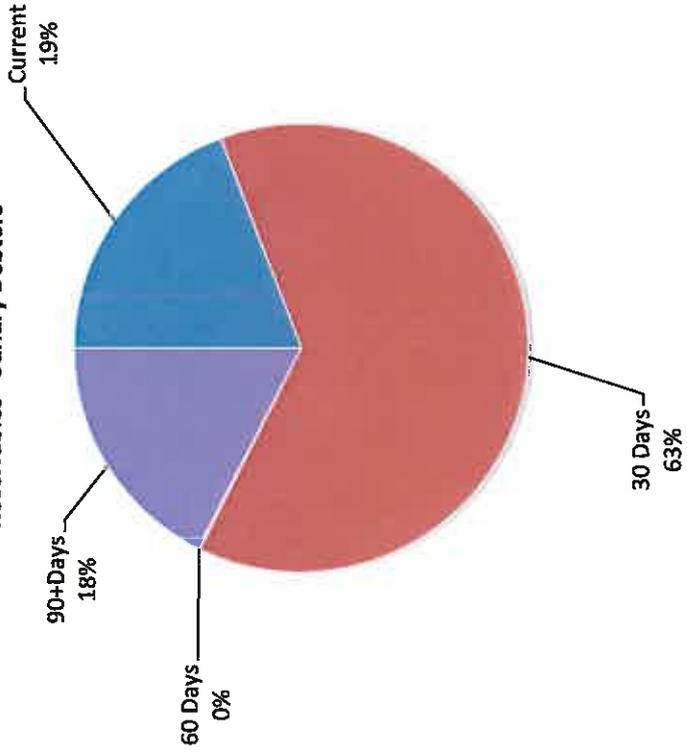
Receivables - Sundry Debtors

Total Sundry Debtor Receivables Outstanding

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+ Days
\$	16,259	53,538	79	14,966
				84,842

Receivables - Sundry Debtors



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 7: CASH BACKED RESERVE

Res No.	Res Name	2015-16									
		Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance	
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
101	Leave Reserve	162,941	5,907	3,393				168,848		166,334	
102	Plant Reserve	293,226	4,983	3,859	248,600	248,600	(337,811)	208,998	(337,811)	207,875	
103	Land and Building Reserve	1,387,948	21,090	18,992			(806,241)	602,797	(706,997)	699,943	
104	Bush Fire Reserve	18,815	30	392			(18,000)	845		19,207	
105	Maranup Ford Road Maintenance Reserve	93,402	3,387	1,945				96,789		95,347	
106	Subdivision Reserve	292,375	10,962	6,088	10,000	10,000		313,337		298,463	
107	Sanitation Reserve	75,757	2,669	1,578	111,139	111,139	(23,915)	165,650		77,335	
109	Recreation Centre Floor Reserve	161,283	5,847	3,358				167,130		164,642	
111	Mobile Garbage Bins Reserve	68,283	2,475	1,422				70,758		69,705	
112	Refuse Site Post Closure Reserve	177,227	6,606	3,690	5,000	5,000		188,833		180,917	
113	Drainage Reserve	3,438	125	72				3,563		3,510	
114	Community Bus Reserve	65,613	2,923	1,366	15,000	15,000		83,536		66,980	
115	SBS Tower Replacement Reserve	28,260	1,025	588				29,285		28,848	
118	Playground Equipment Reserve	11,640	427	242	2,200	2,200		14,267		11,882	
119	Swimming Pool Reserve	3,962	143	83				4,105		4,045	
121	Car Park Reserve	848	31	18				879		866	
123	ROMANS Reserve	4,224	153	88				4,377		4,312	
125	Building Maintenance Reserve	53,454	1,937	1,113	38,264	38,264	(28,040)	65,615	(28,040)	26,527	
126	Strategic Projects Reserve	36,415	595	758	10,000	10,000	(20,000)	27,010	(20,000)	17,173	
127	Matched Grants Reserve	29,657	903	549			(17,670)	12,890	(8,980)	21,226	
128	Aged Care Infrastructure Reserve	45,257	1,822	942	5,000	5,000		52,079		46,199	
129	Equipment Reserve	1,355	140	28	2,500	2,500		3,995		1,383	
130	Assets and GRV Valuation Reserve	30,143	820	628				30,963		30,770	
131	Bridgetown Leisure Centre Reserve	0	0	0	123,400	123,400		123,400		0	
201	Unspent Grants Reserve	1,865,318	0	242			(1,865,388)		(1,848,522)	17,038	
		4,910,841	75,000	51,436	571,103	248,600	(3,117,065)	2,439,879	(2,950,350)	2,260,528	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 8: CAPITAL DISPOSALS

YTD Actual Replacement		Disposals		Amended Current Budget		
Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$	\$	\$		\$
36,331	35,455	(877)	35,877	35,000	(877)	0
4,686	3,000	(1,686)	0	0	0	0
53,339	56,364	3,025	3,645	3,000	(645)	(1,041)
147,056	115,000	(32,056)	55,398	56,364	966	2,059
6,000	7,579	1,579	147,056	115,000	(32,056)	(0)
			6,000	7,579	1,579	0
831	650	(181)	831	650	(181)	0
226	650	424	226	650	424	(0)
577	0	(577)	0	0	0	(577)
249,047	218,697	(30,350)	249,033	218,243	(30,790)	440

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD 30 April 2016				Variance (Under)/Over	Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	\$		
Land and Buildings		\$	\$	\$	\$		
Other Governance							
Shire Administration Building	07BU	133,041	133,041	109,224	(23,817)	Works continuing	
		133,041	133,041	109,224	(23,817)		
Fire Prevention							
Bridgetown Bushfire Service Headquarters	29BU	14,985	14,982	13,095	(1,887)	Works continuing	
Hester Brook Satellite Fire Station	038N	21,500	21,500	0	(21,500)	Works not yet commenced	
		36,485	36,482	13,095	(23,387)		
Other Law, Order and Public Safety							
SES Building	1080140	3,100	3,100	31	(3,069)	Works not yet commenced	
		3,100	3,100	31	(3,069)		
Staff Housing							
146 Hampton Street	26BU	4,613	0	0	0		
144 Hampton Street	38BU	3,000	0	30	30		
31 Gifford Road	28BU	8,700	0	0	0		
		16,313	0	30	30		
Other Community Amenities							
River Park Toilets	44BU	8,500	0	0	0		
Hampton Street Toilets	46BU	0	0	0	0		
Settlers Rest Gazebo	12BU	7,273	3,108	3,108	(0)		
Bridgetown Cemetery Toilets	028N	29,700	29,700	1,113	(28,587)	Works continuing	
Greenbushes Cemetery Toilets	048N	3,300	3,300	1,113	(2,187)	Job complete - Invoices pending	
		48,773	36,108	5,334	(30,774)		
Public Halls and Civic Centres							
Greenbushes Hall	20BU	30,919	0	0	0		
Greenbushes Offices	21BU	7,119	0	0	0		
		38,038	0	0	0		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD 30-Apr-2016				Variance (Under)/Over	Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual			
		\$	\$	\$	\$		
Swimming Areas and Beaches							
Greenbushes Pool Toilet	058U	2,964	0	0	0		
Bridgetown Swimming Pool	1335240	3,277,168	3,277,159	3,265,307	(11,852)	Minor purchases yet to occur	
		3,280,132	3,277,159	3,265,307	(11,852)		
Other Recreation and Sport							
Integrated Recreation Complex	168U	85,694	85,694	56,762	(28,932)	Works continuing	
Bridgetown Sports Ground Change Rooms	178U	316,864	316,864	293,936	(22,928)	Works continuing	
Greenbushes Golf Club	398U	11,500	3,500	2,808	(692)		
		414,058	406,058	353,506	(52,552)		
Libraries							
Bridgetown Library	1365540	13,000	0	1,222	1,222	Works commenced on timber sealing	
		13,000	0	1,222	1,222		
Heritage							
Greenbushes Court House	198U	2,221	2,221	2,747	526		
Yornup School	478U	3,000	0	30	30		
Bridgetown Old Goal	408U	1,419	0	0	0		
Bridgetown Railway Station	1350140	4,319	0	237	237		
		10,959	2,221	3,015	794		
Streets and Road Construction							
Shire Depot	088U	49,470	30,669	29,981	(688)		
		49,470	30,669	29,981	(688)		
Tourism and Area Promotion							
Visitor Centre Building	1460340	43,469	43,469	42,141	(1,328)	Works continuing	
		43,469	43,469	42,141	(1,328)		
Unclassified							
Energy and Water Efficiency Fittings	1790140	0	0	0	0		
Geegelup Brook Land	1790040	91,244	76,030	26,345	(49,685)	Land purchases not yet finalised	
		91,244	76,030	26,345	(49,685)		
Land and Buildings Total		4,178,082	4,044,337	3,849,231	(195,106)		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD 30 Apr 2016				Variance (Under)/Over	Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	\$		
Roads		\$	\$	\$	\$		
Streets and Road Construction							
Winnejuip Road 2014-15 Regional Road Group	RR21	24,200	24,200	23,024	(1,176)	Job complete	
Winnejuip Road 2015-16 Regional Road Group	RR24	207,817	207,817	202,881	(4,936)	Job complete	
Kerbing	KB01	20,000	16,650	19,745	3,095	Works ahead of original estimate	
Nelson Street Roads to Recovery	RT07	266,808	266,807	298,189	31,382	Job complete	
Dreyfus Street Roads to Recovery	RT12	1,010	1,010	1,010	(0)	Job complete	
Kruls Road Roads to Recovery	RT57	25,460	25,460	25,987	527	Job complete	
Carbanup Brood Road Roads to Recovery	RT65	107,000	107,000	106,999	(1)	Job complete	
Kingston Road Roads to Recovery	RT66	76,064	76,064	76,064	0	Job complete	
Elphick Fleeton Road Roads to Recovery	RT67	41,685	41,685	41,685	0	Job complete	
Walter Willis Road Roads to Recovery	RT68	28,000	14,000	265	(13,735)	Works not yet commenced	
Crowd Wheatley Road Roads to Recovery	RT69	37,000	18,500	265	(18,235)	Works not yet commenced	
Lefroy Road Roads to Recovery	RT70	16,000	8,000	10,436	2,436	Works continuing	
Strathmore Road Roads to Recovery	RT71	51,176	25,588	25,343	(245)	Works continuing	
Dalmore Road Roads to Recovery	RT72	70,000	35,000	1,199	(33,801)	Works continuing	
Winnejuip Road Roads to Recovery	RT42	61,549	30,774	36,894	6,120	Job complete	
Wilga Road Roads to Recovery	RS01	67,380	67,380	67,380	0	Job complete	
Kendall Road Roads to Recovery	RS02	55,690	55,690	59,152	3,462	Job complete	
Kangaroo Gully Road	RC33	30,800	0	0	0		
Roadside Vegetation Removal	RC43	218,662	171,188	192,987	21,799	Works continuing	
Centreline Marking	RC44	31,069	22,499	579	(21,920)	Works continuing	
Brockman Highway Blackspot	BK02	150,000	16,299	19,674	3,375	Design work	
Kendall Road 2015-16 Commodity Routes	CR05	136,727	136,727	136,727	(1)	Job complete	
Gravel Search	1382140	30,980	30,980	21,138	(9,842)	Works continuing	
Roads Total		1,755,077	1,399,318	1,367,624	(31,694)		
		1,755,077	1,399,318	1,367,624	(31,694)		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD: 30 Apr 2016				Variance (Under)/Over	Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual			
		\$	\$	\$	\$		
Footpaths							
Streets and Road Construction							
Footpaths Disability Access	FP28	5,000	4,150	0	(4,150)	Works not likely to occur	
Steere Street Nibs	FP34	18,168	0	511	511	Works to be completed in 16/17	
Hampton Street North - Kordics	FP29	7,719	7,719	0	(7,719)	Works not yet commenced	
Roe Street	FP42	23,000	23,000	19,168	(3,832)	Works complete - invoices pending	
Henry Street	FP31	32,000	32,000	27,738	(4,262)	Works continuing	
		85,887	66,869	47,417	(19,452)		
Footpaths Total		85,887	66,869	47,417	(19,452)		
Drainage							
Urban Stormwater Drainage							
Jephson Street	DR06	44,792	44,792	27,321	(17,471)	Works continuing	
Bunbury Street	DR19	11,555	11,555	5,962	(5,593)	Job complete - invoice pending	
Palmers Road	DR21	1,621	1,621	1,620	(1)	Job complete	
Phillips Street	DR05	43,379	43,379	16,460	(26,919)	Works continuing	
Grange Road	DR22	11,683	11,683	11,523	(160)	Job complete	
Glentulloch Road	DR23	3,000	3,000	0	(3,000)	Works not yet commenced	
		116,030	116,030	62,887	(53,143)		
Drainage Total		116,030	116,030	62,887	(53,143)		
Parks and Ovals							
Other Recreation and Sport							
Somme Park (Fitness Trail Equipment)	05IU	4,000	4,000	10,800	6,800	Allocation of wages, overheads & plant	
Recreation Trails Construction	03IU	88,100	18,475	18,475	0		
Sports Ground Infrastructure (Cidery Dam)	07IU	6,000	6,000	10,662	4,662	Allocation of wages, overheads & plant	
Greenbushes Heritage Park	10IU	13,368	13,368	9,014	(4,354)	Job complete	
		111,468	41,843	48,952	7,109		
Parks and Ovals Total		111,468	41,843	48,952	7,109		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD 30 Apr 2016			Variance (Under)/Over	Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual		
		\$	\$	\$	\$	
Bridges						
Streets and Road Construction						
Winejup Road Bridge	BR10	26,000	26,000	26,000	0	Job complete
Hesters Brook Bridge	38714	4,465	4,465	4,465	0	Job complete
		30,465	30,465	30,465	0	
Bridges Total		30,465	30,465	30,465	0	
Infrastructure - Other						
Sanitation - Other						
Bridgetown Landfill New Cell	WA01	543,000	543,000	519,410	(23,590)	Works continuing
		543,000	543,000	519,410	(23,590)	
Swimming Areas & Beaches						
Greenbushes Skate Park Shelter	48BU	3,525	3,525	3,526	1	Job Complete
Greenbushes Pool Deck and Shelter	11IU	2,100	0	0	0	
		5,625	3,525	3,526	1	
Other Recreation and Sport						
Integrated Recreation Complex Mosaic	02IN	44,527	44,527	0	(44,527)	Works not yet commenced
		44,527	44,527	0	(44,527)	
Infrastructure Other Total		593,152	591,052	527,936	(68,116)	
Plant and Equipment						
Other Governance						
CEO Vehicle	1055440	55,000	55,000	54,135	(865)	Purchase finalised
		55,000	55,000	54,135	(865)	
Fire Prevention						
Fire Fighting Equipment for Brigades	1065540	2,000	0	0	0	
Vehicle for Brigade	1065940	400,000	0	0	0	
		402,000	0	0	0	
Other Law, Order and Public Safety						
CCTV and Lighting	1080340	0	0	0	0	
		0	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD 30 Apr 2016				Variance (Under)/Over	Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual			
		\$	\$	\$	\$		
Other Recreation and Sport							
Ride on Mower	1345240	7,990	7,990	7,990	0	Purchase finalised	
Road Plant Purchases							
Tip Truck	PL04	184,485	184,485	183,900	(585)	Purchase finalised	
Road Grader	PL09	304,350	304,350	304,350	0	Purchase finalised	
Works and Services Fleet	1405040	72,000	72,000	72,375	375	Purchase finalised	
Sundry Equipment	1403740	19,350	19,350	14,800	(4,550)	Minor purchases yet to occur	
Plant and Equipment Total		580,185	580,185	575,425	(4,760)		
		1,045,175	643,175	637,550	(5,625)		
Furniture and Equipment							
Other Governance							
IT Communications Equipment and Software	1055140	7,760	7,760	7,760	0		
		7,760	7,760	7,760	0		
Furniture and Equipment Total		7,760	7,760	7,760	0		
Capital Expenditure Total		7,923,096	6,940,849	6,574,892	(366,027)		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 10: INFORMATION ON BORROWINGS

(a) Deberiture Repayments

Particulars	Principal 1/07/2015	New Loans:		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$	\$
Community Amenities									
Loan 107 Transfer Station	12,198		12,198	6,018	12,198	6,180	0	328	494
Loan 107A Transfer Station	25,352		12,439	6,162	12,439	19,190	12,913	478	840
Loan 107B Transfer Station	27,561		8,891	4,409	8,891	23,152	18,670	451	829
Loan 108 Landfill Plant	159,451		20,083	9,939	20,083	149,512	139,368	3,293	6,380
Loan 113 Landfill Site New Cell	0		0	0	0	0	500,000	0	0
Recreation and Culture									
Loan 105 Memorial Park Improvements	102,319		23,269	11,455	23,269	90,864	79,050	3,197	6,037
Loan 106 Somme Creek Parkland	80,929		18,405	9,061	18,405	71,868	62,524	2,529	4,775
Loan 109 Sports Ground Dam	21,127		10,366	5,135	10,366	15,992	10,761	398	700
Loan 110 Bridgetown Bowling Club - SSL	65,436		9,924	4,916	9,924	60,520	55,512	1,220	2,349
Loan 112 Bridgetown Swimming Pool	1,710,000		56,945	28,188	56,945	1,681,812	1,653,055	34,542	68,515
	2,204,373	0	172,520	85,282	172,520	2,119,091	2,531,853	46,436	90,919

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 10: INFORMATION ON BORROWINGS

(b) Finance Lease Repayments

Particulars	Principal 1/07/2015	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
Economic Services									
Holden Colorado Vehicle	26,338	0	5,402	6,566	20,936	19,772	1,421	1,615	
	26,338	0	5,402	6,566	20,936	19,772	1,421	1,615	

(c) New Debentures

Particulars	Amount to be Borrowed Budget	Institution	Loan Type	Term Years	Amount Borrowed Actual
Economic Services					
Loan 111 Landfill Site New Cell	500,000	WATC	Debenture	5	0
	500,000				0

No new debentures were raised during the reporting period.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 11: RATING INFORMATION

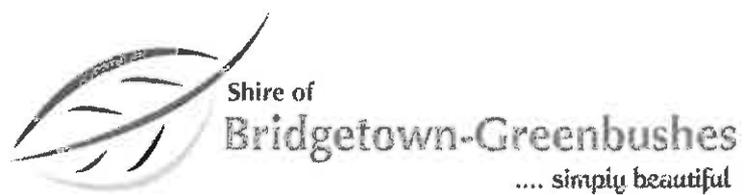
RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV Shire	0.07987	1,547	23,664,136	1,890,007	17,764	238	1,908,009	1,890,007	12,409		1,902,416
UV Shire Rural	0.00581	485	172,031,000	999,844	813		1,000,657	999,844			999,844
UV Bridgetown Urban Farmland	0.00494	3	2,240,000	11,066			11,066	11,066			11,066
UV Mining	0.08019	10	792,362	63,542	203		63,745	63,542			63,542
Sub-Totals		2,045	198,727,498	2,964,459	18,779	238	2,983,477	2,964,459	12,409	0	2,976,868
Minimum Payment	\$										
GRV Shire	793.00	925	4,500,412	733,525	(134)	(1,919)	731,472	733,525		791	734,316
UV Shire Rural	982.00	236	29,989,900	231,752	(628)		231,124	231,752			231,752
UV Bridgetown Urban Farmland	982.00	0	0	0			0	0			0
UV Mining	532.00	7	18,859	3,724	(90)		3,634	3,724			3,724
Sub-Totals		1,168	34,509,171	969,001	(853)	(1,919)	966,229	969,001	0	791	969,792
Rates Paid in Advance											
Amount from General Rates											
Less Rates Written Off							3,949,706				3,946,660
Totals							(61,609)				0
							3,888,097				3,946,660
							0				(100)
							3,888,097				3,946,560

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2016

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-15	Amount Received	Amount Paid	Closing Balance 30-Apr-16
	\$	\$	\$	\$
BCITF	2,934	29,330	(24,414)	7,850
Builders Registration Board Levy	2,068	27,090	(21,956)	7,202
Traffic Act	0	1,051,657	(1,051,657)	0
Relocated Housing Bonds	25,184	4,577		29,761
Subdivision Clearance Bonds	30,129	83		30,212
Cat Trap Bonds	0	800	(750)	50
Community Bus Bonds	1,150	2,100	(2,700)	550
Community Stall Bonds	150	850	(650)	350
Landscaping/Retaining Wall Bonds	82,038	6,020	(9,895)	78,163
Hall Hire Bonds	1,154	3,406	(2,548)	2,012
Standpipe Card Bonds	6,050	2,100	(850)	7,300
Council Built Asset Bonds	55,462	775	(9,548)	46,689
Crossover Bonds	1,879	5	(628)	1,256
Bushfire Donations	5,334	15		5,349
Accommodation - Visitor Centre	76,542	266,445	(303,366)	39,621
South West Coach Lines	612	6,836	(6,835)	613
Other Visitor Centre	45	1,777	(1,274)	548
TransWA	1,180	14,027	(13,647)	1,560
Local Drug Action Group	754	2		756
Coral Marble - Extractive Industries Bond	4,443	12		4,455
Dept. of Agriculture - Bond	7,054	20		7,074
Bridgetown Tidy Town Bank A/C	819	3		822
Perry - Fee Relating to Caveat	102	1		103
Seagate Holdings - Turning Lane Bond	37,162	103		37,265
Ouch Festival	611	1		612
R Witlen Overpayment	21			21
Visitor Centre Accommodation Payment	230			230
Interest to be Distributed	0	936	(838)	98
	343,107	1,418,971	(1,451,556)	310,522



LIST OF ACCOUNTS PAID

April 2016

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
<u>MUNICIPAL FUND</u>				
<u>DIRECT DEBITS</u>				
DD11833.1	08/04/2016	LES MILLS AUSTRALIA	MONTHLY LES MILLS LICENSING FEES FOR APRIL	545.95
DD11833.2	15/04/2016	COOL CLEAR WATER COMPANY	MONTHLY RENTAL/SERVICE OF WATER COOLER FOR ADMIN OFFICE	129.80
DD11866.1	14/04/2016	CAPITAL FINANCE	MONTHLY PAYMENT ON PRINCIPAL BUILDING OFFICERS VEHICLE	687.71
DD11866.2	16/04/2016	FLEXIRENT CAPITAL PTY LTD	COFFEE MACHINE RENTAL FOR APRIL	239.68
DD11833.3	07/04/2016	CALTEX STARCARD	FUEL FOR THE MONTH OF MARCH	3,553.51
DD11840.1	13/04/2016	WA SUPER	PAYROLL DEDUCTIONS	17,569.23
DD11840.10	13/04/2016	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	147.85
DD11840.11	13/04/2016	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION CONTRIBUTIONS	270.21
DD11840.2	13/04/2016	PLUM SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	205.36
DD11840.3	13/04/2016	ASGARD SUPER	SUPERANNUATION CONTRIBUTIONS	121.43
DD11840.4	13/04/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	422.15
DD11840.5	13/04/2016	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	214.16
DD11840.6	13/04/2016	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	114.73
DD11840.7	13/04/2016	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	69.82
DD11840.8	13/04/2016	TRUST COMPANY SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	48.87
DD11840.9	13/04/2016	COLONIAL MUTUAL LIFE ASSURANCE	SUPERANNUATION CONTRIBUTIONS	75.64
DD11858.1	27/04/2016	WA SUPER	PAYROLL DEDUCTIONS	17,112.43
DD11858.10	27/04/2016	TRUST COMPANY SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	46.32
DD11858.11	27/04/2016	COLONIAL MUTUAL LIFE ASSURANCE	SUPERANNUATION CONTRIBUTIONS	93.84
DD11858.12	27/04/2016	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	44.64
DD11858.2	27/04/2016	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	146.56
DD11858.3	27/04/2016	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION CONTRIBUTIONS	270.21
DD11858.4	27/04/2016	PLUM SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	205.36
DD11858.5	27/04/2016	JURONPI PTY LTD AS TRUSTEE FOR RA & JC	SUPERANNUATION CONTRIBUTIONS	243.00
DD11858.6	27/04/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	481.05
DD11858.7	27/04/2016	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	214.16
DD11858.8	27/04/2016	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	110.90
DD11858.9	27/04/2016	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	69.82
B/S	01/04/2016	COMMONWEALTH BANK	MERCHANT FEES	820.03
B/S	02/04/2016	COMMONWEALTH BANK	EFTPOS FEES	114.40
B/S	13/04/2016	COMMONWEALTH BANK	TOTAL WAGES FOR 31.03.2016 - 13.04.2016	115,887.10
B/S	15/04/2016	COMMONWEALTH BANK	ACCOUNT KEEPING FEES	61.25

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
B/S	15/04/2016	COMMONWEALTH BANK	BPOINT/BPAY FEES	760.02
B/S	27/04/2016	COMMONWEALTH BANK	TOTAL WAGES FOR 14.04.2016 - 27.04.2016	112,781.74
B/S	26/04/2016	COMMONWEALTH BANK	RETURNED EFT/CHEQUE FEES	2.50
B/S	29/03/2016	COMMONWEALTH BANK - CREDIT CARD	SURVEY MONKEY MONTHLY SUBSCRIPTION	24.00
B/S	31/03/2016	COMMONWEALTH BANK - CREDIT CARD	FUEL FOR 0.B	7.05
B/S	12/04/2016	COMMONWEALTH BANK - CREDIT CARD	LUNCH WITH VALUERS GENERAL STAFF	63.00
ELECTRONIC PAYMENTS				
EFT21186	07/04/2016	ACCESS ENGINEERING	REPAIRS TO ROLLER - B8905	715.39
EFT21187	07/04/2016	ALS LIBRARY SERVICES PTY LTD	LIBRARY BOOKS	12.91
EFT21188	07/04/2016	BIN BOMB PTY LTD	1 X 10KG TUB OF GARBAGE BIN DEODORANT PELLETS	164.95
EFT21189	07/04/2016	BLACKWOODS	24 X GREEN DYMARK - LINE MARKING AEROSOL CANS	223.08
EFT21190	07/04/2016	BLACKWOOD HEAVY TILT	REMOVAL OF ABANDONED VEHICLE TO SHIRE DEPOT	110.00
EFT21191	07/04/2016	BLISS FOR DESIGN	VARIOUS MINOR ITEMS	907.73
EFT21192	07/04/2016	BRIDGETOWN CLEANING SERVICE	MONTHLY CLEANING SERVICE FOR MARCH	2,567.64
EFT21193	07/04/2016	BRIDGETOWN MUFFLER & TOWBAR CENTRE	OIL FILTER + OIL FOR B0110	70.00
EFT21194	07/04/2016	BRIDGETOWN MEAT SUPPLY	SAUSAGES FOR DEPOT FUNCTION	37.65
EFT21195	07/04/2016	BRIDGETOWN VOLUNTEER BUSH FIRE	TILING BFS HQ, 2 X CATERING & ASSIST HAZARD REDUCTION BURNS	2,337.50
EFT21196	07/04/2016	BRIDGETOWN MITRE 10 & RETRAVISION	FREEZER FOR BFB, HOSES FOR FIRE STATIONS & VARIOUS MINOR	1,282.48
EFT21197	07/04/2016	BRIDGETOWN & MANJIMUP TOWING	MONTHLY HIRE OF SEA CONTAINER	132.00
EFT21198	07/04/2016	BRIDGETOWN TYRES	2 X MAXUM LOM TYRES FITTED TO BACKHOE LOADER	1,700.00
EFT21199	07/04/2016	ROB BROGAN	50% CONTRIBUTION TO PERSONAL MOBILE PHONE FOR JAN - MARCH	123.00
EFT21200	07/04/2016	CASTLEDEX	FILES & 3-IN-1 CLIP SETS FOR BUILDING DEPARTMENT	179.92
EFT21201	07/04/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	207.06
EFT21202	07/04/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	217.41
EFT21203	07/04/2016	CJD EQUIPMENT PTY LTD	END OVERLAY PART FOR GRADER	309.69
EFT21204	07/04/2016	COURIER AUSTRALIA	FREIGHT CHARGES	483.48
EFT21205	07/04/2016	CUTTS TRANSPORT PTY LTD	105 PACKS OF BRICKS FOR CHANGEROOMS PLUS FREIGHT	27,759.18
EFT21206	07/04/2016	DELRON CLEANING BUNBURY	MONTHLY DELRON CLEANING FEES FOR MARCH	613.88
EFT21207	07/04/2016	DEPARTMENT OF PARKS AND WILDLIFE	LEASE 2063/97 WASTE TRANSFER STATION 01/04/2016 - 31/03/2017	550.00
EFT21208	07/04/2016	ELLIOT HART CARPENTRY	INSTALL 63M2 OF RHONDO GRID CEILING TO THE NEW BLUES OFFICE	4,723.40
EFT21209	07/04/2016	LGRCEU	PAYROLL DEDUCTIONS	215.28
EFT21210	07/04/2016	B & T FRANKLAND	CONSTRUCTION OF CHANGEROOM BRICKWORK	13,200.00
EFT21211	07/04/2016	FULTON HOGAN PTY LTD	BITUMEN SEAL & AGGREGATE FOR WINNEJUP, KENDALL & KRSULS RD	131,451.95
EFT21212	07/04/2016	GLANCY & SONS TRUST	GRAVEL CARTED TO WINNEJUP RD	10,282.95

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT21213	07/04/2016	GODFREYS BUNBURY	NUMATIC - JUNIOR VACUUM CLEANER FOR POOL	365.00
EFT21214	07/04/2016	GREENLINE BOYUP BROOK	NEW JOHN DEERE RIDE ON LAWN MOWER LESS TRADE IN	5,489.00
EFT21215	07/04/2016	HAMPTON PARTNERS	UPDATE OF DETAILS - BRIDGETOWN BUSH FIRE BRIGADE ABN	88.00
EFT21216	07/04/2016	SIMON HARRINGTON	LEAF BLOWER FOR FOOTPATH SWEEPER & CHAINSAW REPAIRS	456.00
EFT21217	07/04/2016	H C JONES & CO	REPAIR LEAKING TAP AT MEMORIAL PARK NEAR THE GAZEBO	159.42
EFT21218	07/04/2016	ADAM JENKINS TREE SERVICES	FALL TREES AT FIRES & REMOVAL OF WATTLES IN LAYMAN RESERVE	1,210.00
EFT21219	07/04/2016	JOONDALUP RESORT	ACCOMMODATION & MEALS FOR 2 X STAFF	861.00
EFT21220	07/04/2016	KEIDY CONTRACTORS	EXCAVATE CAMP SCHOOL BUS BAY BY 200mm AND FORM GRAVEL.	1,485.00
EFT21221	07/04/2016	ALBERT KLAASSEN ELECTRICAL	REPAIR PUMP AT SPORTSGROUND	110.00
EFT21222	07/04/2016	RAD KOLOC	ASSIST WITH FOOTING/SLAB PREP-WORK AT SPORTSGROUND 62.5	2,500.00
EFT21223	07/04/2016	KORDICS BRIDGETOWN TRIPLE F	60,000 SERVICE FOR B8598	356.94
EFT21224	07/04/2016	LEEUWIN CIVIL PTY LTD	CONSTRUCTION OF BRIDGETOWN WASTE FACILITY LEACHATE POND	95,046.17
EFT21225	07/04/2016	MANJIMUP BOUNCY CASTLES	BOUNCY CASTLE - VOLUNTEERS FUNCTION	200.00
EFT21226	07/04/2016	MANJIMUP MITRE 10 & RETRAVISION	VARIOUS PLANTS FOR SHIRE PARKS AND GARDENS	1,430.00
EFT21227	07/04/2016	MGM LIMESTONE	SUPPLY 1000X350X350 LIMESTONE BLOCKS FOR CHANGEROOMS	2,754.00
EFT21228	07/04/2016	P A DOUST & CO	41M3 CONCRETE FOR CHANGEROOMS & KERBING FOR ROAD WORKS	19,022.90
EFT21229	07/04/2016	P G BLECHYNDEN	SANDING AND SEALING OF THE BLC UPSTAIRS MEZZANINE AREA	5,852.00
EFT21230	07/04/2016	QUALITY SHOP	PRINTING OF 3,000 LETTERHEADS	398.00
EFT21231	07/04/2016	REFACE INDUSTRIES PTY LTD	ROLL 1000 DONUT STICKERS - BRIDGETOWN REGIONAL LIBRARY	76.01
EFT21232	07/04/2016	RENDEZVOUS HOTEL PERTH	ACCOMMODATION & EXPENSES FOR GLEN NORRIS - CCAWA	486.20
EFT21233	07/04/2016	SCHWEPPES AUSTRALIA PTY LTD	VARIOUS DRINKS FOR LEISURE CENTRE KIOSK	421.42
EFT21234	07/04/2016	SHERIDAN'S FOR BADGES	NAME BADGE FOR JOSEPH JONES & CR NICHOLAS	70.90
EFT21235	07/04/2016	SHIRE OF BRIDGETOWN-GREENBUSHES	SOCIAL CLUB FOR MARCH	276.00
EFT21236	07/04/2016	SHIRE OF MANJIMUP	CONTRIBUTION TO SOUTHERN FORESTS VISITORS GUIDE	1,692.00
EFT21237	07/04/2016	SOUTHERN LOCK & SAFE	5 X KEY PADLOCKS ONLY - (WASTE FACILITY)	337.98
EFT21238	07/04/2016	SOUTH WEST OIL SUPPLIES	20LTS 5W40 ENG OIL & CARTON OF LIPEX EP2 GREASE TUBES	301.18
EFT21239	07/04/2016	STAPLES AUSTRALIA PTY LTD	BULK CLEANING SUPPLIES & STATIONERY ITEMS	3,098.03
EFT21240	07/04/2016	STEWART & HEATON CLOTHING CO PTY LTD	DFES PROTECTIVE CLOTHING	724.28
EFT21241	07/04/2016	DION STEVEN	ENVIRONMENTAL WORKS FOR THE MONTH OF MARCH	2,078.95
EFT21242	07/04/2016	ST JOHN AMBULANCE AUSTRALIA	FIRST AID TRAINING FOR K RANIERI - KANGAROO GULLY BUSH FIRE	160.00
EFT21243	07/04/2016	THE STABLES IGA	GROCERIES FOR THE MONTH OF MARCH	194.69
EFT21244	07/04/2016	VERMEER EQUIPMENT OF WA & NT	MINOR PARTS FOR WOOD CHIPPER	94.75
EFT21245	07/04/2016	W.A. LIBRARY SUPPLIES	STOCK PRINTED SPINE LABELS - DVD	9.80
EFT21246	07/04/2016	WARREN BLACKWOOD WASTE	KERBSIDE RUBBISH & RECYCLING, & TRANSFER BIN EMPTYING -	35,122.58

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT21247	07/04/2016	WARRICK WELDING	GALVANISED STEEL LINTELS FOR FOOTBALL CLUB	1,477.73
EFT21248	07/04/2016	WATHEROO MINERALS PTY LTD	2 TON BENTONITE CLAY FOR CIDERY DAM REPAIRS	550.00
EFT21249	07/04/2016	WESTERN AUSTRALIAN LOCAL	LAND USE PLANNING TRAINING (BUNBURY) - CR BOYLE	50.00
EFT21250	07/04/2016	SYDNEY WHEATLEY & SON	HIRE TANDEM TRUCK FOR CAMP SCHOOL BUS STOP	1,540.00
EFT21251	07/04/2016	WML CONSULTANTS	TESTING 4 POTENTIAL GRAVEL PITS & DESIGN BROCKMAN HWY WORK	9,946.64
EFT21256	20/04/2016	AUSTRALIAN TAXATION OFFICE	BAS FOR MARCH 2016	68,828.00
EFT21257	20/04/2016	ALLMARK AND ASSOCIATES PTY LTD	BUILDING PLAQUE - OFFICIAL OPENING OF POOL	506.00
EFT21258	20/04/2016	ALS LIBRARY SERVICES PTY LTD	LIBRARY BOOKS	55.58
EFT21259	20/04/2016	ANIMAL CARE EQUIPMENT & SERVICES PTY	CARTON OF DOGGIE BAGS	114.75
EFT21260	20/04/2016	ARROW BRONZE	CEMETERY PLAQUE	327.91
EFT21261	20/04/2016	B & B CIVIL	DIG DRAINAGE TRENCH IN TOPSIDE BANK AT NELSON ST	190.00
EFT21262	20/04/2016	BLACKWOODS	VARIOUS PPE FOR DEPOT STAFF	401.12
EFT21263	20/04/2016	BLACKWOOD FRESH	REFRESHMENTS - COUNCIL MEETINGS	64.92
EFT21264	20/04/2016	BLACKWOOD SKIP BINS	MONTHLY RENTAL AND EMPTY OF GLASS SKIP BIN FOR MARCH	170.50
EFT21265	20/04/2016	BLACKWOOD VALLEY TRIMMING	UPHOLSTERY FOR DRIVERS SEAT ON COMMUNITY BUS	80.00
EFT21266	20/04/2016	BLISS FOR DESIGN	WATER FILTER FOR KITCHEN TAP	24.75
EFT21267	20/04/2016	BOOEKASY AUSTRALIA PTY LTD	BOOKING RETURNS COMMISSION/MONTHLY FEES FOR FEB	339.89
EFT21268	20/04/2016	BRIDGETOWN NEWSAGENCY	NEWSPAPERS/OFFICE SUPPLIES & STATIONERY	158.70
EFT21269	20/04/2016	BRIDGETOWN TIMBER SALES	MATERIALS FOR CHANGEROOM BRICK WALL CONSTRUCTION	6,524.64
EFT21270	20/04/2016	BRIDGETOWN MITRE 10 & RETRAVISION	VARIOUS MINOR ITEMS	515.61
EFT21271	20/04/2016	BRIDGETOWN PAINT SALES	VARIOUS HARDWARE ITEMS FOR FOOTBALL CHANGEROOMS	499.02
EFT21272	20/04/2016	BRIDGETOWN TYRES	2 X TYRES ADVANCE DRIVE FOR TIP TRUCK WITH CRANE	760.00
EFT21273	20/04/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	103.53
EFT21274	20/04/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	217.41
EFT21275	20/04/2016	CITY & REGIONAL FUELS	BULK FUEL & OIL	5,174.18
EFT21276	20/04/2016	CIVIC LEGAL	PROFESSIONAL FEES FOR DISPUTE WITH POOL CONTRACTOR	594.00
EFT21277	20/04/2016	COURIER AUSTRALIA	FREIGHT CHARGES	669.41
EFT21278	20/04/2016	LINDSAY CROOKS	REIMBURSEMENT FOR IPHONE SCREEN REPLACEMENT	109.00
EFT21279	20/04/2016	COLLEEN CURRY	SHIRES CONTRIBUTION TO CROSSOVER AT 4 CORONATION STREET	770.00
EFT21280	20/04/2016	ELIZABETH DENNISS	REIMBURSEMENT FOR HEART CIRCLE TRAINING	214.64
EFT21281	20/04/2016	DEPARTMENT OF TRANSPORT	VEHICLE SEARCH COSTS	3.35
EFT21282	20/04/2016	PERRY DICKINSON	INSTALL DOOR AND CLAD EXTERNAL WALL OF THE VISITORS CENTRE	4,550.00
EFT21283	20/04/2016	DRAG-LINES DAM-IT CONTRACTING	EXCAVATE SHIRE DAM FOR NEW DRAINAGE PIPE	3,696.00
EFT21284	20/04/2016	ADRIAN F ELDER	WIRING FOR TELECOMMUNICATIONS IN NEW BLUES OFFICE	500.00

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT21285	20/04/2016	EMPORIUM BISTRO	MEALS - POOL OPENING, COUNCIL MEETINGS & WB ALLIANCE	1,895.00
EFT21286	20/04/2016	FE TECHNOLOGIES PTY LTD	ANNUAL MAINTENANCE FEES MAY 2016 - APRIL 2017	2,134.00
EFT21287	20/04/2016	FISHERS TYRE CENTRE	REPAIR PUNCTURED TYRE ON KANGAROO GULLY 2.4	55.00
EFT21288	20/04/2016	FITZ GERALD STRATEGIES	CONSULTANT FEES FOR STAFF INVESTIGATIONS	1,283.24
EFT21289	20/04/2016	GB & JT CARPENTERS	INSTALL ADDITIONAL SUPPORT BEAMS TO CEILING AT BLUES OFFICE	1,765.95
EFT21290	20/04/2016	GREENBUSHES COMMUNITY RESOURCE	CONTRIBUTION TO BUS HIRE DUE TO BOYUP BROOK POOL RUNS	317.00
EFT21291	20/04/2016	GREENLINE BOYUP BROOK	MINOR PARTS FOR TRACTOR & BACKHOE	293.58
EFT21292	20/04/2016	GREENACRES TURF GROUP	TURF FOR SKATE PARK PATCH	189.00
EFT21293	20/04/2016	HANSENS HOT BREAD SHOP	FOOD FOR FIREFIGHTER'S COURSES & RED SKY RIDE FUNCTION	469.20
EFT21294	20/04/2016	H C JONES & CO	4 X HAND BASINS, URINALS & FLUSH VALVE SYSTEMS -	19,909.90
EFT21295	20/04/2016	HILLVIEW ELECTRICAL SERVICE	REPLACE DIMMER SWITCHES & LIGHT GLOBES IN TOWN HALL	2,091.10
EFT21296	20/04/2016	JASON SIGNMAKERS	POLY SIGNS FOR FOOTBALL CLUB MALE & FEMALE TOILETS	81.40
EFT21297	20/04/2016	RAY JONES SAND & GRAVEL SUPPLIES	5 LOADS SAND - JEPHSON STREET	825.00
EFT21298	20/04/2016	KANI K EXPRESS	FREIGHT CHARGES	140.80
EFT21299	20/04/2016	ALBERT KLAASSEN ELECTRICAL	BLUES OFFICE ELECTRICAL UPGRADE & TAG TESTING TOOLS	6,105.00
EFT21300	20/04/2016	RAD KOLOC	LABOUR FOR CHANGEROOM UPGRADE - 233.5HRS	9,340.00
EFT21301	20/04/2016	KORDICS BRIDGETOWN TRIPLE F	TO FIT A ROUND TRAILER ELECTRICS SOCKET ON B1158	88.00
EFT21302	20/04/2016	LANDGATE	LAND VALUATION ENQUIRY CHARGES	234.65
EFT21303	20/04/2016	LGIS RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR PROGRAM 2015/16	4,648.60
EFT21304	20/04/2016	MARKETFORCE	2 X SHIRE ADVERTS IN MB TIMES	348.99
EFT21305	20/04/2016	JL & GF MAY	BRIDGETOWN CEMETERY - GRAVE DIGGING	660.00
EFT21306	20/04/2016	MICK TUCK GRADER SERVICE PTY LTD	GRADER TRAINING FOR STU WALTON	726.00
EFT21307	20/04/2016	MONITORING EXCELLENCE	QUARTERLY MONITORING OF SHIRE BUILDINGS	572.06
EFT21308	20/04/2016	MOORE STEPHENS	ANNUAL FINANCIAL REPORTING WORKSHOP FOR 2 X STAFF	2,255.00
EFT21309	20/04/2016	PAC FIRE AUSTRALIA	VARIOUS DFES WILDLAND FIRE FIGHTING BOOTS	898.26
EFT21310	20/04/2016	PC MACHINERY	PARTS FOR PEDESTRIAN ROLLER	954.97
EFT21311	20/04/2016	PROTECTOR ALSAFE PTY LTD	DFES PROTECTIVE CLOTHING	10,841.27
EFT21312	20/04/2016	QUALITY SHOP	SWIMMING POOL LAMINATING A2 OSH POSTERS	42.00
EFT21313	20/04/2016	RED ELECTRICAL	EMERGENCY INSPECTION OF SWITCHBOARD IN UPSTAIRS PRINT	132.00
EFT21314	20/04/2016	SCOPE BUSINESS IMAGING	MONTHLY PRINTING AND COPYING CHARGES	3,637.70
EFT21315	20/04/2016	BRIDGETOWN SCOUT GROUP	WASTE SITE PERIMETER FENCE LITTER PICK UP	320.00
EFT21316	20/04/2016	STAPLES AUSTRALIA PTY LTD	EFTPOS THERMAL ROLLS	85.17
EFT21317	20/04/2016	STEWART & HEATON CLOTHING CO PTY LTD	BUSH FIRE SERVICE PPE	256.03
EFT21318	20/04/2016	THE STABLES IGA	GROCERIES FOR THE MONTH OF MARCH	143.67

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EFT21319	20/04/2016	WA NATURALLY PUBLICATIONS	VC STOCK - MAPS & BUSH BOOKS	87.42
EFT21320	28/04/2016	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT21321	28/04/2016	B & T FRANKLAND	CONSTRUCTION OF BRICKWORK AT FOOTBALL CLUB CHANGEROOMS	13,926.00
EFT21322	28/04/2016	STEVE HODSON	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT21323	28/04/2016	DOREEN MACKMAN	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT21324	28/04/2016	JOANN MOORE	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT21325	28/04/2016	JOHN NICHOLAS	MONTHLY COUNCILLOR ALLOWANCE	1,730.00
EFT21326	28/04/2016	A PRATICO	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT21327	28/04/2016	PETER QUINBY	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT21328	28/04/2016	P M SCALLAN	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT21329	28/04/2016	ALAN WILSON	MONTHLY COUNCILLOR ALLOWANCE	1,057.08
CHEQUES				
30215	07/04/2016	DEPARTMENT OF TRANSPORT	VEHICLE REGISTRATION TO 31/07/2016	86.80
30216	07/04/2016	SHIRE OF BRIDGETOWN-GREENBUSHES	STAFF DEBTORS FOR MARCH	3,325.50
30217	07/04/2016	SYNERGY	ELECTRICITY	6,832.30
30218	07/04/2016	FRANCES TAYLOR	VC STOCK - BOOK, BRIDGETOWN - THE EARLY YEARS, BOOK 1	270.00
30219	07/04/2016	TELSTRA	TELEPHONE	3,842.66
30220	07/04/2016	WATER CORPORATION	WATER USAGE	2.16
30221	20/04/2016	BUNNINGS BUILDING SUPPLIES	CUPBOARDS & CLEANING ITEMS FOR POOL & TOOL BOX	757.66
30222	20/04/2016	VINCE JUREWICZ	REFUND OF CREDIT FROM DEBTOR JUR01	2.34
30223	20/04/2016	MAGSHOP	ANNUAL SUBSCRIPTION FOR HOUSE AND GARDEN MAGAZINE	49.99
30224	20/04/2016	PACIFIC MAGAZINES	ANNUAL SUBSCRIPTION TO DIABETIC LIVING MAGAZINE	34.00
30225	20/04/2016	PIVOTEL SATELLITE PTY LTD	TRACK SPOT TRACKERS - WORKS - APRIL 2016	155.00
30226	20/04/2016	SHIRE OF BRIDGETOWN-GREENBUSHES	PETTY CASH	47.10
30227	20/04/2016	SYNERGY	ELECTRICITY	9,450.05
30228	20/04/2016	TELSTRA	TELEPHONE	2,252.67
30229	20/04/2016	WATER CORPORATION	WATER USAGE	15,560.66
				<u>906,390.32</u>
TRUST FUND				
DIRECT DEBITS - LICENSING TRUST				
21903	01/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 01/04/2016	6,056.60
21904	04/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 04/04/2016	9,166.65
21905	05/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 05/04/2016	5,481.60
21906	06/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 06/04/2016	4,812.15

SHIRE OF BRIDGETOWN-GREENBUSHES

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Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
21907	07/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 07/04/2016	4,817.05
21908	08/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 08/04/2016	8,177.15
21909	11/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 11/04/2016	4,259.80
21910	12/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 12/04/2016	3,507.50
21911	13/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 13/04/2016	2,896.95
21912	14/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 14/04/2016	3,814.80
21913	15/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 15/04/2016	5,844.30
21914	18/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 18/04/2016	6,656.05
21915	19/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 19/04/2016	5,902.90
21916	20/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 20/04/2016	3,944.80
21917	21/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 21/04/2016	7,885.40
21918	22/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/04/2016	6,208.90
21919	26/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 26/04/2016	6,403.40
21920	27/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 27/04/2016	5,680.90
21921	28/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 28/04/2016	6,945.40
21922	29/04/2016	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 29/04/2016	6,645.00
CHEQUES - GENERAL TRUST				
2019	04/04/2016	BUILDING & CONSTRUCTION INDUSTRY	BC/TF LEVIES COLLECTED FOR FEBRUARY	4,480.70
2020	04/04/2016	MAIN ROADS WA	STANDPIPE BOND REFUND LESS WATER CHARGES	50.36
2021	04/04/2016	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION ON BSL'S COLLECTED FOR FEBRUARY	197.39
2022	19/04/2016	STEPHANIE DEVANEY	ANIMAL TRAP BOND REFUND	50.00
2023	19/04/2016	NICOLE HART	HALL HIRE BOND REFUND	100.00
2024	19/04/2016	VINCE JUREWICZ	STANDPIPE BOND REFUND	100.00
2025	19/04/2016	TALISON MINERALS	GREENBUSHES HALL HIRE BOND REFUND	100.00
2026	19/04/2016	BEVERLEY ANN WALSH	HALL HIRE BOND REFUND	100.00
2027	28/04/2016	JOHN WILLIAM MORGAN	ANIMAL TRAP BOND REFUND	50.00
2028	28/04/2016	SHIRE OF BRIDGETOWN-GREENBUSHES	PORTION OF STANDPIPE BOND RETAINED FOR WATER USAGE	33.66
2029	28/04/2016	ANN SLADDEN	STANDPIPE BOND REFUND LESS WATER USAGE CHARGES	66.34
ELECTRONIC PAYMENTS - GENERAL TRUST				
EFT21181	04/04/2016	BUILDING COMMISSION	BSL'S COLLECTED FOR FEBRUARY	3,758.64
EFT21182	04/04/2016	KEITH TYLER	ANIMAL TRAP BOND REFUND	50.00
EFT21252	19/04/2016	INGRID BARKER	HALL HIRE BOND REFUND	100.00
CHEQUES - VISITOR CENTRE TRUST				
1233	04/04/2016	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION ON BUS TICKETS SOLD FOR FEBRUARY	294.98

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN APRIL TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
1234	19/04/2016	JOHN MASLIN	CONSIGNMENT STOCK SOLD FOR MARCH	85.50
1235	19/04/2016	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION ON BUS TICKETS SOLD FOR MARCH	323.62
1236	28/04/2016	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION FOR BUS TICKETS SOLD FOR MARCH	84.33
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT21183	04/04/2016	JESSICA CLARKE	ACCOMMODATION REFUND LESS CANCELLATION FEE	178.00
EFT21184	04/04/2016	PUBLIC TRANSPORT AUTHORITY OF	BUS TICKETS SOLD FOR THE MONTH OF FEBRUARY	1,141.04
EFT21185	04/04/2016	SOUTH WEST COACH LINES	BUS TICKETS SOLD FOR THE MONTH OF FEBRUARY	577.88
EFT21253	19/04/2016	SUZANNE BENNETTS	ACCOMMODATION REFUND LESS CANCELLATION FEE	68.00
EFT21254	19/04/2016	PUBLIC TRANSPORT AUTHORITY OF	BUS TICKETS SOLD FOR THE MONTH OF MARCH	1,498.43
EFT21255	19/04/2016	FRAN WILSON	ACCOMMODATION REFUND	8.00
EFT21330	28/04/2016	SOUTH WEST COACH LINES	BUS TICKETS SOLD FOR THE MONTH OF MARCH	477.97
V300135	07/04/2016	COMMONWEALTH BANK	TOTAL ACCOMMODATION FOR MARCH	21,656.06
				<u>150,738.20</u>

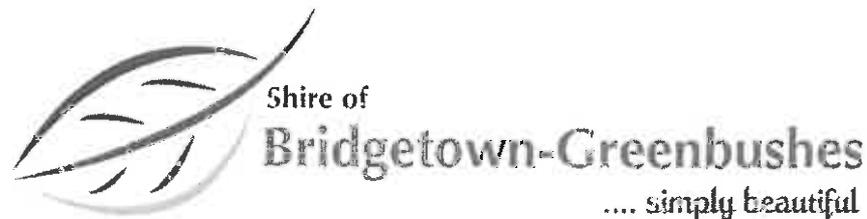
This schedule of accounts paid for the Municipal Fund totalling \$906,390.32 and for the Trust Fund totalling \$150,738.20 which was submitted to each member of the Council on 26 May 2016 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 30/04/2016 \$312,723.10



 CHIEF EXECUTIVE OFFICER

26 May 2016



OBJECTIVES AND REASONS FOR PROPOSED DIFFERENTIAL RATES FOR THE YEAR ENDING 30 JUNE 2017

In accordance with Section 6.36 of the Local Government Act 1995, the Shire of Bridgetown-Greenbushes is required to publish its Objects and Reasons for implementing Differential Rates.

Overall Objective

The purpose of the levying of rates is to meet Council's budget requirements in each financial year in order to deliver services and community infrastructure. The Shire of Bridgetown-Greenbushes maintains facilities for and provides services to a diverse and changing district comprising of residential, commercial, industrial, rural, urban farmland and mining land.

Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Section 6.33 of the Local Government Act 1995 provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Bridgetown-Greenbushes. The application of differential rating maintains equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community.

As part of its budget deliberations Council has determined the budget deficiency by:

- Reviewing all revenue sources and expenditure
- A review of the corporate business plan taking into consideration the Shire's strategic community plan and long term financial plan
- Consideration and introduction of the following efficiency measures:
 - negotiation of new employee enterprise agreements
 - operation of the Bridgetown Leisure Centre in accordance with the endorsed business plan
 - developed and enhanced in-house project management skills to alleviate the need in the future for external project managers
 - developed and enhanced in-house skills in the area of integrated planning to reduce the reliance on external consultants

- consolidated all community grants and donations to a capped amount
- a commitment in the Corporate Business Plan to progressively review service levels

The estimated budget deficiency of \$4.13m will result in an increase to the total rate yield of 4.3% from the 2015/16 rate yield (adjusted for natural growth).

In setting the rates in the dollar Council has considered its existing differential rating categories in line with the key values contained within the Rating Policy Differential Rates (s.6.33) released by the Department of Local Government and Communities in March 2016, being:

- Objectivity
- Fairness and equity
- Consistency
- Transparency and administrative efficiency

For the 2016/17 financial year the Council resolved to maintain its existing differential rating categories of rural, urban farmland and mining land in an attempt to ensure that the rates revenue from these classes is collected on an equitable basis, taking into consideration the cost of delivering services to each of the respective land classes in the district. Council will maintain existing relativities between all rating categories to those that applied in 2015/16 (adjusted for natural growth). This will ensure an equitable distribution of the required rates yield from one year to the next.

RATING CATEGORIES

Gross Rental Value (GRV)

The Local Government Act 1995 determines that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Shire of Bridgetown-Greenbushes applies one general GRV rate in the dollar to all such properties. The rate in the dollar applied ensures this rating category will pay a particular percentage of the overall rate yield to reflect the level of services provided.

General Gross Rental Value (GRV) Rate

	<u>Rate in the \$</u>	<u>Minimum Rate</u>
Gross Rental Value (GRV)	8.3307 cents	\$827.00

Unimproved Value (UV)

The Local Government Act 1995 indicates that where the land is used predominantly for rural or for mining purposes, the unimproved value of the land will be used as the basis for the rates. Unimproved value (UV) means the capital amount that an estate

of fee simple in the land might reasonably be expected to realise upon sale, assuming that any improvements to the land had not been made. Unimproved values are supplied and updated by the Valuer General on an annual basis. Council applies the following differential unimproved value rating categories:

Rural UV - Consists of properties that are exclusively for rural use and is considered to be the base rate by which all other UV rated properties are assessed. The rate in the dollar applied ensures this rating category will pay a particular percentage of the overall rate yield to reflect the level of services provided.

Urban Farmland UV – Land within the Bridgetown townsite area that is used primarily for ‘rural’ purposes. The lower Urban Farmland differential rate is in recognition of the higher values applied to properties within the townsite as opposed to land outside of the townsite and reflects the lower cost associated with supplying services to rural properties within the townsite.

Mining UV – Consists of mining and exploration tenements located in the district. The higher rate applied to this category reflects the Shire’s experience that mining activities associated with these tenements impact as follows:

- there is substantially greater burden on the Shire’s internal road network caused by heavy haulage mining vehicles;
- disturbance to the landscape on and adjacent to tenements requires Shire oversight and input with noxious weed mitigation and management; and
- administration and oversight of the application and approvals process for new tenement areas noting that these applications do not attract a fee to the Shire.

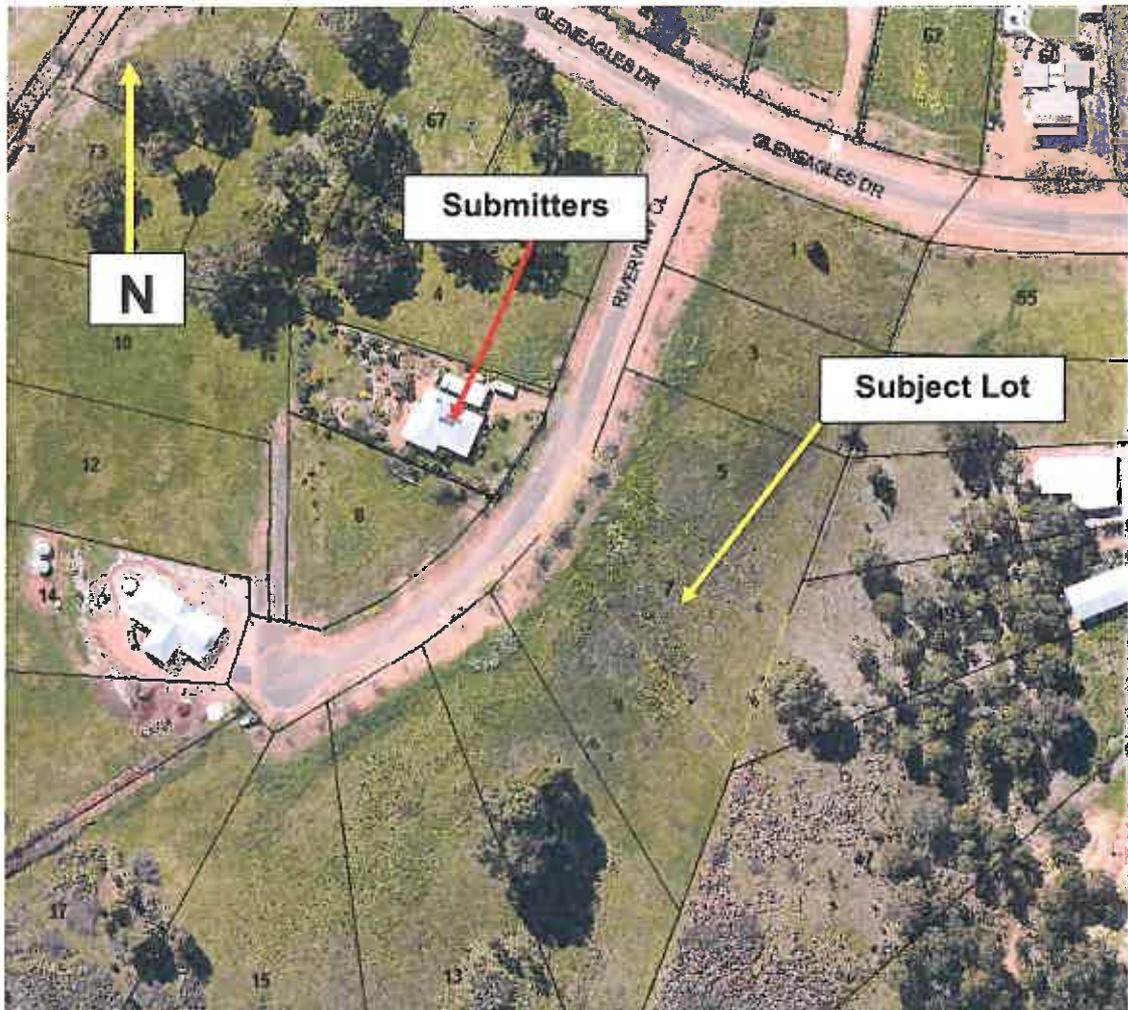
Differential Unimproved Value (UV) Rates

	<u>Rate in the \$</u>	<u>Minimum Rate</u>
Rural (UV)	0.6079 cents	\$1,024.00
Urban Farmland (UV)	0.5169 cents	\$1,024.00
Mining (UV)	7.9172 cents	\$1,024.00

SUMMARY

In arriving at the proposed rates in the dollar the Council has attempted to balance the need for revenue to fund essential services and facilities with the desire to limit any increase on ratepayers to an affordable level in an equitable manner.

Submissions addressed to the Chief Executive Officer, Shire of Bridgetown-Greenbushes, P.O. Box 271, Bridgetown WA 6255, by electors or ratepayers in respect of the proposed Differential Rates shall be lodged and received at the Shire Offices by close of business Thursday, 23 June 2016.



**Proposed Single House and Outbuilding (Setback Variations) -
Lot 489 (7) Riverview Close, Bridgetown**

(Shire of Bridgetown-Greenbushes – Aerial Photo September 2015)

PO Box 91

BRIDGETOWN WA 6255

April 24, 2016

Shire of Bridgetown-Greenbrushes

PO Box 271

BRIDGETOWN WA 6255

Attn: S Donaldton

Shire of Bridgetown-Greenbrushes	
File No.	A44713
Document No.	1-CO20164347
28 APR 2016	
Officer	MP
Copy	

Dear Sir

Ref Proposed setback variations to Lot 489 Riverview Close, Bridgetown

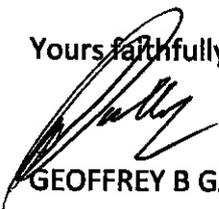
I strongly object to any variations to the 12 metre setback as stated in Deed of Restrictions Covenant which expires December 31. 2016.

I also understand that no residence shall be constructed having an internal area of less than 120 sq mtr and said buildings should have a roof pitch of 25 deg. Both of these covenants seem to have been ignored with this proposed property.

The reason we chose Highlands to build our house was mainly because of these restrictive covenants. However these restrictions seem to have been totally disregarded by the Bridgetown Shire over the last few years. It seems to be that anything goes and the value of existing houses in Highlands will decrease if this continues.

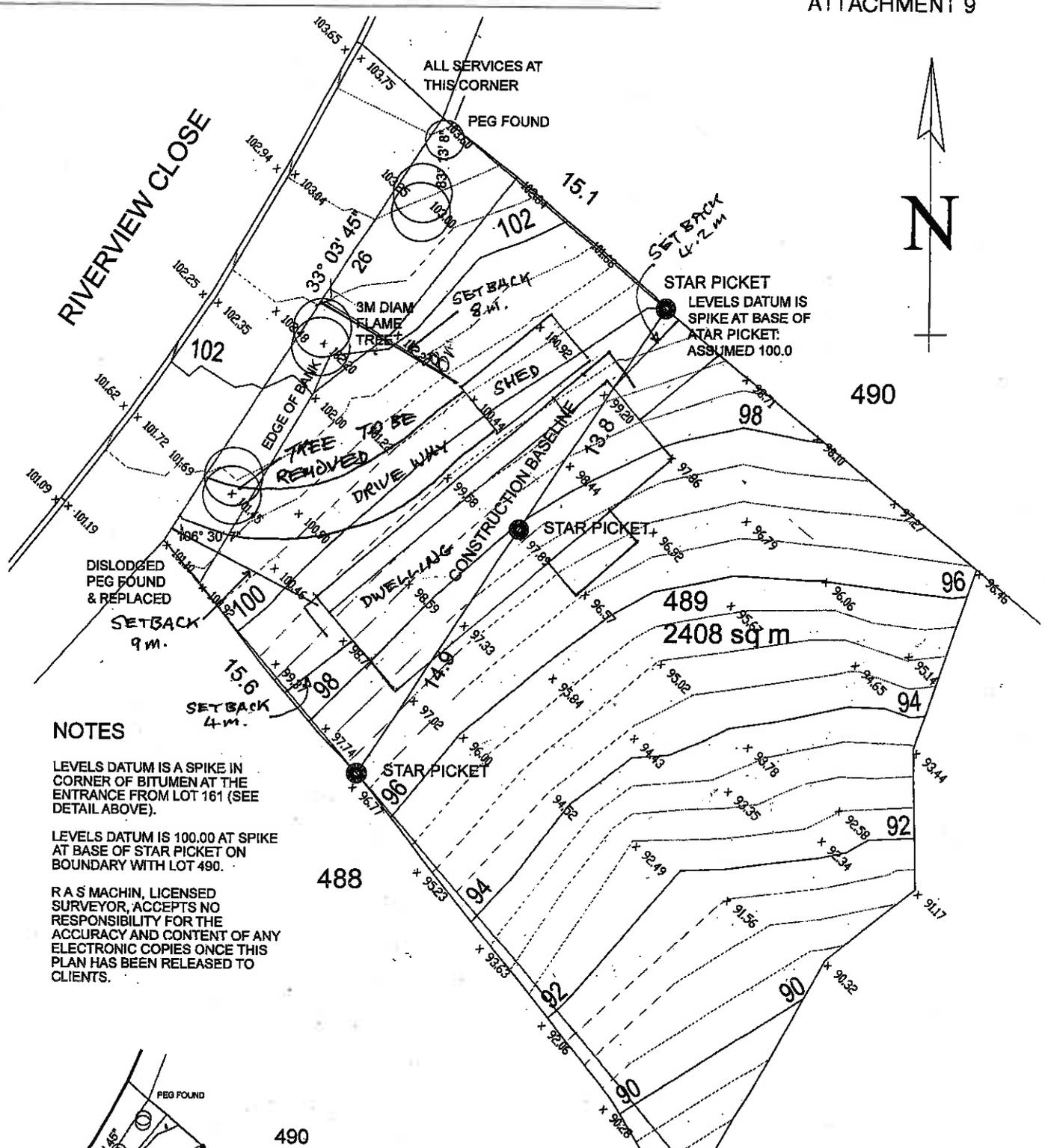
We, and most of our neighbours, cannot understand why planning permission was given for the building of the seven "schoolhouses" on the estate and they seem to be disintergrating as each day goes by. Who would want to live near them.

Yours faithfully



GEOFFREY B GALLOP

cc Shire President

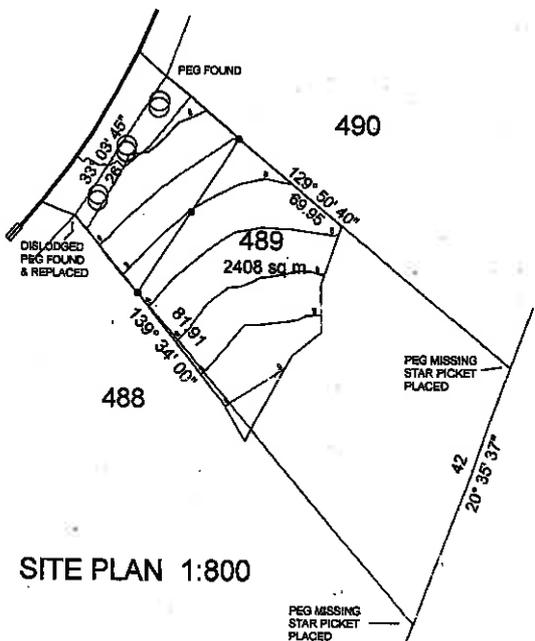


NOTES

LEVELS DATUM IS A SPIKE IN CORNER OF BITUMEN AT THE ENTRANCE FROM LOT 161 (SEE DETAIL ABOVE).

LEVELS DATUM IS 100.00 AT SPIKE AT BASE OF STAR PICKET ON BOUNDARY WITH LOT 490.

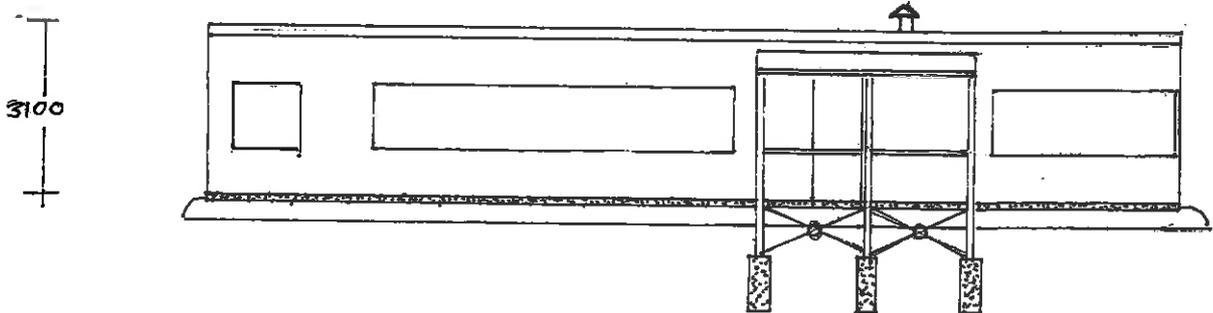
R A S MACHIN, LICENSED SURVEYOR, ACCEPTS NO RESPONSIBILITY FOR THE ACCURACY AND CONTENT OF ANY ELECTRONIC COPIES ONCE THIS PLAN HAS BEEN RELEASED TO CLIENTS.



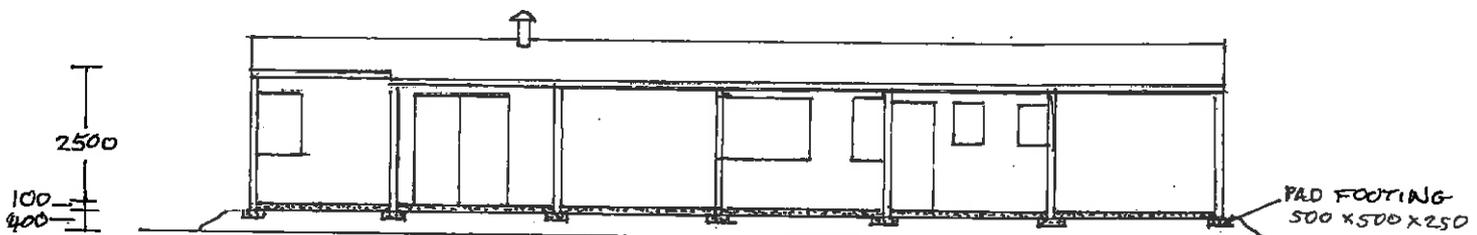
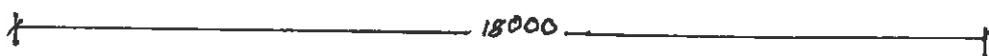
LEVELS PLAN 1:200

		P.O.Box 276 BRIDGETOWN WA 6255 Phone (08) 9761 2500 email machinbl@bigpond.net.au	
DRAWN WCE BRIDGETOWN	TITLE RESIDENCE FOR MR RICK MARTIN LOT 489 HIGHLANDS BRIDGETOWN WA 6255		
SIZE A3	JOB NO 3557	DWG NO 3557/F	REV A
SCALE AS SHOWN	DATE 8 FEB 2016	SHEET 1	

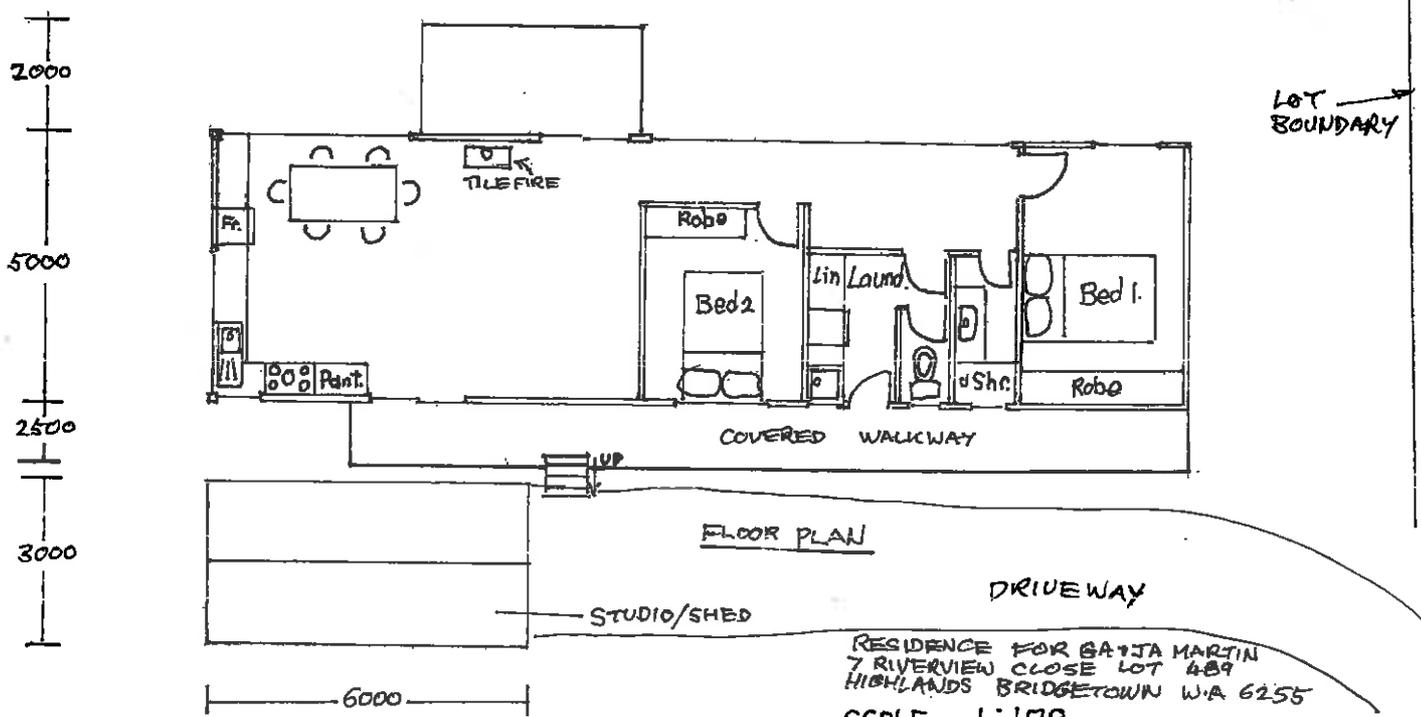
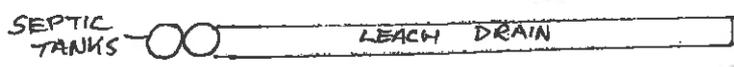
STEEL FRAMED THROUGHOUT, COLOUR CLADDING AND ROOF ZINCALUME SHEET
 ZINCALUME GUTTERS AND FASHING
 FOIL BACKED ROCKWOOL INSULATION
 TO ROOF AND WALLS
 ALL DOORS AND WINDOWS ALUMINIUM
 TO COMPLY WITH AS.
 WALLS CREAM COLOUR BOND



S.E. ELEVATION

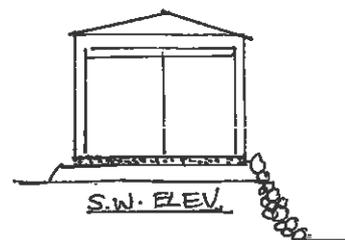
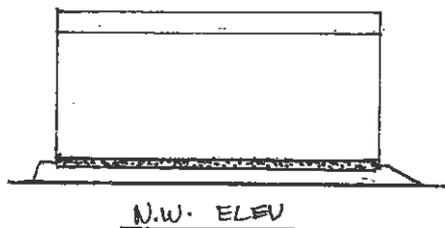
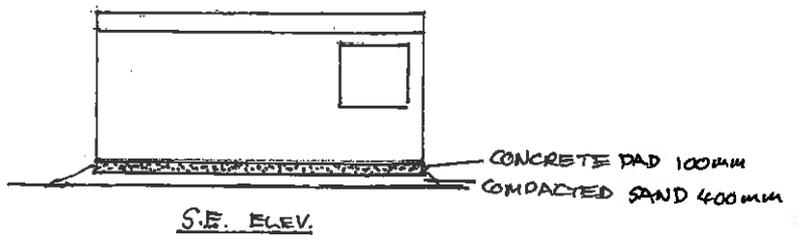
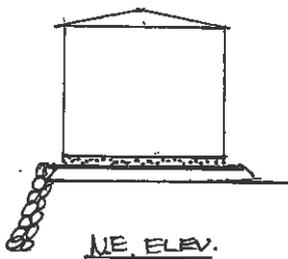
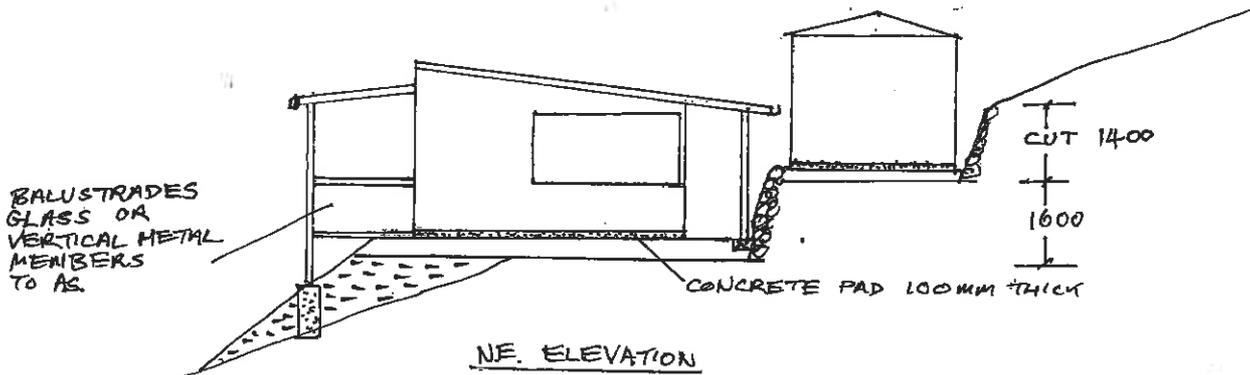
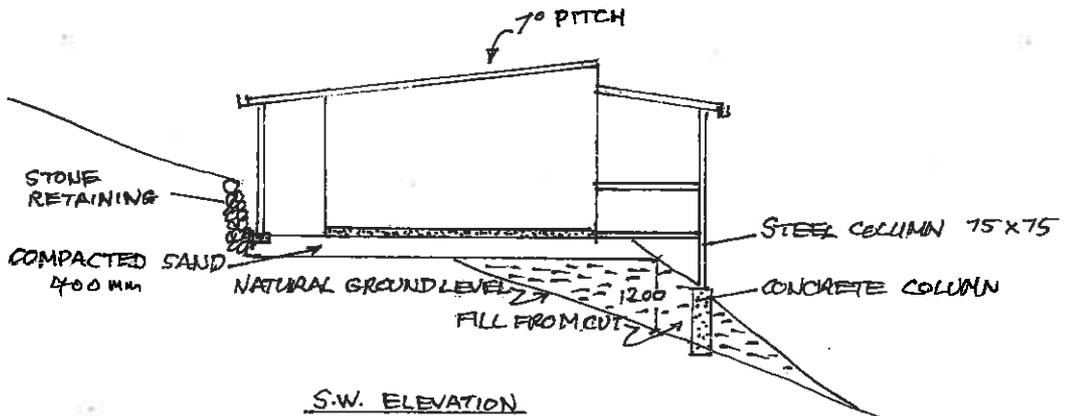


NORTH WEST ELEVATION



FLOOR PLAN

RESIDENCE FOR GATJA MARTIN
 7 RIVERVIEW CLOSE LOT 489
 HIGHLANDS BRIDGETOWN W.A 6255
 SCALE 1:100



SCALE 1:100

RESIDENCE FOR GAY & JANE MARTIN
 7 RIVERVIEW CLOSE LOT 489
 HIGHLANDS BRIDGETOWN W.A 6255

Covering Letter - Planning Application

To: The Chief Executive Officer

This letter will seek to outline details of the proposed building project that my wife and I hope to undertake on our block at **7 Riverview Close, Highland Bridgetown, lot 489.**

We seek to build a residence and a workshop/studio on what is at present a vacant lot. The house we propose to build is a two bedroom, one bathroom, single story building, with a floor area of 90 sq. metres, with a verandah 2m x 4m on the SE side. The workshop is a straight forward commercially available colourbond shed, 3 metres x 6 metres, with no divisions or fittings built in.

Both buildings will be built on concrete pads aligned longitudinally with the contours of the land.

Scrutiny of the attached site plan will reveal the extreme slope of the land. As a result of this steep slope we are requesting a **setback variation** on both buildings, from the street boundary.

The reasons for this request are:

In order to minimise the slope of the driveway, and the cut and fill required to construct the buildings, we are obliged to align them across the contour as close to the front and top of the block as possible.

As a matter of convenience of access it then becomes desirable to site the two buildings as close to the driveway as possible. For every 3 metres distance from the driveway there is a 1metre drop so that the stipulated 12 metre setback would result in a drop of 2 metres to the shed site, and a further 2 metres to the house site. This would obviously have a considerable negative impact on ongoing access, and movement of materials etc to the house site.

Since the block drops so dramatically from the road the buildings will be barely visible to passers by in any event.

A further consideration from our point of view, is that this is our likely retirement dwelling, and any reduction in the ascent and descent of steep gradients would be welcome as we grow older.

We are therefore submitting for your consideration a request for a variation in setback to the shed of 4 metres, giving a setback of 8 metres, and to the house a variation of 3 metres, giving a setback of 9 metres from the street boundary.

Yours sincerely, in anticipation,
GA & JA Martin.



Shire of

Bridgetown-Greenbushes

... simply beautiful

Standing Committee Minutes Index – 12 May 2016

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Minutes of a Meeting of the Local Laws, Strategy, Policy & Organisation Development Standing Committee held in the Council Chambers on Thursday, 12 May 2016 commencing at 5.34pm.

The Presiding Member opened the Meeting at 5.34pm

Acknowledgment of Country – Chief Executive Officer

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Owners of the Land on which we are gathered, and pay my respects to their Elders both past and present.

Attendance & Apologies

- Presiding Member - A J Wilson
- J A Boyle
- S C Hodson
- D Mackman
- J R Moore
- J Nicholas
- P Quinby
- P Scallan
- In Attendance - T P Clynch, CEO
- M Larkworthy, Executive Manager Corporate Services
- E Denniss, Executive Manager Community Services
- T M Lockley, Executive Assistant
- Leave of Absence - Cr A Pratico

Gallery

B Moore

Petitions/Deputations/Presentations - Nil

Comment on Agenda Items by Parties With an Interest -Nil

Confirmation of Minutes

SC.01/0516 Ordinary Meeting held 14 April 2016

A motion is required to confirm the Minutes of the Ordinary Meeting of the Local Laws, Strategy, Policy & Organisation Development Standing Committee held 14 April 2016 as a true and correct record.

Committee Decision ***Moved Cr Mackman, Seconded Cr Moore***
SC.01/0516 That the Minutes of the Ordinary Meeting of the Local Laws, Strategy, Policy and Organisation Development Committee held 14 April be confirmed as a true and correct record.

Carried 8/0

Announcements/Briefings by Elected Members - Nil

Notification of Disclosure of Interests

Section 5.65 or 5.70 of the Local Government Act requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow a Member to speak, the extent of the interest must also be stated.

Name	Cr J Nicholas
Type of Interest	Impartiality
Item No.	SC.04/0516 – Proposed New Policy – Mobile & Itinerant Traders
Nature of Interest	Member of the BGBTA

Name	Cr P Quinby
Type of Interest	Impartiality
Item No.	SC.04/0516 – Proposed New Policy – Mobile & Itinerant Traders
Nature of Interest	Member of the BGBTA

Name	Cr P Quinby
Type of Interest	Impartiality
Item No.	SC.07/0516 – Extension of Rubbish Collection Area
Nature of Interest	Covers my house

Name	Cr A Wilson
Type of Interest	Impartiality
Item No.	SC.07/0516 – Extension of Rubbish Collection Area
Nature of Interest	Part of survey

Name	Cr J Moore
Type of Interest	Impartiality
Item No.	SC.07/0516 – Extension of Rubbish Collection Area
Nature of Interest	Live in the area discussed

Name	M Larkworthy
Type of Interest	Impartiality
Item No.	SC.07/0516 – Extension of Rubbish Collection Area
Nature of Interest	Property owner in Four Seasons Estate. Participated in the survey.

Consideration of Motions of Which Previous Notice has been Given

SC.02/0516 Proposed Amendment to Cut and Fill Town Planning Scheme Policy

Submitted by Cr Hodson

Attachment 1 TP.8 Cut & Fill Policy (Current)

Motion

That Council endorse in-principle the following amendments to its Cut and Fill Town Planning Scheme Policy (TP8) and direct the CEO to commence the community consultation required for amending a town planning scheme policy by:

- 1. Deleting reference for the requirement of a landscaping plan.*
- 2. Deleting all reference to or requirements for submittal of a landscaping plan and payment of a landscaping bond.*
- 3. Noting that such amendments wouldn't be retrospective for applicants that have already had landscaping conditions imposed and/or paid a landscaping bond.*

Background Reasons

This motion is to address the unfairness imposed on home builders in the Bridgetown Shire of a landscaping condition and bond which is held in trust until these onerous conditions are met.

A landscaping policy is not in any of the other local shires planning policy.

The motion asks only that this condition to be removed to bring it in line with other local Shires.

With regard to the current landscaping bond requirement a bond of \$1000.00 base amount plus \$150.00 and a service fee of \$50.00 these fees, while refundable with the exception of the service fee, could be withheld for some time before home owners can access it, only then after being adjudicated by our local planner who has no horticultural qualifications. Surely owners have the right to select the plants that they want without someone telling them that "this is what you will plant."

Currently the policy requires that a landscaping plan be submitted addressing the following:

1. List of species to be used (as long as owners care for them surely it's their choice not some third party)
2. Location of planting should be at owners discretions
3. Location of reticulation (this should be owners decision and only if required as some properties have limited water supply)
4. Location of compensation Basins (again not up to planner as engineer would require this if necessary)
5. Areas to be seeded/mulched (surely should not be required if ground cover is used)
6. Species of seed mix (lots of people don't want any seed type on their banks)
7. Timing of vegetation program (should not be considered)

8. Fertilizer use (many people like to use natural fertilizer when required)

Conclusion.

Most new home owners would endeavour to beautify their new home as soon as possible subject to financial requirements without the Shire holding this bond over their heads. Landscaping bonds now are paid by landowners or builders which in the case of builders these cost are built into the total house cost (or mortgage).

Although this landscaping condition is part of the cut and fill policy, I believe this should be deleted and the conditions and bonds removed. Currently if a stumped or pole house is erected without cut and fill there is no landscaping required.

If removed the Shire would not need to carry these bonds in a trust fund thus saving in administration running costs.

The parts of the policy referred to are Items 3.4.1 and 3.4.2 of the cut and fill policy.

Officer Comment

At the outset, Shire staff support a comprehensive review of the Cut & Fill Policy to simplify some of the conditions and to possibly introduce more comprehensive conditions related to subdivision of land. Shire staff do not support deletion of the landscaping conditions at this time for reasons discussed below.

As reported to Council in May 2015, the Shire's Cut & Fill Policy (see Attachment 1) was originally adopted by Council in September 2002, with the Aim as stated *"To preserve the natural topography of the Scheme Area by restricting the level of cut and fill development specifically on steep slopes."*

As stated in section 1.0 Introduction, the Policy recognises the topographical challenges of the Shire to find a level building site, and the cut and fill techniques often used for development that requires sufficient management to prevent unsightliness and erosion implications and *"Inappropriate cut and fill development can represent a scar on the landscape."*

The Policy has been reviewed and specifically varied four times since the 2002 adoption, most recently in February 2012. Most notably the maximum permitted fill height was increased from 1.5 metres to 2.0 metres above natural ground level to reduce the depth of cut required, the retaining wall bond was to be applicable only to retain fill post construction, and landscaping to only be applicable to fill embankments and not the cut embankments.

Under Policy requirement 3.2.3 *"All exposed fill embankments are to be stabilised to prevent erosion using retaining walls or landscaped in accordance with an approved landscaping plan."* The Cut & Fill Policy draws on requirements from Volume 2 Part 3.1.1 of the Building Code of Australia in relation to unprotected embankments. Under the BCA retaining walls or other methods may be required depending upon the soil type and ratio of cut or fill, or alternatively exposed embankments must be stabilised by vegetation or similar works to prevent soil erosion.

The background to the motion states that the landscaping components of the Cut and Fill Policy are unfair and onerous and should be deleted from the Policy. The motion seeks in-principle support from Council to modify the policy, subject then to

public consultation, to delete the requirement of a landscaping plan or payment of a landscaping bond, and any potential change to the policy however is not to be retrospective for applicants that already have landscaping conditions and/or paid a landscaping bond.

In response, Shire staff do not agree that the landscaping conditions are unfair or onerous. Staff acknowledge feedback from some landowners that paying the bond and drawing up a landscaping plan is an imposition, and that nominating the species to be planted can be difficult due in part to a lack of supply of preferred species. Some landowners have simply undertaken the landscaping without seeking Shire approval of a landscaping plan, with some (not all) in this case submitting 'as-constructed' landscaping plans.

Landowners are encouraged to provide the landscaping plan once the construction and earthworks have been completed. There is currently no timeframe imposed for completion of the landscaping, with embankment landscaping projects completed generally between twelve to eighteen months from the completion of construction of the house, once residents have moved in.

Shire staff see some benefit from removing the need for an up-front landscaping plan and support instead a landscaping plan being submitted once the landscaping has been completed. Shire staff can then assess the plan, inspect the property and make any recommendations for additional planting if required. This view was provided to Council in May 2015.

The landscaping bond imposed consists of the \$1000 base amount as per the Policy, plus a \$150 (15%) refundable service fee and \$50 (5%) non-refundable administration fee. Landscaping bonds are often paid by the landowners directly, or via their builders. The bond is a significant incentive for the landowners to complete the landscaping of the raised embankments, and the Shire takes bonds for various forms of development including retaining walls, relocated dwellings, relocated outbuildings, extractive industry rehabilitation, etc.

Conversely, there are many examples throughout the Shire where landowners who have paid a bond have not yet commenced landscaping works, despite reminders regarding conditions of approval and the landscaping bond being held in trust. Some owners have even sold their properties without undertaking the landscaping, passing on the landscaping project to the new owners. This makes refunding the bonds to the original owners/builder very difficult when the landscaping is finally completed by the new owners.

The inaction by some landowners can create significant unsightly development sites, with overgrown weeds, un-shaped and potentially unstable earthworks, that may cause wash out onto the verge and public roads.

The background to the motion states that "the bond could be withheld for some time before home owners can access it, only then after being adjudicated by our local planner who has no horticultural qualifications. Surely owners have the right to select the plants that they want without someone telling them that "this is what you will plant."

Landscaping plans when submitted to the Shire are assessed by the Shire's consultant Environment Officer to determine the appropriateness of the planting in terms of species, numbers, layout, etc, with recommendations provided when required for alternative planting more suited to the local area. Once the plan has been endorsed, and the planting undertaken, the Manager Planning can then inspect the site and if satisfied with the works can arrange for the bond to be refunded including accrued interest, minus the \$50 administration fee retained by the Shire.

The motion states that no other local Shire's have a landscaping requirement in their planning policy and that removal of the conditions will bring the policy in line with other local Shires. The Shire of Manjimup, Shire of Donnybrook-Balingup and the Shire of Boyup Brook do not have local planning policies related to earthworks for single house. The Shire of Nannup's Cut & Fill and Retaining Wall Policy has some similar elements to the Shire of Bridgetown-Greenbushes Cut & Fill Policy, however the Nannup policy also provides further requirements for retaining walls for individual lots and subdivisions. The Shire of Nannup Policy limits the height of fill and requires landscaping of embankments however there are no requirements for landscaping plans or bonds.

Pursuant to the Planning and Development (Local Planning Schemes) Regulations 2015, development approval is now exempt for single house development in the Residential zone where compliant with the Deemed-to-comply provisions of the Residential Design Codes of WA and relevant Shire policies. In that case where development approval is not granted, conditions from the Cut & Fill Policy can not be applied and the requirement for a landscaping plan and bond not enforceable.

Noting the above, Shire staff remain of the view that earthworks for housing should be appropriately retained or landscaped and do not agree with the intent of the motion to delete relevant conditions as proposed in the motion. Should the need for landscaping plans and bonds be removed from the policy, there will however be significant savings in Shire administration costs. Should landscaping works then not be completed in a timely period the Shire can issue warnings, infringements and potentially seek prosecution for failing to comply with conditions of development approval.

As stated in the opening sentence of the Officer Comment, Shire staff do suggest that a comprehensive review of the Cut & Fill Policy be undertaken

Statutory Environment

- Shire of Bridgetown-Greenbushes Town Planning Scheme No. 3 and Town Planning Scheme No. 4

Alteration of an adopted Town Planning Scheme Policy can only become operative after the draft policy has been advertised for public comment and that any comments be considered along with the Policy by Council where it shall decide to adopt the draft policy with or without amendment, rescind the former Policy or to not proceed, pursuant to Clause 6.7.3 of Town Planning Scheme No. 3 and Clause 7.6.3 of Town Planning Scheme No. 4.

Policy

This item concerns the review of the current TP.8 Cut and Fill Policy.

Strategic Implications

Strategic Community Plan 2012

Environment Objective 2: Our unique natural and built environment is protected and enhanced.

- *Outcome 2.8.5 – Support and promote sound environmental management practices.*

Civic Leadership Objective 4: A collaborative and engaged community

- Outcome 4.4 The Shire provides a can-do approach within the regulatory framework.
- Outcome 4.1.1 Review existing policies to determine if the regulatory framework is aligned to the needs of the broader community.

Budget Implications

Advertising costs of approximately \$300 to \$400 would be incurred for community consultation of a revised policy as outlined in the motion.

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement – Not Applicable

Voting Requirements – Simple Majority

**Committee Recommendation Moved Cr Hodson, Seconded Cr Boyle
SC.02/0516 That Council endorse in-principle the following amendments to its
Cut and Fill Town Planning Scheme Policy (TP8) and direct the CEO to
commence the community consultation required for amending a town
planning scheme policy by:**

- 1. Deleting reference for the requirement of a landscaping plan.**
- 2. Deleting all reference to or requirements for submittal of a landscaping plan and payment of a landscaping bond.**
- 3. Noting that such amendments wouldn't be retrospective for applicants that have already had landscaping conditions imposed and/or paid a landscaping bond.**

Carried 6/2

Crs Nicholas and Mackman voted against the Motion

Reports of Officers

Reports of Officers have been divided into the following Categories:

- Policy
- Local Laws
- Strategy
- Organisation Development

Policy

ITEM NO.	SC.03/0516	FILE REF.	
SUBJECT	Proposed Policy – Australia Day Events		
OFFICER	Chief Executive Officer		
DATE OF REPORT	26 April 2016		

Attachment 2 Draft Policy “Australia Day Events”

OFFICER RECOMMENDATION that Council adopts Policy O.16 – Australia Day Events.

Summary/Purpose

A new policy has been prepared confirming Council's current Australia Day breakfast held in Bridgetown is to be the sole Australia Day event delivered by the Shire however financial support is to be provided annually by Council for a community managed Australia Day event in Greenbushes.

Background

In September 2015 Council resolved:

C.02/0915 That Council support in principle that the Greenbushes Community hold an Australia Day event in Greenbushes in January 2016.

The Greenbushes Residents and Ratepayers Association hosted a well-attended Australia Day event at Thomson Park. Feedback from North Ward councillors and residents that attended was that the event was well received and catered primarily for residents that wouldn't have attended the Bridgetown event earlier in the day.

Rather than Council annually considering the holding of a Greenbushes event it is proposed to confirm the event in a new policy entitled “Australia Day Events”. This draft policy makes it clear that the event held in Bridgetown is the formal Shire Australia Day event and will include the formal Australia Day Awards. The holding of a second Australia Day event in Greenbushes is confirmed by the policy however it is made clear that Council/Shire role in this event is limited to providing funding for the Greenbushes Residents and Ratepayers Association to host it.

In previous years when only the Bridgetown event was held Council would at times fund a bus service from Greenbushes to Bridgetown. With the provision of funding for a Greenbushes event the funding of a bus service is recommended to be discontinued.

Statutory Environment - Nil

Integrated Planning

- Strategic Community Plan
 - Objective 3 – Our community enjoys a high quality of life
 - Outcome 3.8 – Maintain our strong sense of community.
 - Strategy 3.8.1 – Continue to fund and/or support local and regional events where a demonstrable community benefit can be shown.
- Corporate Business Plan - Nil
- Long Term Financial Plan

If a Greenbushes event becomes a permanent feature of Australia Day the extra costs of a second event would be recognised in future reviews of the Long Term Financial Plan.
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Budget Implications

The draft policy proposes that the financial contribution by council to the Greenbushes Australia Day event would be determined annually at such time as Council considers its annual community grants/service agreements/other community donations allocations. These allocations are then fed into the annual budget.

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity

Financially supporting an event in Greenbushes will make the Australia Day celebrations more accessible to residents of Greenbushes and surrounding districts. It will also provide choice to all residents, not all of whom can or wish to have an early breakfast event.

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management

During the planning for the Bridgetown event a risk assessment is conducted. The risk assessment for the Greenbushes event is to be conducted by the event organisers.

Continuous Improvement – Not Applicable

Voting Requirements – Simple Majority

Moved Cr Scallan, Seconded Cr Boyle

That Council adopts Policy O.16 – Australia Day Events.

Amendment Moved Cr Scallan, Seconded Cr Nicholas

3rd paragraph – Delete the sentence “Although the formal” and replace with “The formal Australia Day Awards will be presented at the Bridgetown Australian Day Event.”

Carried 8/0

The Amended Motion becomes the Substantive Motion – The Motion was Put

Committee Recommendation Moved Cr Scallan, Seconded Cr Boyle

SC.03/0516 That Council adopts Policy O.16 – Australia Day Events with the following minor change:

- **3rd paragraph – Delete the sentence “Although the formal” and replace with “The formal Australia Day Awards will be presented at the Bridgetown Australian Day Event.”**

Carried 8/0

Reason for amending the officer recommendation

To make it clear that Australia Day Awards will be awarded at the Shire's event.

Cr Nicholas declared an Impartiality Interest in Item SC.04/0516 as he is a member of the BGBTA. Cr Nicholas declared he would consider the item on its merits and vote accordingly.

Cr Quinby declared an Impartiality Interest in Item SC.04/0516 as he is a member of the BGBTA. Cr Quinby declared he would consider the item on its merits and vote accordingly.

ITEM NO.	SC.04/0516	FILE REF.	
SUBJECT	Proposed New Policy – Mobile and Itinerant Traders		
PROPONENT	Council		
OFFICER	Chief Executive Officer and Manager Health		
DATE OF REPORT	28 April 2016		

Attachment 3 Draft Mobile and Itinerant Traders Policy

Attachment 4 Submission

OFFICER RECOMMENDATION that Council:

1. Note the submission from the Bridgetown Greenbushes Business & Tourism Association (BGBTA).
2. Adopt the Mobile and Itinerant Traders Policy subject to Clause 5.4 being modified to read:
 - 5.4 Approval will not be granted where the local government considers the environment of an area is too fragile to accommodate the activities of mobile trading, or where mobile trading would detract from the predominant public purpose of an area.

Summary/Purpose

At its September 2015 meeting Council resolved that a draft “Mobile Trading” Policy be prepared and presented to the November 2015 meeting of the Standing Committee.

A draft policy is presented for consideration. The policy distinguishes between mobile traders (traders that work in one place for no more than 4 hours at a time) and itinerant traders (traders that work from the road stopping from time to time to serve customers).

Background

Council, at its September 2015 meeting considered an application for a mobile trader to trade from Blackwood River Park and resolved:

C.10/0915 That council refuse the application for a Trading Permit to operate a mobile ‘Food Business’ within the Shire of Bridgetown-Greenbushes, to trade from Blackwood River Park carpark on the following grounds:

- Council does not support the establishment of a permanent trading van
- The establishment of a trading van would be detrimental to the ambiance and amenity of the park.

C.10/0915a That Council request the CEO to prepare a draft “Mobile Trading” Policy for consideration at the November 2015 meeting of the Standing Committee.

A draft policy was presented to the November 2015 Standing Committee meeting with the following recommendation being endorsed at the Council meeting held on 26 November 2015:

C.13/1115 That Council note the contents of the Draft Mobile and Itinerant Traders Policy with the following minor amendment:

- That the first paragraph that reads “The main difference between an” under dot point 3 ‘Definitions’ be relocated to dot point 1 ‘Scope of the Policy’;

and authorise the CEO to advertise the draft policy for community consultation for a 28 day period before referring the matter back to Council for final determination.

Some of the features of the Policy are:

- Definitions for mobile traders, itinerant traders and a public place.
- A time restriction of 4 hours for mobile traders to trade from any one spot on any one day. This would preclude applications for semi-permanent proposals such as the two applications recently considered.
- Confirming the application requirements are stipulated under Part 6 (Trading in Thoroughfares and Public Places) of Council’s “Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law”.
- Minimum standards for mobile trading locations (access, safety, car parking, rubbish collection, etc.)
- A presumption that approvals for mobile trading will not be given to sites within the townsite boundaries of Bridgetown.

- Sites within Greenbushes Townsite can be considered however specific attention will be paid to the competition with nearby established commercial premises
- Notwithstanding the site criteria, based on experience of the impacts of previous/similar activities (within or outside the District), the fragile nature of certain areas, and/or the dominant public use of certain areas, certain activities may not be supported in certain areas and also that a restriction on the number of certain activities in certain areas may be prescribed.
- Restrictions on the locations that itinerant traders can trade in and a reminder that the use of amplified music is to comply with the relevant noise regulations.

Community consultation on the draft policy was conducted as follows:

- Correspondence and a copy of the draft policy was forwarded to the Bridgetown Greenbushes Business & Tourism Association (BGBTA) on 11 February 2016.
- An article in the February 2016 Insight Newsletter.

At the closing date for submissions (31 March 2016) one submission had been received – from the BGBTA. That submission indicated general support for the proposed policy but offered the following comments on behalf of the business community:

1. Pleased that the policy disallows such traders in the Bridgetown and Greenbushes town sites.
2. Requests an additional objective for the policy – “to ensure trade is not taken away from like commercial operators within the Bridgetown or Greenbushes town sites”.
3. The requirement for “adequate parking” under Clause 5.1 of the policy should perhaps be qualified in line with what is required of other new commercial operations – such as a minimum number of dedicated and marked spaces.
4. In Clause 5.4 suggest improve clarity of the wording, specifically the last sentence “. . . and also a restriction on the number of certain activities in certain areas should be prescribed”.

Officer Comment

Responses to the four points of comment made in the BGBTA submission are provided below:

1. Note that the prohibition on trading in the Bridgetown and Greenbushes town sites applies to mobile traders only and not itinerant traders.
2. This objective would be unachievable as every mobile trader would conceivably take trade away from a commercial operator, for example any mobile trader offering a food product could be seen to be competing with a commercial café. It is recommended that Council not amend the objectives of the policy.
3. The current wording of the policy doesn't specify a number of car parking bays rather it restricts mobile traders to locations that provide an adequate area of parking. To specify a minimum number of parking bays in line with commercial operators would be counter-productive as under Town Planning

Scheme No. 3 commercial uses are only required to provide 1 bay per 15m² of retail floor area. The retail floor area doesn't include the kitchen, storage and other work areas of the business so for a mobile trader it would only cover the area where people stand to be served and any area where customer tables are provided (which not all mobile traders provide). On that basis it is likely that most traders could trade in an area with capacity for just a single car parking bay which is actually against the intent of the policy.

4. Agreed that this clause is poorly worded. Revised wording could be:

5.4 *Approval will not be granted where the local government considers the environment of an area is too fragile to accommodate the activities of mobile trading, or where mobile trading would detract from the predominant public purpose of an area.*

Statutory Environment

Permits for trading in a thoroughfare and/or a public place are approved in accordance with Council's "Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law". The proposed policy would be a supporting document to the Local law however the power to approve or refuse applications is contained within the local law.

Integrated Planning

➤ Strategic Community Plan

Objective 1 – a strong, resilient and balanced economy

Outcome 1.1 – a diverse range of employment opportunities

Objective 3 – our community enjoys a high quality of life

Outcome 3.3 – a diverse population

Strategy 3.3.2 – encourage a diverse range of employment opportunities

Objective 4 – a collaborative and engaged community

Outcome 4.4 – the Shire provides a can-do approach within the regulatory framework

Strategy 4.4.1 – review existing policies to determine if the regulatory framework is aligned to the needs of the broader community

➤ Corporate Business Plan - Nil

➤ Long Term Financial Plan - Nil

➤ Asset Management Plans – Not Applicable

➤ Workforce Plan – Not Applicable

➤ Other Integrated Planning - Nil

Policy

This matter concerns policy development.

Budget Implications

Implementation of the policy will be met under existing operational expenses.

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management

The local law requires trading operators to hold appropriate Public Liability Insurance cover over the operation of the business.

Continuous Improvement

In response to two recent applications to establish mobile trading Council identified the need for an appropriate policy to guide future decision making on similar applications.

Voting Requirements – Simple Majority

**Committee Recommendation Moved Cr Mackman, Seconded Cr Hodson
That Council:**

- 1. Note the submission from the Bridgetown Greenbushes Business & Tourism Association (BGBTA).**
- 2. Adopt the Mobile and Itinerant Traders Policy subject to Clause 5.4 being modified to read:
5.4 Approval will not be granted where the local government considers the environment of an area is too fragile to accommodate the activities of mobile trading, or where mobile trading would detract from the predominant public purpose of an area.**

Carried 8/0

Local Laws - Nil

Strategy

ITEM NO.	SC.05/0516	FILE REF.	261.1
SUBJECT	2016 Local Government Convention & WALGA Annual General Meeting		
PROPONENT	WALGA		
OFFICER	Senior Administration Officer		
DATE OF REPORT	19 April 2016		

OFFICER RECOMMENDATION that Council determine how many elected members (and who these will be) to attend the 2016 Local Government Convention.

OFFICER RECOMMENDATION that of the Elected Members selected to attend the Local Government Convention, Council appoints two of these as its voting delegates to represent the Shire of Bridgetown-Greenbushes at the Western Australian Local Government Association Annual General Meeting.

OFFICER RECOMMENDATION that if Council determines to submit a Notice of Motion(s) for the Annual General Meeting, the Motion(s) are to be submitted to be in the format set out by WALGA.

Summary/Purpose

Each year WALGA holds its Annual General Meeting during the Local Government Convention with all member Councils being invited to submit Notices of Motions for this meeting.

In addition, pursuant to the WALGA Constitution, all member Councils are entitled to be represented by two (2) voting delegates. Voting delegates may be either elected members or serving officers and the names of these delegates will be required to be submitted to WALGA in either late June or early July.

Background

An invitation has been issued to all local authorities to submit motions for inclusion on the Agenda for consideration at the 2016 Annual General Meeting. Having regard to the Association's constitutional requirement to provide completed Agenda papers to all Member Councils at least 30 days before the date of the AGM, it will not be possible to include motions received after the closing date of 7 June.

Guidelines for Formulation of Motions

- Motions should focus on policy matters rather than issues which could be dealt with by the State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come Local Government Week or would it be better handled immediately by the Association through the State Council.

- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to members – ie; does awareness need to be raised on the particular matter.
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by member Councils must be accompanied by fully researched and documented supporting comment.

Local Government Convention

The 2016 Local Government Convention will commence on Wednesday, 3 August and concludes with a gala dinner on Friday evening, 5 August. The venue is again the Perth Convention & Exhibition Centre and in preparation for the AGM, which will be held on the Wednesday, the proponent is requesting the CEO to register the names of our voting delegates.

Prior to the AGM, all member local governments will be provided with copies of the Agenda papers (these should be distributed during late June or early July) and a report on the Motions will be presented to Council to enable Council to determine how it would like its voting delegates to vote on each Motion.

Elected Member representation during the past five years has been:

2015	2014	2013	2012	2011
Cr Pratico	Cr Pratico	Cr Pratico	Cr B Moore	Cr B Moore
Cr Hodson	Cr Boyle	Cr J Moore	Cr Pratico	Cr Pratico
Cr Mackman	Cr Mackman	Cr Mackman	Cr Mackman	Cr Hodson
Cr Scallan		Cr Hodson	Cr Williams	
		Cr Scallan		
		Cr Nicholas		

The tentative schedule for the Convention is set out as follows:

<u>Wednesday, 3 August</u>	
Special State & Local Government Forum	8.30am
Registration for AGM	10.00am
Honour Recipients Luncheon	12.00noon
WALGA AGM opening (including Honours Awards Presentations)	1.30pm
Convention & Trade Exhibition Welcome Reception	5.30pm
<u>Thursday, 4 August</u>	
ALGWA AGM and Breakfast	7.00am
Opening and Convention Sessions	9.00am
Sundowner	5.30pm
Mayors & Presidents Reception-Government House (by invitation)	6.00pm

<u>Friday, 5 August</u>	
Convention Breakfast	7.30am
Convention Sessions	9.00am
Convention Gala Dinner	7.00pm

It is anticipated the Convention Program and Registration form will be received in early May.

Statutory Environment

WALGA Constitution in relation to the Annual General Meeting

Integrated Planning

- Strategic Community Plan
 - Outcome 4.2 – A High Standard of Governance and Accountability
 - 4.2.1 – Continue to provide Elected Member training and development
- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan – Nil
- Other Integrated Planning – Nil

Policy/Strategic Plan

Policy M.4 – Conference Attendance (clause 6) which reads:

"6. Attendance at Local Government Week

- Council will allocate funds in its annual budget to provide for up to a maximum of 4 elected member delegates to attend Local Government Week.
- The Shire President and Deputy President will have automatic rights to attend Local Government Week each year.
- The selection of the other 2 elected member delegates (or more if the Shire President and/or the Deputy President choose not to attend) will occur with regard to the following criteria:
 - Whether the elected member has previously attended Local Government Week with preference being given to those members that have not previously attended the event as a delegate.
 - The length of service by the elected member.
 - Based on the above criteria an elected member with service of 1 year would be given the option of attending Local Government Week over an elected member with a greater period of service that has previously attended Local Government Week as a Council delegate."

Budget Implications – Funds are allocated in the budget each year to enable up to four (4) delegates (and the CEO) to attend the Local Government Convention.

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement – Attendance of Elected Members to the annual Local Government Convention gives an insight into local government on a State-wide basis and provides 'net-working' opportunities for Councillors attending.

Voting Requirements – Simple Majority

Moved Cr Scallan, Seconded Cr Moore

That Council determine how many elected members (and who these will be) to attend the 2016 Local Government Convention.

Amendment Moved Cr Scallan, Seconded Cr Hodson

That Council determined 3 elected members will attend the 2016 Local Government Convention, being Crs Nicholas, Moore and Boyle.

Carried 8/0

The Amended Motion becomes the Substantive Motion – The Motion was Put

Committee Recommendation *Moved Cr Scallan, Seconded Cr Moore*

SC.05/0516 That Council determined 3 elected members will attend the 2016 Local Government Convention, being Crs Nicholas, Moore and Boyle.

Carried 8/0

Moved Cr Scallan, Seconded Cr Quinby

That of the Elected Members selected to attend the Local Government Convention, Council appoints two of these as its voting delegates to represent the Shire of Bridgetown-Greenbushes at the Western Australian Local Government Association Annual General Meeting.

Amendment Moved Cr Scallan, Seconded Cr Hodson

That Council appoints Crs Nicholas and Moore as its voting delegates to represent the Shire of Bridgetown-Greenbushes at the Western Australian Local Government Association Annual General Meeting.

Carried 8/0

The Amended Motion becomes the Substantive Motion – The Motion is Put

Committee Recommendation *Moved Cr Scallan, Seconded Cr Quinby*

SC.05/0516a That Council appoints Crs Nicholas and Moore as its voting delegates to represent the Shire of Bridgetown-Greenbushes at the Western Australian Local Government Association Annual General Meeting.

Carried 8/0

Committee Recommendation Moved Cr Scallan, Seconded Nicholas SC.05/0516b That Council determines to submit a Notice of Motion for the Annual General Meeting regarding issues concerning Brookfield Rail, with the details to be presented to the May Council Meeting, noting the Motion to be submitted to be in the format set out by WALGA.

Carried 8/0

ITEM NO.	SC.06/0516	FILE REF.	852.1
SUBJECT	Survey – Opening Hours of the Bridgetown Waste Disposal Site		
OFFICER	Chief Executive Officer		
DATE OF REPORT	2 May 2016		

OFFICER RECOMMENDATION that Council notes the survey responses and retain the current opening hours of the Bridgetown Waste Disposal Site.

Summary/Purpose

In 2015 Council determined a public survey be carried out regarding opening hours of the Bridgetown Waste Disposal Site. The survey period has closed and the results are presented to council.

Background

At its July 2015 meeting Council resolved:

C.11/0715 That Council endorses the draft survey regarding potential opening hours of the Bridgetown Refuse Disposal Site with the following minor amendments:

- *The 'alternative open hours' option to be numbered option 'E';*
- *Amend the wording in the last sentence of option 'E' to read: "Please remember that the total opening hours are to add up to no more than 26.5hrs";*
- *Reformat the survey so all options appear on same page;*
- *Options 'A' to 'D' to have a tick box for possible selection;*

and authorise the CEO to release the survey allowing for a minimum 6 week response period.

The survey was deferred to avoid clashing with the Strategic Community Plan community survey, eventually being advertised in the February edition of the Insight newsletter.

The survey was available in either electronic or hard copy formats. Both versions of the survey listed five options for consideration, being:

<input type="checkbox"/> Option A – Retain Current Hours	<input type="checkbox"/> Option B – Same Days, Different Hours
Wednesday 7.30am-12.00pm (4.5 hours)	Wednesday 7.30am-11.00am (3.5 hours)
Thursday 7.30am-12.00pm (4.5 hours)	Thursday 7.30am-11.00am (3.5 hours)
Friday 7.30am-11.00am (3.5 hours)	Friday 7.30am-11.00am (3.5 hours)
Saturday 9.00am-4.00pm (7 hours)	Saturday 8.00am-4.00pm (8 hours)
Sunday 9.00am-4.00pm (7 hours)	Sunday 8.00am-4.00pm (8 hours)

<input type="checkbox"/> Option C – 3.5 Days per Week (Fri. 1/2 Day) Thursday 7.30am-1.30pm (6 hours) Friday 7.30am-11.00am (3.5 hours) Saturday 8.00am-4.30pm (8.5 hours) Sunday 8.00am-4.30pm (8.5 hours)	<input type="checkbox"/> Option D – 3.5 Days per Week (Thurs. 1/2 Day) Thursday 7.30am- 11.00am (3.5 hours) Friday 7.30am-1.30pm (6 hours) Saturday 8.00am-4.30pm (8.5 hours) Sunday 8.00am-4.30pm (8.5 hours)
<input type="checkbox"/> Option E – Alternative Opening Hours If you have another option different to the above please list these below. Please remember that the total opening hours are to add up to no more than 26.5 hours. Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:	

The electronic version required respondents to rank the options in order of preference whereas the hard copy survey allowed respondents to simply select a preferred option.

At the close of the survey period a total of 53 surveys had been completed, 37 hard copy and 16 electronic.

All 37 hard copy surveys supported Option A – retain current hours.
The results of the electronic survey responses are:

	Option A	Option B	Option C	Option D	Option E	Score
Most Favoured Option	7	1	1	3	3	3.92
2 nd Favoured Option	2	7	1	1	0	3.50
3 rd Favoured Option	1	2	6	2	0	3.00
4 th Favoured Option	2	1	3	5	1	3.00
5 th Favoured Option	1	1	0	1	4	2.63

Six of the electronic survey respondents provided an alternative opening hours structure under Option E. These are shown below:

Please open Monday and skip another day of the week. After a weekend clean-up it is closed for two consecutive days. Better to have the closed days spread between the open days.
Wednesday-Thursday 9.30am-1pm, Friday 9am-12.30pm, Saturday & Sunday 9am-4pm (author note: this adds up to total of 28 hours which is 1.5 hours greater than current opening hours).
Monday 4 hours, Thursday 4 hours, Friday 4 hours, Saturday 7 hours, Sunday 7.5 hours – gardening/clean-up on a Sunday nowhere to take rubbish after 4pm.
Monday 8.30am-12.00pm, Tuesday 8.30am-12.00pm, Wednesday 8.30am-12.00pm, Thursday 8.30am-12.00pm, Friday 8.30am-12.00pm, Saturday 10.00am-3.00pm, Sunday 10.00am-2.00pm
Wednesday 7.30am-1.00pm, Thursday 7.30am-11.00am, Friday 7.30am-11.00am, Saturday 8.30am-4.00pm, Sunday 8.30am-3.00pm
Wednesday-Friday 8am-1pm, Saturday-Sunday 8am-1.45pm

Geegeelup Village Response

In addition to completing a survey the administrator of Geegeelup Village inc. provided the following comments via email:

... I have completed the survey online; however, I am concerned that the survey will not reflect the opinions of this organisation which represents some 75 residents. Geegeelup does not profess to be the largest user of the green waste disposal site, and we are not suggesting that we deserve special recognition. We are seeking a solution to our problem which revolves around working hours of our staff as compared to those of your staff.

<i>Our staff working hours</i>	<i>Tip opening hours</i>	<i>Geegeelup accessibility</i>
<i>Mon 8.30am-5.00pm</i>		<i>Nil</i>
<i>Tues 8.30am-5.00pm</i>		<i>Nil</i>
<i>Wed 8.30am-5.00pm</i>	<i>7.30am-12.00pm</i>	<i>3.5 hours</i>
<i>Thurs 8.30am-5.00pm</i>	<i>7.30am-12.00pm</i>	<i>3.5 hours</i>
<i>Fri 8.30am-3.00pm</i>	<i>7.30am-11.00am</i>	<i>2.5 hours</i>
<i>Sat Nil</i>	<i>9.00am-4.00pm</i>	<i>Nil</i>
<i>Sun Nil</i>	<i>9.00am-4.00pm</i>	<i>Nil</i>
<i>Total</i>		<i>9.5 hours</i>

In particular, the early opening is of little benefit to us, and the early close on Friday, combined with no opening on Monday/Tuesday is a hindrance. As mentioned previously, our demand could be up to 3 loads of green waste per day (particularly in autumn & spring) and by the time the vehicle is loaded, there is little time to make it to the tip before closing time. Friday pm is not very productive for us because there is no tip entry on Mon/Tues so we cannot load the vehicle in readiness.

If the Shire determines a change is possible, perhaps some consideration to a reduction in weekend hours (even 1-2 hours / day) could enable some opening time on Mon/Tues and/or an extension to Friday opening times.

Officer Comment

It is acknowledged that the survey completed by the administrator of Geegeelup Village represents all the residents of Geegeelup however it is assumed that most of the respondents that completed the other 52 surveys represented multiple persons in a household.

It is clear that the results of the survey indicate a clear preference to retain the current opening hours of the waste disposal site.

When initiating the survey Council determined that the survey was to be predicated on there being no increase to the total current opening hours of 26.5 hours per week. Any extension to this number of opening hours will increase the costs of operating and managing the site and these cost increase would have to be passed on to ratepayers.

If Council wished to consider increasing opening hours it isn't a simple decision to make as current rosters and waste staff commitments would have to be reviewed. In addition to attending the refuse site during opening hours waste staff are required to be at the site 30 minutes prior to opening each operating day for general tidy up and

preparedness work. Waste staff also performs the following tasks outside of attending the Bridgetown Waste Disposal Site:

Monday	5.00am-7.30am: street bins/park bins collection
Wednesday	5.00am-7.30am: street bins/park bins collection
Thursday	5.00am-7.30am: street bins/park bins collection
Friday	5.00am-7.30am: street bins/park bins collection
Saturday	6.00am-7.00am: street bins/park bins collection 8.30am-10.00am: Greenbushes street bins/park bins collection 10.00am-1.00pm: Greenbushes Transfer Station
Sunday	6.00am-7.00am: street bins/park bins collection

It is clear from the majority of survey responses that a reduction of hours over the weekend in order to increase weekday hours wouldn't be supported. Council could consider an increase to weekday opening hours (such as extending opening times on a Wednesday or Thursday – Friday is not possible due to having to changeover transfer station bins at 11am that day) however there will be a cost associated with that and Council when resolving to conduct the survey made it clear that it didn't wish to consider such a proposal due to cost implications.

If Council wished to consider an increase to waste site opening hours it could nominate the extent of any desired increase and request a report be presented back on the financial implications before a final decision is made.

Statutory Environment - Nil

Integrated Planning

- Strategic Community Plan
 - Objective 2 – our unique natural and built environment is protected and enhanced
 - Outcome 2.7 – efficient and effective waste management services
 - Strategy 2.7.2 - Ensure the facilities and management of the Bridgetown Refuse Disposal Site meets the appropriate standard
- Corporate Business Plan - Nil
- Long Term Financial Plan
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy

If Council was to change the opening hours of the Bridgetown Waste Disposal site a consequent amendment to Policy A.4 – 'Facility Opening Hours to the Public' could be made.

Budget Implications

There are no budget implications if the current opening hours are retained. If Council wished to consider an increase to opening hours the financial implications can be assessed and presented to Council in a separate report.

Fiscal Equity

The results of the survey indicate that the current opening hours of the waste site are acceptable to the majority of the community.

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement

In initiating the survey councillors had indicated that in recent years there had been anecdotal feedback from the public of the need to review the opening hours of the waste site. The release of a community survey on this issue has allowed members of the public to formally provide feedback to Council on this issue.

Voting Requirements – Simple Majority

**Committee Recommendation Moved Cr Boyle, Seconded Cr Scallan
SC.06/0516 That Council notes the survey responses and retain the current
opening hours of the Bridgetown Waste Disposal Site.**

Carried 8/0

Cr Quinby declared an Impartiality Interest in Item SC.07/0516 as one of the areas in the motion covers his house. Cr Quinby declared he would consider the item on its merits and vote accordingly.

Cr Wilson declared an Impartiality Interest in Item SC.07/0516 as he participated in the survey. Cr Wilson declared he would consider the item on its merits and vote accordingly.

Cr Moore declared an Impartiality Interest in Item SC.07/0516 as she lives in the area discussed. Cr Moore declared she would consider the item on its merits and vote accordingly.

Mrs Larkworthy declared an Impartiality Interest in Item SC.07/0516 as she is a property owner in Four Season Estate and participated in the survey.

ITEM NO.	SC.07/0516	FILE REF.	851.3
SUBJECT	Extension of Rubbish Collection Area		
OFFICER	General Operations Coordinator & Chief Executive Officer		
DATE OF REPORT	4 May 2016		

- Attachment 5 Existing Kerbside Waste Collection Areas
- Attachment 6 Plan Showing Location and Support/Non-Support of Property owners that responded to Survey
- Attachment 7 Plan showing Areas recommended for Extension of Kerbside Waste Collection Area

OFFICER RECOMMENDATION that Council

1. *As at 1st July 2016 extend the rubbish collection service to include all of the land within the areas shown on Attachment 7, being:*
 - a. *Four Seasons Estate*
 - b. *Properties fronting Whittells Road, Bridgetown*
 - c. *Properties fronting James Street, North Greenbushes*
2. *That land owners within the areas not identified for extension of the rubbish collection service be advised that upon application, the Shire, in consultation with its rubbish collection contractor, will determine whether a rubbish collection service can be provided to the affected property.*

Summary/Purpose

In recent years the Shire has received a number of requests from property owners to consider extending the kerbside rubbish and recycling collection services. Accordingly in February staff wrote to a number of property owners in prospective areas capable of accommodating a kerbside collection service. Responses have been received back from a number of property owners indicating that general support for kerbside collection services existed in some areas but not in other areas.

In the event of the rubbish and recycling collection services being extended only those lots with a completed dwelling will be initially provided with a rubbish collection service.

A Council decision is required on whether the kerbside collection areas should be extended and if so, which areas are to receive the services.

Background

In recent years the Shire has received a number of requests from owners of properties outside the rubbish and recycling kerbside collection areas to receive these services. In order to obtain a formal view from residents in areas close to the existing kerbside collection areas, correspondence was forwarded to 306 property owners in the following localities:

- Four Seasons Estate
- Properties to the south of Four Seasons Estate
- Windy Hollow Estate
- Kangaroo Gully south of Windy Hollow Estate
- North Greenbushes

The affected land owners were provided with an opportunity to comment on the suitability or otherwise of Council extending the rubbish/recycling collection area to include their property. The closing date for submissions was 15 April 2016.

A total of 146 responses were received as shown in the table below:

Locality	No of Residents Surveyed	Total Responses	Response Rate (%)	Support Provision of Kerbside Collection Service (Number)	Oppose Provision of Kerbside Collection Service (Number)	No Responses Received
Four Seasons Estate	87	49	56%	30	19	38
South of Four Seasons Estate	44	16	36%	3	13	28
Windy Hollow Estate	24	8	33%	4	4	16
Kangaroo Gully South of Windy Hollow	98	51	52%	15	36	47
North Greenbushes	53	22	42%	12	10	31

A good proportion of affected land owners did not respond to the invitation to provide a submission on the proposal. Whether this means they are happy to receive (and pay) for such a service is unknown.

The survey only required respondents to tick or otherwise nominate a simple “like/dislike” for the provision of a rubbish collection service to their property. The majority of respondents simply nominated “like” or “dislike” however some did choose to provide some comments to explain their choice.

The main comments/reasons given by landowners opposing the extension of a rubbish collection service to their property include:

Four Seasons Estate

- Please take into consideration that all residents in Four Seasons have their own bins – we should be able to use these. Council doesn't need to spend money where not necessary.

South of Four Seasons Estate

- It would be no help for rubbish to be collected as I would still have to load it into my ute to take it up to the road as the drive is steep. I may as well take the rubbish to the tip.
- My drive is so long by the time I get my bins to the road I am halfway to the tip.
- Vialls Grove is short and narrow and the truck would have great difficulty turning around.

Windy Hollow Estate

- I will need larger bins which will be too heavy to load onto my existing transport. Our pickup spot is too far uphill for us to move the bins (700m).
- It would be physically impossible for me to drag my bins down my drive to the roadside – much better for me to take small, manageable loads to the tip.

Kangaroo Gully South of Windy Hollow

- My house is 500 metres from the road, making it difficult to haul bins to the road.
- I would have to pay for an unwanted service that brings nothing but inconvenience and disadvantage. I would venture to propose that it looks a lot like bullying.
- Tip pass given to properties with a rubbish service has less “clicks” than properties without a kerbside service and that suits me better.
- I only use the tip every few weeks which isn't really an incredible hardship.
- House is not being lived in permanently.
- I have no verge due to drain therefore a bin on the road would be dangerous

North Greenbushes

- It doesn't cost me \$157 per year to take my rubbish to Greenbushes which I do once a month. We did some years back ask if we could have a rubbish collection in our street and we were knocked back and told it wasn't worth it. So now why the change of heart?
- We only stay in Greenbushes on weekends and holidays therefore at this stage we don't require any bins. We do use tip passes now and again but always take our household rubbish back to Perth.

If a property is situated within the rubbish collection area the service is a compulsory service - compulsory in that the service must be paid for although it is up to the

property owner/occupier whether they choose to use the service. If a property is not within the rubbish collection area property owners can seek the provision of the service but it would only be provided if it was economic for the Shire and contractor to provide the service. Obviously if there was only one property on a street wishing to receive the service it is unlikely to be economical for it to be provided.

In the event of the rubbish collection service being extended only those lots with a completed dwelling will be initially provided with a rubbish collection service. If a lot does not have a dwelling it would not be provided with a service and therefore would not be charged a rubbish collection fee. However once a dwelling is constructed on a lot the rubbish service would automatically be provided and the rubbish collection fee imposed.

Conclusion

Based on the feedback from residents it is recommended that Council not further consider introducing kerbside rubbish and recycling services to Windy Hollow Estate and Kangaroo Gully.

Within Four Seasons Estate it is deemed that sufficient interest has been obtained from property owners for introduction of these services and therefore it is recommended this occur.

Other than properties fronting Whittells Road there is insufficient demand from owners of properties south of Four Seasons Estate therefore it is recommended that Council not further consider introducing kerbside rubbish and recycling services to those areas.

In North Greenbushes there exists sufficient demand for these services to be introduced to properties on James Street and it is recommended this occur

Elsewhere in North Greenbushes, whilst there has been some demand on Grimwade Road, Smith Street and Forest View Court it is not definitive enough for officers to recommend the introduction of kerbside rubbish and recycling services. However property owners within these areas, if seeking such services, can make application. The Shire can then consult with the rubbish collection contractor to determine if the contractor is prepared to provide a service to that property at the normal collection rates.

Note properties provided with the kerbside services are provided with a Shire supplied bin and are not able to use other bins for kerbside collection. This is so that the contractor only empties bins where the service is being paid for as well as ensuring that the bin is the appropriate size and design for the truck's hoist lift.

Statutory Environment

Section 50 of the Waste Avoidance and Resource Recovery Act 2007 allows a local government to provide waste services.

Integrated Planning

- Strategic Community Plan
Objective 2 – our unique natural and built environment is protected and enhanced

Outcome 2.7 – efficient and effective waste management practices
Strategy 2.7.1 – provide an efficient and effective waste and recyclables collection service

- Corporate Business Plan (2015-2019)
Strategy 2.7.1 – provide an efficient and effective waste and recyclables collection service
Action 2.7.1.3 – investigate extension to rubbish collection areas
- Long Term Financial Plan
Extension of the collection areas will increase income and expenditure over the life of the LTFP.
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy - Nil

Budget Implications

Waste management income and expenditure is quarantined in the budget so that there is no cross subsidization of waste services from other services and vice versa. There is no financial advantage to Council in having more properties in the collection areas therefore the decision to provide the services or not is purely a service level decision based on overall feedback from affected property owners. Increasing the number of properties in the collection areas will increase income and expenditure but this will have an overall neutral effect on the budget.

Rubbish collection occurs on a weekly basis with a current annual fee of \$83 (1 x 140ltr) and recycling collection on a fortnightly basis with a current annual fee of \$74 (1 x 240ltr). These fees are subject to annual review.

Fiscal Equity

An opportunity has been provided to all affected property owners to respond to the survey. Where a mix of support and non-support for the services has been indicated Council is obliged to make a decision that, if proposing to introduce the kerbside collection services, will be binding to all properties that have a dwelling.

Whole of Life Accounting

Extending the collection areas will reduce the load/impact of waste at the Bridgetown and Greenbushes transfer stations as the domestic rubbish will be relayed directly to the tip face and the recyclable rubbish will be transferred directly to Manjimup.

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement – Not Applicable

Voting Requirements – Simple Majority

Moved Cr Scallan, Seconded Cr Hodson

That Council:

1. As at 1st July 2016 extend the rubbish collection service to include all of the land within the areas shown on Attachment 7, being:
 - a. Four Seasons Estate
 - b. Properties fronting Whittells Road, Bridgetown
 - c. Properties fronting James Street, North Greenbushes
2. That land owners within the areas not identified for extension of the rubbish collection service be advised that upon application, the Shire, in consultation with its rubbish collection contractor, will determine whether a rubbish collection service can be provided to the affected property.

Amendment Moved Cr Scallan, Seconded Cr Moore
Dot point C - add Forest View Court

Carried 8/0

The Amended Motion becomes the Substantive Motion – The Motion was Put
Committee Recommendation **Moved Cr Scallan, Seconded Cr Hodson**
SC.07/0516 That Council:

1. **As at 1st July 2016 extend the rubbish collection service to include all of the land within the areas shown on Attachment 7, being:**
 - a. Four Seasons Estate**
 - b. Properties fronting Whittells Road, Bridgetown**
 - c. Properties fronting James Street and Forest View Court, North Greenbushes**
2. **That land owners within the areas not identified for extension of the rubbish collection service be advised that upon application, the Shire, in consultation with its rubbish collection contractor, will determine whether a rubbish collection service can be provided to the affected property.**

Carried 8/0

Reason for amending the officer recommendation

Sufficient interest has been expressed from property owners in Forest View Court.

Organisation Development

ITEM NO.	SC.08/0516	FILE REF.	
SUBJECT	Councillor Fees/Allowances		
OFFICER	Chief Executive Officer		
DATE OF REPORT	26 April 2016		

Attachment 8 2016 Determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Members

OFFICER RECOMMENDATION that Council:

1. *Retain the method of payment of Councillor and President meeting fees as an annual attendance fee rather than a per meeting basis.*
2. *Set Councillor Allowances for the following in 2016/17:*
 - *Annual Attendance Fee for Council Members within the range of \$7,612 to \$16,205.*
 - *Annual Attendance Fee for Shire President within the range of \$7,612 to \$25,091*
 - *Annual President's Allowance within the range of \$1,015 to \$36,591*
 - *Provision of an Annual Deputy President Allowance to an amount 25% of the amount determined for the Annual President's Allowance.*
 - *Annual Information and Communications Technology Allowance within the range of \$500 to \$3,500.*

Summary/Purpose

To consider the method and amount of meeting fees/allowances for councillors.

Council is to have regard to the recent determination by the Salaries and Allowances Tribunal when setting fees or allowances for 2016/17.

Background

Part 5, Division 8 (Sections 5.98, 5.98A, 5.99 and 5.99A) of the Local Government Act provides for council members (councillors) to receive certain payments

The Salaries and Allowances Tribunal (the Tribunal) has completed its annual review of fees, allowances and expenses for elected council members of Local Governments throughout Western Australia. The determination which will operate from 1 July 2016 establishes a scale of payments and provisions for reimbursement of expenses in accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

The Tribunal has divided all local governments into four bands based on a number of factors such as population, size of budget, complexity of issues, etc. The Shire of Bridgetown-Greenbushes has been classified as a Band 3 local government (same as for 2015/16).

The Salaries and Allowances Tribunal has determined a general adjustment of 1.5% to the band ranges. The Tribunal notes that a majority of local governments retain the capacity to provide an increase in excess of 1.5% within the current band

parameters. Each local government must satisfy itself that there is sound justification to award any increase within their allotted band in the current economic climate.

The Tribunal has made the same determination regarding local government CEO remuneration however this report is restricted to addressing elected member fees and remuneration only.

Meeting Fees or Annual Attendance Fees – Councillors other than Shire President

Pursuant to Section 5.98 of the Local Government Act a council member, mayor or president who attends a council or committee meeting is entitled to be paid a fee set by the Council within the range stipulated in the Tribunal's determination.

Pursuant to Section 5.99 of the Local Government Act a Council may decide by absolute majority that instead of paying council members, mayors or presidents a meeting fee it will be pay an annual attendance fee within the range stipulated in the Tribunal's determination.

For Band 3 Council is able to set a meeting fee for council members other than the President of between \$191 and \$406 for council meetings and between \$96 and \$203 for committee meetings.

Alternatively Council, via absolute majority can pay an annual attendance fee within the range of \$7,612 to \$16,205.

In 2015/16 Council resolved to pay a councillor annual attendance fee of \$8,500 (no change from previous year).

Meeting Fees or Annual Attendance Fees – Shire President

The Mayor President can be provided with a higher meeting or annual attendance fee in recognition of the greater workload and responsibility associated with presiding at a council meeting.

For Band 3 Council is able to set a council meeting fee for the President between \$191 and \$628 for council meetings. The President would receive the same meeting fee for committees as determined for council members by the Council. Alternatively Council, via absolute majority can pay the President an annual attendance fee within the range of \$7,612 to \$25,091.

In 2015/16 Council resolved to pay a President's annual attendance fee of \$10,200 (no change from previous year).

Annual Allowance for President

Under Section 5.98 of the Local Government Act Council can determine an allowance for the President (separate from meeting or annual attendance fees) within the range of \$1,015 to \$36,591.

In 2015/16 Council resolved to pay a President's Allowance of \$8,500 (no change from previous year)

Annual Allowance for Deputy President

For the latter, Section 5.98A of the Local Government Act allows Council to provide a special allowance to the Deputy President with the amount of the allowance being 25% of the President's allowance.

In 2015/16 Council resolved to pay a Deputy President's Allowance and has done so for several years.

Meetings Fees or Annual Attendance Fee?

It is recommended that Council retain the "annual" method for determining councillor allowances rather than changing to a "per meeting" fee. The advantages of the "annual" method include:

- A "per meeting" fee doesn't take into account all the work that a councillor does in between Council or Committee meetings. A councillor may undertake a significant amount of work between meetings but if he/she misses a meeting due to legitimate reasons they would not receive any payment towards that work.
- Under the Local Government Act only Council or committee meetings trigger payment of a meeting fee. This Council uses the "working party" process extensively and those meetings, which can generate more work for a councillor than some committee meetings, would not provide a meeting fee to participating councillors.
- Whilst the annualising of meetings fees can result in councillors receiving a fee when not attending meetings such as when an apology or on leave of absence it is still a relatively rare occurrence for a councillor to take extended leave of absence.

Reimbursement of Expenses Including Annual Allowances in Lieu of Reimbursement

Under the Local Government Act and Local Government (Administration) Regulations elected members are entitled to reimbursement of telecommunications, information technology, child care, travel and accommodation expenses. Policy M.30 (Reimbursement of Expenses Incurred by Council Members) provides guidance on these entitlements.

Pursuant to Section 5.99A of the Local Government Act Council can decide by absolute majority that instead of reimbursing councillors for all of a particular type of expense it pay an annual allowance.

Where a Council has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.

In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:

- (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
- (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
- (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads);

- (d) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

The Tribunal has retained the Information and Communications Technology Allowance with a permissible range between \$500 and \$3,500.

In 2015/16 Council resolved to pay an Annual Information and Communications Technology Allowance of \$2,060 (no change from previous year).

Statutory Environment – Local Government Act

5.98. Fees etc. for council members

- (1) A council member who attends a council or committee meeting is entitled to be paid —
- (a) the prescribed minimum fee for attending a council or committee meeting; or
 - (b) where the local government has set a fee within the prescribed range for council or committee meeting attendance fees, that fee.
- (2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —
- (a) the prescribed minimum fee for attending a meeting of that type; or
 - (b) where the local government has set a fee within the prescribed range for meetings of that type, that fee.
- (2) A council member who incurs an expense of a kind prescribed as being an expense —
- (a) to be reimbursed by all local governments, or
 - (b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement,
- is entitled to be reimbursed for the expense in accordance with subsection (3).
- (3) A council member to whom subsection (2) applies is to be reimbursed for the expense —
- (a) where the minimum extent of reimbursement for the expense has been prescribed, to that extent; or
 - (b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the prescribed range (if any) of reimbursement, to that extent.
- (4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.
- (5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —
- (a) the prescribed minimum annual local government allowance for mayors or presidents; or
 - (b) where the local government has set an annual local government allowance within the prescribed range for annual local government allowances for mayors or presidents, that allowance.
- (6) A local government cannot —

- (a) make any payment to; or
- (b) reimburse an expense of,

a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with this Division.

- (7) A reference in this section to a **committee meeting** is a reference to a meeting of a committee comprising —
 - (a) council members only; or
 - (b) council members and employees.

[Section 5.98 amended by No. 64 of 1998 s. 36; No. 17 of 2009 s. 33.]

5.98A. Allowance for deputy mayor or deputy president

- (1) A local government may decide* to pay the deputy mayor or deputy president of the local government an allowance of up to the prescribed percentage of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

* *Absolute majority required.*

- (2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

[Section 5.98A inserted by No. 64 of 1998 s. 37.]

5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —

- (a) the prescribed minimum annual fee; or
- (b) where the local government has set a fee within the prescribed range for annual fees, that fee.

* *Absolute majority required.*

5.99A. Allowances for council members in lieu of reimbursement of expenses

A local government may decide* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all council members —

- (a) the prescribed minimum annual allowance for that type of expense; or
- (b) where the local government has set an allowance within the prescribed range for annual allowances for that type of expense, an allowance of that amount,

and only reimburse the member for expenses of that type in excess of the amount of the allowance.

* *Absolute majority required.*

Policy Implications

Policy M.30 (Reimbursement of Expenses Incurred by Council Members) addresses expenses other than meeting fees.

Strategic Plan Implications - Nil

Budget Implications

As part of the annual budget process Council sets annual attendance fees (or per meeting fees) within the permissible range set by the Tribunal

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement – Not Applicable

Voting Requirements

Absolute Majority is required for payments of allowances to elected members.

Committee Recommendation *Moved Cr Moore, Seconded Cr Hodson SC.08/0516 That Council retain the method of payment of Councillor and President meeting fees as an annual attendance fee rather than a per meeting basis.*

Carried 8/0

Moved Cr Moore, Seconded Nicholas

That Council set Councillor Allowances for the following in 2016/17:

- Annual Attendance Fee for Council Members within the range of \$7,612 to \$16,205.
- Annual Attendance Fee for Shire President within the range of \$7,612 to \$25,091.
- Annual President's Allowance within the range of \$1,015 to \$36,591.
- Provision of an Annual Deputy President Allowance to an amount 25% of the amount determined for the Annual President's Allowance.
- Annual Information and Communications Technology Allowance within the range of \$500 to \$3,500.

Amendment Moved Cr Scallan, Seconded Cr Moore

That Council determined no increases from the 2015/16 allowances will apply and sets the following Councillor allowances for 2016/17:

- Annual Attendance Fee for Council Members - \$8,500
- Annual Attendance Fee for Shire President - \$10,200
- Annual President's Allowance - \$8,500
- Provision of an Annual Deputy President Allowance at 25% of the amount determined for the Annual President's Allowance.
- Annual Information and Communications Technology Allowance - \$2,060

Carried 8/0

The Amended Motion becomes the Substantive Motion – The Motion was Put Committee Recommendation Moved Cr Moore, Seconded Cr Nicholas SC.08/0516a That Council determined no increases from the 2015/16 allowances will apply and sets the following Councillor allowances for 2016/17:

- **Annual Attendance Fee for Council Members - \$8,500**
- **Annual Attendance Fee for Shire President - \$10,200**
- **Annual President's Allowance - \$8,500**
- **Provision of an Annual Deputy President Allowance at 25% of the amount determined for the Annual President's Allowance.**
- **Annual Information and Communications Technology Allowance - \$2,060**

Carried 8/0

ITEM NO.	SC.09/0516	FILE REF.	209
SUBJECT	Rolling Action Sheet		
OFFICER	Chief Executive Officer		
DATE OF REPORT	1 May 2016		

Attachment 9 Rolling Action Sheet

OFFICER RECOMMENDATION that the information contained in the Rolling Action Sheet be noted.

Summary/Purpose

The presentation of the Rolling Action Sheet allows Councillors to be aware of the current status of Items/Projects that have not been finalised.

Background

The Rolling Action Sheet has been reviewed and forms an Attachment to this Agenda.

Statutory Environment – Nil

Policy/Strategic Plan Implications - Nil

Budget Implications – Nil

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement – Not Applicable

Voting Requirements – Simple Majority

Committee Recommendation *Moved Cr Nicholas, Seconded Cr Scallan SC.09/0516 That the information contained in the Rolling Action Sheet be noted.*

Carried 8/0

Urgent Business Approved by Decision - Nil

Responses to Elected Members Questions Taken on Notice - Nil

Elected Members Questions With Notice - Nil

Briefings by Officers - Nil

Notice of Motions for Consideration at Next Meeting - Nil

Matters Behind Closed Doors - Nil

Closure

The Presiding Member closed the Meeting at 6.55pm

List of Attachments

Attachment	Item No.	Details
1	SC.02/0516	TP.8 Cut & Fill Policy (Current)
2	SC.03/0516	Draft Policy – “Australia Day Events”
3	SC.04/0516	Draft Mobile and Itinerant Traders Policy
4	SC.04/0516	Submission
5	SC.07/0516	Existing Kerbside Waste Collection Areas
6	SC.07/0516	Plan showing location and support/non-support of Property Owners that responded to Survey
7	SC.07/0516	Plan showing areas recommended for Extension of Kerbside Waste Collection Area
8	SC.08/0516	2016 Determination of the Salaries and Allowances Tribunal for Local Government Chief Executive Officers and Elected Members
9	SC.09/0516	Rolling Action Sheet

Minutes checked and authorised by CEO, Mr T Clynch		13.5.16
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CERTIFICATION OF MINUTES

As Presiding Member, I certify that the Minutes of the Local Laws, Strategy, Policy & Organisation Development Standing Committee Meeting held 12 May 2016 were confirmed as a true and correct record of the proceedings of that meeting at the Standing Committee meeting held on 9 June 2016.

.....9 June 2016

unconfirmed minutes